

Mayor
John Aneralla

Mayor Pro-Tem
Danny Phillips

Commissioners
Melinda Bales
Dan Boone
Mark Gibbons
Charles Guignard
Rob Kidwell

Town Manager
Gerry Vincent



Department Heads
Vickie Brock, HR Director
Max Buchanan, Public Works
Jackie Huffman, Finance
Michael Jaycocks, Parks&Rec
Jack Simoneau, Planning
Cleveland Spruill, Police Chief

Town Clerk
Janet Pierson

Town Attorney
Bob Blythe

AGENDA
Regular Town Board Meeting
October 16, 2017 - 6:30 PM
TOWN HALL (Huntersville Town Hall)

I. Pre-meeting

- A. Northwest Huntersville Transportation Study Update. (5:15 p.m.)
- B. Closed Session - Property Acquisition. (5:45 p.m.)

II. Call to Order

III. Invocation - Moment of Silence

IV. Pledge of Allegiance

V. Mayor and Commissioner Reports-Staff Questions

- A. Mayor Aneralla (Metropolitan Transit Commission, Commerce Station Management Team, North Meck Alliance)
- B. Commissioner Bales (Lake Norman EDC, Lake Norman Education Collaborative)
- C. Commissioner Boone (Public Safety Liaison, Huntersville Ordinances Advisory Board)
- D. Commissioner Gibbons (NC 73 Council of Planning, Veterans Liaison)
- E. Commissioner Guignard (Centralina Council of Governments, Planning Coordinating Committee)
- F. Commissioner Kidwell (Charlotte Regional Transportation Planning Organization, Olde Huntersville Historic Society)
- G. Commissioner Phillips (Lake Norman Chamber Board, Visit Lake Norman Board)

VI. Public Comments, Requests, or Presentations

- A. Presentation of Red Ribbon Week Proclamation.
- B. Presentation of World Polio Day Proclamation.
- C. Doug Youngblood, Partners for Parks.

VII. Agenda Changes

- A. Agenda changes, if any.

- B. Adoption of Agenda.

VIII. Public Hearings

- A. Conduct public hearing on proposed economic development incentives to Daumar Corporation relating to their establishment of new manufacturing facilities in Huntersville. *(Ryan McDaniels/Gerry Vincent)*

IX. Other Business

- A. Consider adopting resolution authorizing the execution of a Business Investment Program Agreement with Daumar Corporation. *(Ryan McDaniels/Gerry Vincent)*
- B. Consider decision on Petition #TA17-07, a request by the Town of Huntersville to amend Section 8.17.15 of the Zoning Ordinance offering additional options to meet Huntersville's Water Quality Ordinance. *(Jack Simoneau)*
- C. Consider authorizing the Town Manager to execute Second Amendment to Agreement to Provide Communication and Record Management Services. *(Gerry Vincent)*
- D. Consider appointment to the Board of Adjustment. *(Jack Simoneau)*

X. Consent Agenda

- A. Approve the minutes of the October 2, 2017 Regular Town Board Meeting. *(Janet Pierson)*
- B. Approve budget amendment appropriating Signage revenue in the amount of \$3,000 to the Parks & Recreation Department's non-capital expense to purchase AEDs for Huntersville Athletic Park and the new Recreation Center. *(Jackie Huffman/Michael Jaycocks)*

XI. Closing Comments

XII. Adjourn

To speak concerning an item on the Agenda, please print your name and address on the sign-up sheet on the table outside the Board Room prior to the meeting. If you wish to speak concerning an item that is added to the Agenda during the meeting, please raise your hand during that item. Each speaker will be limited to no more than 3 minutes. The Mayor, as the presiding officer may, at his discretion, shorten the time limit for speakers when an unusually large number of persons have signed up to speak.

**AS A COURTESY, PLEASE TURN CELL PHONES
OFF WHILE MEETING IS IN PROGRESS**

Town of Huntersville
REQUEST FOR BOARD ACTION
10/16/2017

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Ryan McDaniels/Gerry Vincent
Subject: Economic Development Incentives - Daumar

Conduct public hearing to receive comments on proposed economic development incentives to Daumar Corporation relating to their establishment of new manufacturing facilities in Huntersville. The grant will be for a period of 5 years and be equal to 50 percent of new ad valorem tax revenue created by the development. The public will benefit from the additional employment opportunities and additional tax base for the Town.

ACTION RECOMMENDED:

Conduct Public Hearing

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

| Description | Type |
|-------------------|-----------------|
| ▣ Project Details | Backup Material |



Daumar

- Project Details
 - Manufactures knitted net and printed film for North, Central and South American Markets
 - Company based in Barcelona, Started in 1950's by two brothers
 - \$5.6M in Real Property
 - \$6.6M of Personal Property
 - 36 new jobs by 2022
 - 94 new jobs by 2028
 - Average Salary of \$39,480 (2022)
 - Total Projected Project Investment of over \$24M
 - Site is in Park-Huntersville

- 3 year 50% Tax grant
 - \$155,338 Taxes Paid (5 yr.)
 - \$44,886 Grant to Company (3 yr.)
 - \$110,452 Net to Town (5 yr.)



Town of Huntersville
REQUEST FOR BOARD ACTION
10/16/2017

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Ryan McDaniels/Gerry Vincent
Subject: Economic Development Incentives - Daumar

Consider decision on proposed economic development incentives to Daumar Corporation relating to their establishment of new manufacturing facilities in Huntersville. The grant will be for a period of 5 years and be equal to 50 percent of new ad valorem tax revenue created by the development. The public will benefit from the additional employment opportunities and additional tax base for the Town.

ACTION RECOMMENDED:

Approve Incentives

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

| | Description | Type |
|---|-------------|-----------------|
| □ | Resolution | Backup Material |

**RESOLUTION AUTHORIZING THE EXECUTION
OF A BUSINESS INVESTMENT PROGRAM AGREEMENT**

The Board of Commissioners of the Town of Huntersville, having conducted a public hearing on October 16, 2017, at the Town Hall in Huntersville, North Carolina, on the consideration of a grant of certain economic incentives to Daumar Corporation, or its affiliates, as described in its Business Investment Program Grant Application to the Town and Mecklenburg County (the “BIP”), and having considered the economic benefits to be derived from the agreement, does hereby find and determine:

1. That the grant will be for a period of five (5) years and in an amount equal to up to 50% of new *ad valorem* tax revenue; and
2. That the incentives granted in the BIP will help stimulate the local economy, promote business, and result in the creation of approximately 36 new jobs within five (5) years; and
3. That the public will benefit from the additional tax base for the Town.

Therefore, it is hereby RESOLVED by the Board of Commissioners of the Town of Huntersville that the Town enter into a Business Investment Program Agreement with Daumar Corporation, and the Town Manager is authorized and directed to execute and deliver such documents as are necessary to carry out the intent of this Resolution.

Adopted by the Board of Commissioners at its regular meeting on the 16th day of October, 2017.

ATTEST:

John Aneralla, Mayor

Janet Pierson, Town Clerk

(SEAL)

Approve as to Form:

Robert B. Blythe, Town Attorney

Town of Huntersville
REQUEST FOR BOARD ACTION
10/16/2017

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Jack Simoneau
Subject: Water Quality Amendment

TA17-07 is a request by the Town of Huntersville to amend Section 8.17.15 of the zoning ordinance offering additional options to meet Huntersville's Water Quality Ordinance.

ACTION RECOMMENDED:

Take Action

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

| Description | Type |
|----------------------------------|------------|
| ▣ Staff Report | Cover Memo |
| ▣ Application | Cover Memo |
| ▣ Ordinance Amendment | Cover Memo |
| ▣ Water Protection Award | Cover Memo |
| ▣ Ordinance Summary and Examples | Cover Memo |

TA 17-07 Water Quality Amendment

PART 1: DESCRIPTION

TA17-07 is a request by the Town of Huntersville Planning Department offering additional options to meet Huntersville's Water Quality Ordinance for development and redevelopment projects.

PART 2: BACKGROUND

The purpose for additional mitigation sections to Huntersville's Water Quality Ordinance is to create additional opportunities for:

- 1) Development or redevelopment of smaller lots less than one acre in size where the installation of water quality treatment devices is more challenging, and;
- 2) Redevelopment in the Town Center zoning district to promote downtown development.

Protection of surface water quality has been a high priority of Huntersville and Mecklenburg County since the adoption of water quality standards in 2003 and installation of 12 Best Management Practices (BMP's) in the McDowell Creek Watershed. Water quality monitoring between 2006 and 2015 has shown total suspended solids decreased by 50% and nutrient levels decreased by 25% even as the watershed continues to see unprecedented growth. As a result of these efforts, Charlotte-Mecklenburg Storm Water Services and the Town of Huntersville were awarded the Surface Water Implementation, Source Water Protection Award for 2017 from the North Carolina Source Water Collaborative (NCSWC).

Since protecting surface water quality continues to be a priority, it is essential that any relaxation of water quality treatment requirements be done without significantly diminishing the effectiveness of the ordinance in protecting water quality. The text amendment was prepared by Rusty Rozzelle, Charlotte-Mecklenburg Storm Water Services Program Manager working with the Huntersville Ordinances Advisory Board and Huntersville Planning Department. It is modeled on an ordinance adopted by the City of Charlotte that was prepared by staff and representatives of the development community.

The Huntersville Ordinances Advisory Board (HOAB) considered the text amendment at their July 13, 2017 meeting and unanimously recommended its approval.

PART 3: RELEVANT SECTIONS OF THE HUNTERSVILLE 2030 COMMUNITY PLAN AND APPLICABLE LONG RANGE PLANS

The following are examples of relevant plans and polices from the 2030 Huntersville Community Plan that may be incorporated into the Board's statement of consistency for approval or denial of the request.

- Policy H-1: Development Pattern. Continue to follow existing residential development pattern as reflected in "Map of Zoning Districts," focusing higher intensity development generally within two miles of the I-77/NC-115 corridor and lower intensity development from the east and west of this corridor extending to the Town boundaries.

TA 17-07 – Town Board Action Staff Report 10-16-17

- Policy H-10: Redevelopment Areas. Support redevelopment of older established residential areas, consistent with adopted plans, Zoning Ordinance and Subdivision regulations.
- Policy E-1: Preservation and Enhancement. Support the preservation and enhancement of the natural environment, along with its scenic and cultural assets.
- Policy E-3: Environmental Regulations. Support and enhance environmental regulations pertaining to tree preservation, buffer yards, open space, water quality, wetland and stream protection.
- Policy ED-1: Diversify Tax Base. Continue to look for ways to expand and diversify the employment base in Huntersville.
- Policy DT-3: Capital Investments. Install roads, sidewalks, bikeways, greenways and utility infrastructure necessary to support development and redevelopment within the downtown, consistent with the future land use plan for the downtown.

PART 4: STAFF RECOMMENDATION

Staff recommends approval of TA 17-07. In considering the proposed amendment TA 17-07, Water Quality, the Planning Staff finds it consistent with Policy H-1, H-10, E-1, E-3, ED-1 and DT-3 of the 2030 Community Plan and recommends approval.

It is reasonable and in the public interest to amend the Zoning Ordinance because it allows additional options to meet Huntersville's Water Quality Ordinance for development of smaller lots and redevelopment projects in the TC Zone without significantly diminishing the effectiveness of the ordinance in protecting water quality.

PART 5: PUBLIC HEARING

The Public Hearing was held on September 5, 2017. Comments included:

- Put mitigation fee in ordinance and not in the Water Quality Design Manual to make it easier for customers to find (change made to ordinance in .15(f)(3)).
- Ordinance needs to spell-out who determines the mitigation project (change made to ordinance in .15(f)(3)-Town determines project).
- Should the term "built-upon" or "impervious" be used? Response: Use "built-upon", it is currently defined in ordinance (see bottom of attached ordinance).
- An example of how the mitigation fee would apply would be helpful (see Attachment D).

PART 6: PLANNING BOARD RECOMMENDATION

The Planning Board unanimously recommended approval on September 26, 2017 with the last sentence changed as follows:

An exception to the location of the mitigation project can be made if the Storm Water Administrator determines there are no viable mitigation projects in that watershed provided mitigation is done in the Town of Huntersville zoning jurisdiction.

PART 7: ATTACHMENTS AND ENCLOSURES

Attachment A: Text Amendment Application

Attachment B: Proposed Ordinance from Staff

Attachment C: Source Water Protection Award Letter and Support Material

Attachment D: Summary of Proposed Mitigation Sections for Addition

PART 8: STATEMENT OF CONSISTENCY – TA17-07

| Planning Department | Planning Board | Board of Commissioners |
|---|---|--|
| <p>APPROVAL: In considering the proposed amendment TA 17-07, Water Quality, the Planning Staff finds it consistent with Policy H-1, H-10, E-1, E-3, ED-1 and DT-3 of the 2030 Community Plan and recommends approval.</p> <p>It is reasonable and in the public interest to amend the Zoning Ordinance because it allows additional options to meet Huntersville's Water Quality Ordinance for development of smaller lots and redevelopment projects in the TC zone without significantly diminishing the effectiveness of the ordinance in protecting water quality.</p> | <p>APPROVAL: In considering the proposed amendment TA 17-07, Water Quality, the Planning Board recommends approval based on the amendment being consistent with <u>(insert applicable plan reference)</u></p> <p>It is reasonable and in the public interest to amend the Zoning Ordinance because it allows additional options to meet Huntersville's Water Quality Ordinance for development of smaller lots and redevelopment projects in the TC zone without significantly diminishing the effectiveness of the ordinance in protecting water quality.</p> | <p>APPROVAL: In considering the proposed amendment TA 17-07, Water Quality, the Town Board grants approval based on the amendment being consistent with <u>(insert applicable plan reference)</u></p> <p>It is reasonable and in the public interest to amend the Zoning Ordinance because...<i>(Explain)</i></p> |
| <p>DENIAL: N/A</p> | <p>DENIAL: In considering the proposed amendment TA 17-07 Water Quality, the Planning Board recommends denial based on the amendment being <u>(consistent OR inconsistent)</u> with <u>(insert applicable plan reference)</u>.</p> <p>It is not reasonable and in the public interest to amend the Zoning Ordinance because....<i>(Explain)</i></p> | <p>DENIAL: In considering the proposed amendment TA 17-07, Water Quality, the Town Board denies based on the amendment being <u>(consistent OR inconsistent)</u> with <u>(insert applicable plan reference)</u>.</p> <p>It is not reasonable and in the public interest to amend the Zoning Ordinance because....<i>(Explain)</i></p> |



Text Amendment Application

Incomplete submissions will not be accepted.

Applicant Data

Date of Application 7-3-2017
Name Huntersville Planning Dept
Address PO Box 664, Huntersville NC 28070
Phone Number (home) 704-766-2211 (work) _____
Email jsimoneau@huntersville.org

Fee

Text Amendment to the Zoning/Subdivision Ordinance Fee \$400.00

Type of Change

☒ New Addition to text of Zoning Ordinance / ~~Subdivision Ordinance~~ / Other
____ Revision/Modification to text of Zoning Ordinance / Subdivision Ordinance / Other

Description of Change (If possible, please provide a Word document of the proposed text change)

Proposed text amendment will affect the following:

Ordinance: Zoning Article: 8 Section: 8.17.15
Current Text: No provision

Proposed Text: see proposed ordinance

Reason for requested change (attach additional sheets if necessary): To provide options in meeting the water quality ordinance for development of smaller lots and redevelopment projects in the Town Center zoning district.

NOTE: If the proposed text amendment effects property located along Hwy 73; is 2000 feet from an adjoining municipality, and/or the Mountain Island and Lake Norman Watersheds, additional peer review is required.

Signatures

I hereby certify that the information presented by me in this application is accurate to the best of my knowledge, information and belief.

Applicant Signature: _____

Date: 7-3-17

Contact Information

Town of Huntersville
Planning Department
PO Box 664
Huntersville, NC 28070

Phone:
Fax:
Physical Address:
Website:

704-875-7000
704-875-6546
105 Gilead Road, Third Floor
<http://www.huntersville.org/Departments/Planning.aspx>

**TA 17-07 AN ORDINANCE TO AMEND ARTICLE 8, SECTION 8.17.15, WATER QUALITY TO ADD
NEW DEVELOPMENT AND REDEVELOPMENT MITIGATION OPTIONS**

Section 1. Be it ordained by the Board of Commissioners of the Town of Huntersville that the **Zoning Ordinance** is hereby amended as follows:

**ARTICLE 8, SUBSECTION 8.17 WATER QUALITY, BY ADDING TO SUBSECTION .15 DEVELOPMENT
AND REDEVELOPMENT OPTIONS**

.15 LID Mitigation Options

- d) **Mitigation for Development and Redevelopment on Lots Less Than One Acre. Development and redevelopment on a lot less than one (1) acre in size are allowed by right to forego meeting the requirements of this article, provided the following criteria are met:**
1. **The lot has been described by metes and bounds in a recorded deed or shown on a recorded plat prior to July 1, 2007;**
 2. **Development and redevelopment on the lot are not part of a larger common plan of development or sale, even though multiple, separate or distinct activities take place at different times on different schedules;**
 3. **Stream Buffer requirements are fulfilled as described in Section 8.25 of this ordinance; and**
 4. **Mitigation is provided by fulfilling at least one (1) of the three (3) criteria described in Subsection f) below.**
- e) **Mitigation for Redevelopment in the Town Center Zoning District. Redevelopment projects in the Town Center Zoning District for the Town of Huntersville are allowed by right to forego meeting the requirements of this article, provided the following criteria are met:**
1. **Stream Buffer requirements are fulfilled as described in Section 8.25 of this ordinance;**
 2. **Mitigation is provided by fulfilling at least one (1) of the three (3) criteria described in Subsection f) below; and**
 3. **If there is no net increase in existing built-upon area, including built-upon area that is removed as part of the redevelopment, and there is no decrease in existing storm water controls, then there is no limit on the amount of disturbed area, or**
 4. **If there is a net increase in existing built-upon area, including built-upon area that is removed as part of the redevelopment, or there is a decrease in existing storm water controls, then the amount of total disturbed area on the site must be less than one (1) acre.**
- f) **Criteria for Development and Redevelopment Mitigation. One (1) of the following three (3) criteria must be fulfilled to satisfy the mitigation requirement for development and redevelopment projects described in Subsection d) and e) above:**
1. **Storm Water Quality Treatment requirements are met on site as described in Section 8.17.12(b)(3), (4) and (5) of this ordinance with LID or Conventional BMPs allowed;**
 2. **Storm Water Volume and Peak Control requirements are met on site as described in Section 8.17.12(b)(6) and (7) of this ordinance; or**
 3. **The Town is paid a mitigation fee prorated at \$60,000 per acre for all projects except single-family residential that will be prorated at \$45,000 per acre for the untreated post-project built-upon-area. This fee shall be used to cover the cost for installation by the Town or its designee of a mitigation project(s) capable of achieving a net mass removal of pollutants greater than or equal to the pollutant removal that would have been achieved by BMPs installed at the development site in full compliance with ordinance requirements. The mitigation project(s), as determined by the Town, must be located in the same named lake or stream watershed that is receiving storm water discharge from the development site, including Lake Norman, Mountain Island Lake, McDowell Creek, Gar Creek, Ramah Creek, and Clarke Creek. An exception to the location of the mitigation project can be made if the Storm Water Administrator determines there are no viable mitigation projects in that watershed provided mitigation is done in the Town of Huntersville zoning jurisdiction.**

Note: "built-upon-area" is defined in Article 12 and reads as follows:

Built-upon Area (B.U.). Built-upon areas shall include that portion of a development project and/or lots that are covered by impervious or partially impervious cover including buildings, pavement, gravel areas (e.g. roads, parking lots, paths), recreation facilities (e.g. tennis courts), etc. (NOTE: Wooden slatted decks and the water area of a swimming pool are considered pervious.)

Section 2. That this ordinance shall become effective upon adoption.

PUBLIC HEARING DATE: September 5, 2017

PLANNING BOARD MEETING: September 26, 2017

PLANNING BOARD RECOMMENDATION: Approval (Unanimous)

TOWN BOARD DECISION: TBD

TOWN BOARD MEETING: TBD

Dear Mr. Rozzelle,

On behalf of the North Carolina Source Water Collaborative, I am pleased to inform you that your project, Protection of Charlotte-Mecklenburg's Drinking Water Source, has been chosen to receive a Surface Water Implementation, Source Water Protection Award for 2017.

Awards will be presented at the [Water Resources Research Institute \(WRRI\) Annual Conference](#) on March 15-16, 2017 in Raleigh. You do not have to be present to receive your award. If you would like to be present to receive your award, you will need to [register](#) for the conference. The Source Water Collaborative does not provide funds to cover the cost of registration for award winners.

If you would like a nominee name or project name printed on the certificate and trophy that is different than the names on your nomination form, please contact me with that information by February 15, 2016. The nominee name we have on file is Charlotte-Mecklenburg Storm Water Services & the Town of Huntersville, N.C. and the project name on file is Protection of Charlotte-Mecklenburg's Drinking Water Source. In addition, please let me know if you or a representative plan to attend the luncheon. We may also ask you for additional photos and updated information about your project for purposes of the awards presentation. It is likely that the Collaborative will include your project in a press release after the awards ceremony has taken place.

Congratulations! And thank you for your efforts to protect North Carolina's drinking water!

Sincerely,
Rebecca Sadosky
on behalf of The NC Source Water Collaborative
www.ncswc.org



Rebecca Sadosky, Ph.D.

N.C. Drinking Water Protection Program Coordinator and Emergency/Security Contact
N.C. Division of Water Resource
N.C. Department of Environmental Quality

Phone: (919) 707-9096
FAX: (919) 715-4374

Rebecca.Sadosky@ncdenr.gov

1634 Mail Service Center
Raleigh, NC 27699-1634



*Email correspondence to and from this address is subject to the
North Carolina Public Records Law and may be disclosed to third parties.*

Protection of Charlotte-Mecklenburg's Drinking Water Source

Mountain Island Lake on the Catawba River is the primary drinking water source for the City of Charlotte and Mecklenburg County. In 2016, an average of 80 million gallons of water a day was withdrawn from Mountain Island Lake to provide drinking water to over 800,000 residents in Charlotte-Mecklenburg. This raw drinking water source has always been of excellent quality throughout its use for the past 100 years by the City of Charlotte. However, beginning in the 1990s degraded water quality conditions were detected in McDowell Creek Cove located on Mountain Island Lake approximately two (2) miles upstream of the City of Charlotte's intake (see Attachment 1). These degraded conditions were significant enough to cause concerns regarding degradation of the source water. Water quality monitoring data collected by Charlotte-Mecklenburg Storm Water Services (CMSWS) revealed the primary source of this degradation to be increased total suspended solid and nutrient levels in storm water runoff caused by significant increases in impervious area associated with rapid population growth in the McDowell Creek Watershed located in the Town of Huntersville (see Attachment 2). Water quality modeling of the watershed revealed that with continued development the concentration of pollutants in the Cove would more than double by 2020. These degraded conditions were predicted to occur with future develop despite the fact that this development would be required to comply with N.C.'s water supply watershed protection rules. These rules require the installation of conventional storm water control measures, such as wet ponds and detention basins, when built-upon area for a development exceeds 24%. Based on CMSWS's modeling results, these conventional storm water controls were ineffective at handling the extreme conditions in the McDowell Creek Watershed. CMSWS determined that the mitigation of the negative water quality impacts in McDowell Creek Cove would require the implementation of "Low Impact Development" (LID) techniques that infiltrate, filter, store, use, evaporate, and detain storm water runoff. The downside of the use of such techniques is that they can double the cost for the installation of storm water treatment systems at new developments.

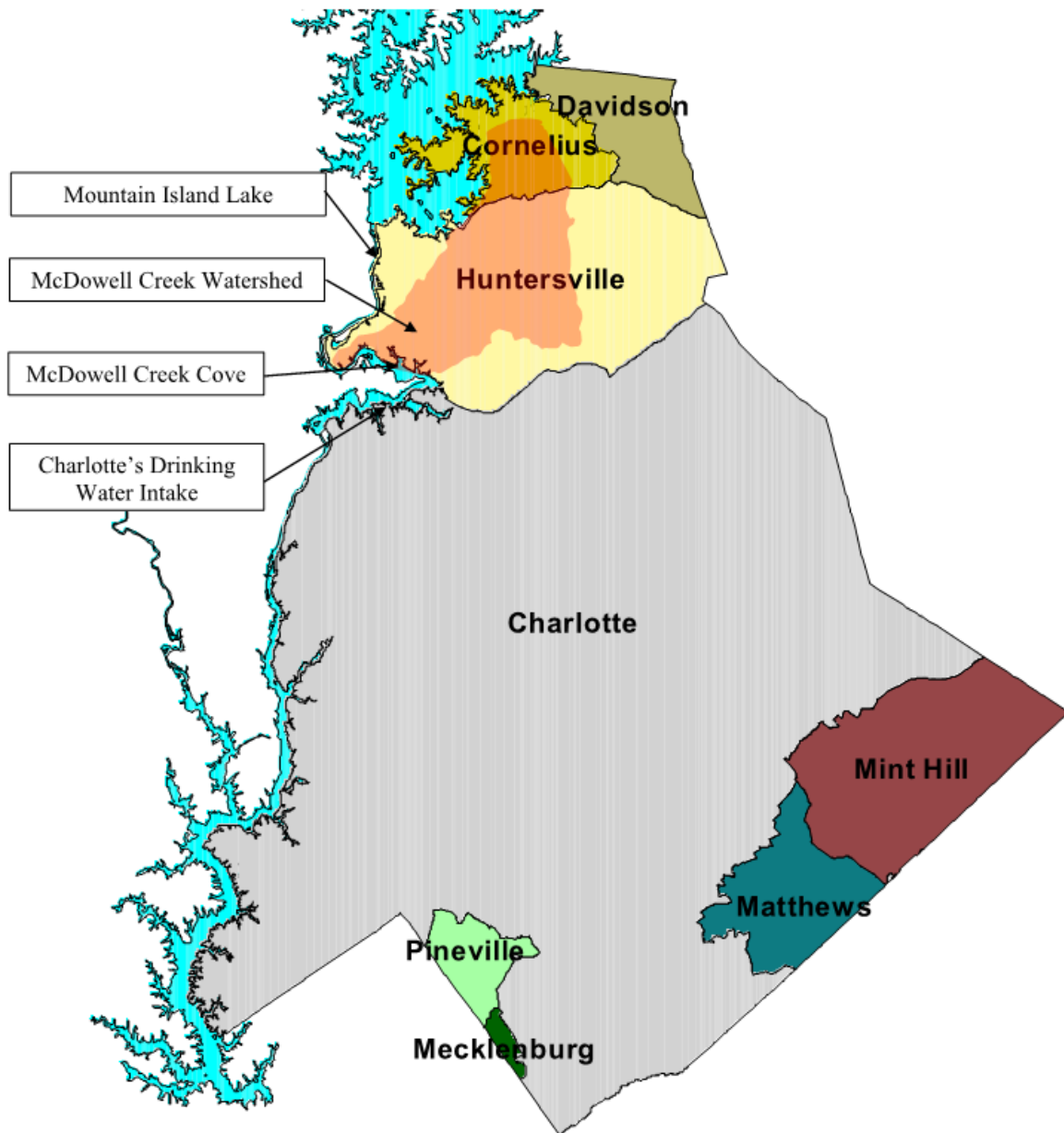
Beginning in 2001, CMSWS worked closely with the Town of Huntersville to develop LID criteria for incorporation into land development activities in the McDowell Creek Watershed. In February 2003, these efforts culminated in the adoption by the Town of an ordinance requiring the use of LID techniques for all new development, redevelopment and expansions that include the creation or addition of greater than 5,000 square feet of new impervious area. The ordinance is available at the following website: <http://stormwater.charmeck.org> (select Regulations, Huntersville, Post-Construction (PCSO), and Huntersville Zoning Ordinance). Huntersville's LID Ordinance is significantly more effective at preventing negative water quality impacts from storm water runoff compared to the State's water supply watershed protection rules. Modeling performed by CMSWS revealed that the ordinance would effectively mitigate the negative water quality impacts observed in McDowell Creek Cove. In support of the Town's commitment to LID, CMSWS developed the necessary design criteria and performed numerous educational workshops for the development community to ensure effective implementation of the new ordinance. In addition, CMSWS pledged to fund the installation of best management practices in the McDowell Creek Watershed to restore degraded conditions. In December 2005, CMSWS completed a watershed management plan in support of this effort. This plan is available at the above website (select Projects, Pollution Control, Watershed Improvement, Watershed Planning, and McDowell Creek Watershed Management Plan). To date, CMSWS has completed 12

projects in the watershed totaling \$6,305,483, including five (5) structural best management practices retrofitted into existing developments as well as five (5) stream and two (2) buffer restoration projects. Two additional stream restoration projects are currently being planned and designed (see Attachment 3).

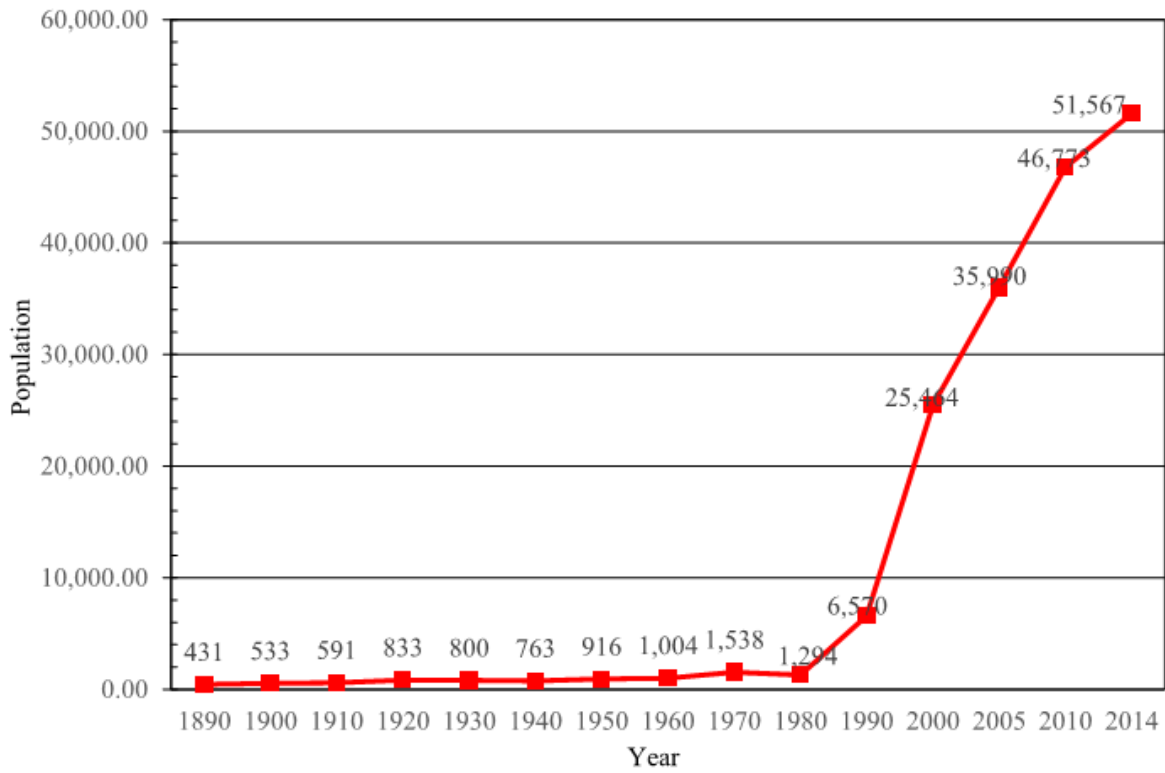
Since the LID Ordinance was adopted in 2003, CMSWS has continued to monitor water quality conditions in McDowell Creek and Cove, including performing continuous automated monitoring for the past 10 years. This automated monitoring data standardized for annual rainfall reveals a reduction in the total suspended solid load from an estimated 7,527 tons/year in 2006 to 3,619 tons/year in 2015, which represents a decrease of 5%/year for a 50% total reduction over the 10-year period. Monitoring data further reveals a 25% reduction in nutrient levels in McDowell Creek Cove. These reductions in pollution levels have occurred as the watershed continues to experience unprecedented growth. This data reveals that the combination of Huntersville's LID Ordinance and the implementation of CMSWS's watershed management plan have effectively mitigated the threat to Charlotte-Mecklenburg's drinking water source at Mountain Island Lake from increased impervious area and storm water pollutant loads in the McDowell Creek Watershed located upstream.

Attachment 1

Map of Area in Mecklenburg County



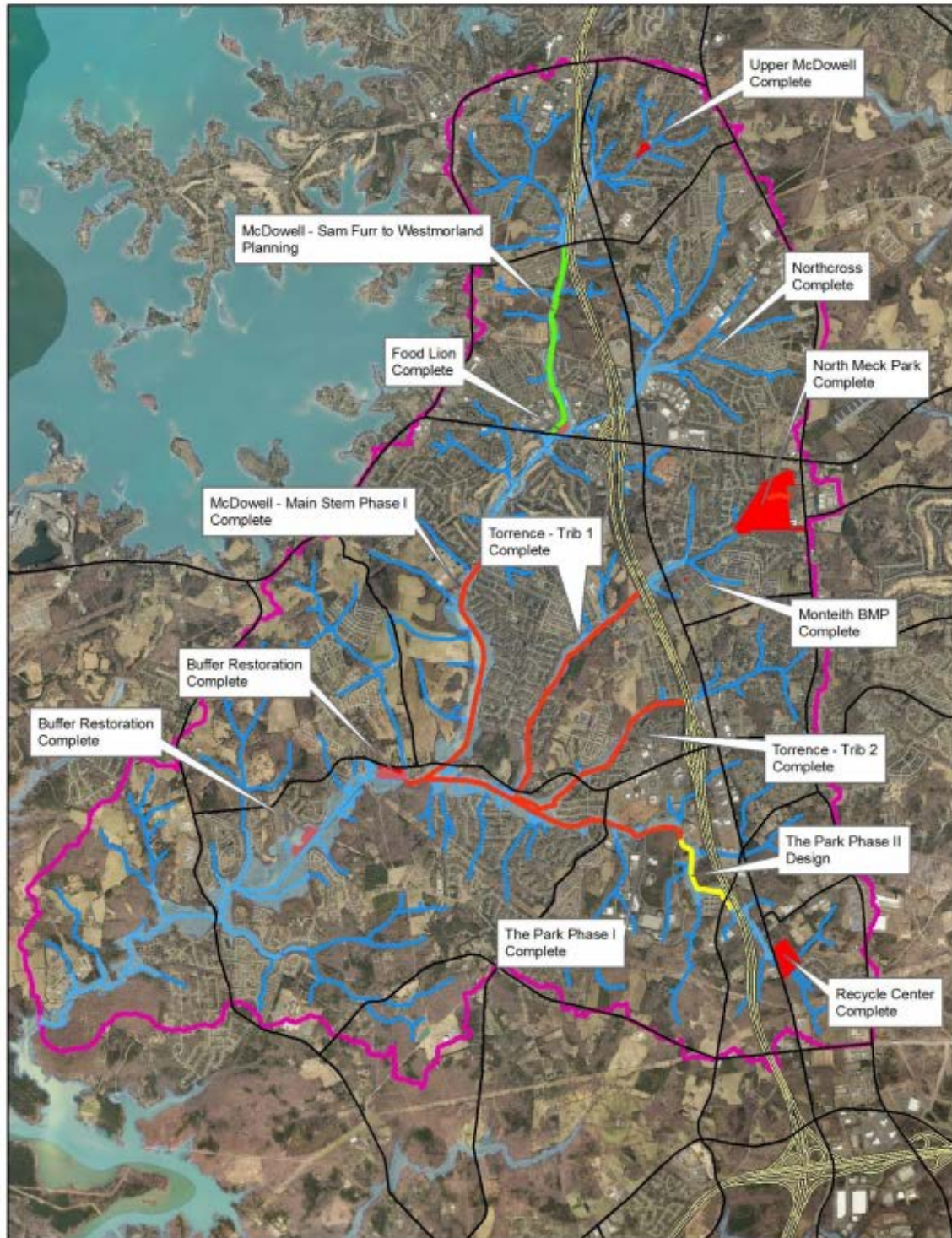
Population Growth in the Town of Huntersville
(Data Source: US Census)



Annual Growth Rate:

[1890-1900] +2.15 %/year
[1900-1910] +1.04 %/year
[1910-1920] +3.49 %/year
[1920-1930] -0.4 %/year
[1930-1940] -0.47 %/year
[1940-1950] +1.84 %/year
[1950-1960] +0.92 %/year
[1960-1970] +4.36 %/year
[1970-1980] -1.71 %/year
[1980-1990] +17.64 %/year
[1990-2000] +14.51 %/year
[2000-2005] +7.16 %/year
[2005-2010] +5.38 %/year
[2010-2014] +2.47 %/year

Projects Completed by Charlotte-Mecklenburg Storm Water Services in the McDowell Creek Watershed





Proposed Mitigation Sections for Addition to Huntersville's Water Quality Ordinance

Purpose:

The purpose for the addition of the following mitigation sections to Huntersville's Water Quality Ordinance is to create additional opportunities for development and redevelopment in the Town, particularly in the Town Center, without significantly diminishing the effectiveness of the ordinance at protecting water quality.

Section 8.17.15: Mitigation Options

- d) **Mitigation for Development and Redevelopment on Lots Less Than One Acre. Development and redevelopment on a lot less than one (1) acre in size are allowed by right to forego meeting the requirements of this article, provided the following criteria are met:**
 - 1. **The lot has been described by metes and bounds in a recorded deed or shown on a recorded plat prior to July 1, 2007;**
 - 2. **Development and redevelopment on the lot are not part of a larger common plan of development or sale, even though multiple, separate or distinct activities take place at different times on different schedules;**
 - 3. **Stream Buffer requirements are fulfilled as described in Section 8.25 of this ordinance; and**
 - 4. **Mitigation is provided by fulfilling at least one (1) of the three (3) criteria described in Subsection f) below.**

- e) **Mitigation for Redevelopment in the Town Center Zoning District. Redevelopment projects in the Town Center Zoning District for the Town of Huntersville are allowed by right to forego meeting the requirements of this article, provided the following criteria are met:**
 - 1. **Stream Buffer requirements are fulfilled as described in Section 8.25 of this ordinance;**
 - 2. **Mitigation is provided by fulfilling at least one (1) of the three (3) criteria described in Subsection f) below; and**
 - 3. **If there is no net increase in existing built-upon area, including built-upon area that is removed as part of the redevelopment, and there is no decrease in existing storm water controls, then there is no limit on the amount of disturbed area, or**
 - 4. **If there is a net increase in existing built-upon area, including built-upon area that is removed as part of the redevelopment, or there is a decrease in existing storm water controls, then the amount of total disturbed area on the site must be less than one (1) acre.**

- f) **Criteria for Development and Redevelopment Mitigation. One (1) of the following three (3) criteria must be fulfilled to satisfy the mitigation requirement for development and redevelopment projects described in Subsection d) and e) above:**
1. **Storm Water Quality Treatment requirements are met on site as described in Section 8.17.12(b)(3), (4) and (5) of this ordinance with LID or Conventional BMPs allowed;**
 2. **Storm Water Volume and Peak Control requirements are met on site as described in Section 8.17.12(b)(6) and (7) of this ordinance; or**
 3. **The Town is paid a mitigation fee prorated at \$60,000 per acre for all projects except single-family residential that will be prorated at \$45,000 per acre for the untreated post-project built-upon-area. This fee shall be used to cover the cost for installation by the Town or its designee of a mitigation project(s) capable of achieving a net mass removal of pollutants greater than or equal to the pollutant removal that would have been achieved by BMPs installed at the development site in full compliance with ordinance requirements. The mitigation project(s), as determined by the Town, must be located in the same named lake or stream watershed that is receiving storm water discharge from the development site, including Lake Norman, Mountain Island Lake, McDowell Creek, Gar Creek, Ramah Creek, and Clarke Creek. An exception to the location of the mitigation project can be made if the Storm Water Administrator determines there are no viable mitigation projects in that watershed provided mitigation is done in the Town of Huntersville zoning jurisdiction.**

Example:

The following are examples of how the above ordinance revisions might be applied.

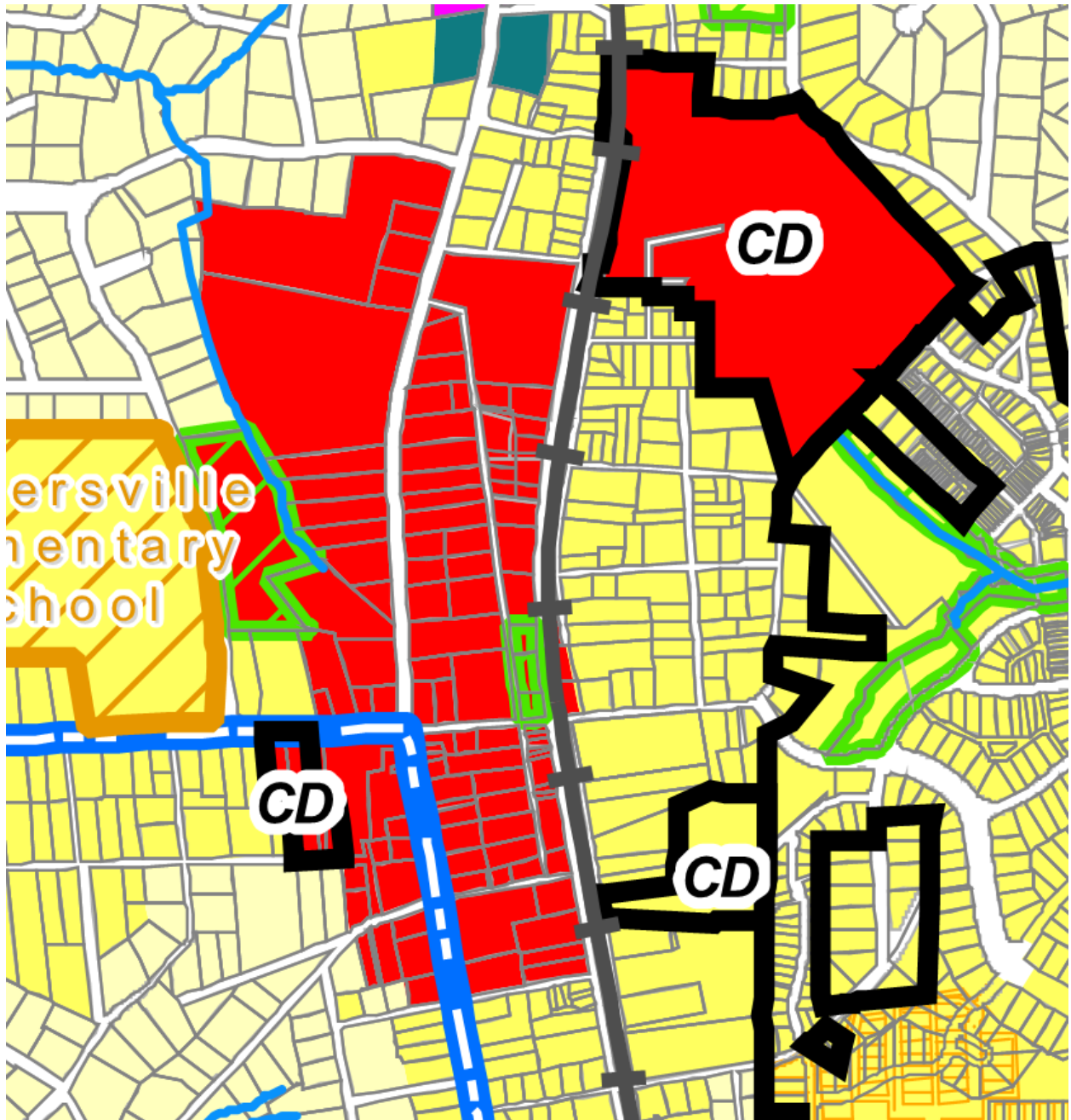
Location: 101 Huntersville-Concord Road (Huntersville Town Hall) at 0.403 acres.

Ordinance Requirements: Sections 8.17.15(d), 8.17.15(e) and 8.17.15(f) could apply.

Options for Compliance:

1. Since the lot is less than 1 acre and is located in the Town Center Zoning District, it could be redeveloped and an increase in BUA would be allowed under 8.17.15(d) and 8.17.15(e) above.
2. If a mitigation fee were paid to the Town as described in 8.17.15(f), then the Water Quality requirements would not have to be met. If the site were redeveloped to 80% built-upon area, the mitigation fee would be calculated as follows: $0.8 \times 0.403 = 0.3224$ x \$60,000 = \$19,334.

ATTACHMENT 1
Huntersville's Town Center (TC) Zoning District (in red below)
(± 127 acres)



Town of Huntersville
REQUEST FOR BOARD ACTION
10/16/2017

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Gerald D. Vincent, Town Manager
Subject: Charlotte-Mecklenburg Communication & Record Management Services Contract

In February 2017 the Town received information from the City of Charlotte CMPD indicating an increase in dispatch from the current contract of \$289,212 to \$688,613. The proposed increase led staff to consider options available with neighboring jurisdictions. The neighboring jurisdictions were narrowed down to two, Iredell County and the Town of Cornelius. Both jurisdictions were willing to accommodate the Town of Huntersville's request, but there were significant costs to provide the infrastructure ranging from \$500,000 to \$700,000 plus.

Discussions remained between the City of Charlotte and the Town of Huntersville, mainly with Marcus Jones, City Manager and his staff. The attached agreement provides the final negotiated offer establishing a 5-year term with fiscal year 2018-19 at \$300,000 and increases of 3 percent each year thereafter. The proposed offer establishes known budget amounts for the next 5 years and significant savings from the one-time costs of infrastructure ranging from \$500,000 to \$700,000 with our neighboring jurisdictions.

ACTION RECOMMENDED:

Authorize the Town Manager to sign the Agreement as presented.

FINANCIAL IMPLICATIONS:

Board of Commissioners will appropriate funds on an annual basis (FY18-19 \$300,000).

ATTACHMENTS:

| Description | | Type |
|--------------------------|---|-----------------|
| <input type="checkbox"/> | Second Amendment to Agreement to Provide Communication and Record Management Services | Backup Material |
| <input type="checkbox"/> | Agreement to Provide Communication and Record Management Services | Backup Material |



**STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG**

**SECOND AMENDMENT TO AGREEMENT
TO PROVIDE COMMUNICATION AND
RECORD MANAGEMENT SERVICES**

This Second Amendment to the Agreement to Provide Communication and Record Management Services (the "Agreement") is entered into and made effective as of the ____ day of October, 2017, by and between the Town of Huntersville, a North Carolina municipal corporation (the "Town"), specifically the Huntersville Police Department (the "HPD"), and the City of Charlotte, a North Carolina municipal corporation (the "City"), specifically the Charlotte-Mecklenburg Police Department (the "CMPD").

RECITALS

WHEREAS, the parties previously entered into the Agreement for the CMPD to provide communication and record management services to the HPD;

WHEREAS, the parties previously entered into a First Amendment to the Agreement to address electronic data storage;

WHEREAS, the parties now wish to amend the Agreement to make adjustments to pricing for maintenance and support services; and,

WHEREAS, the parties desire to reduce the terms and conditions of the maintenance and support services pricing adjustments to this written form.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and in further consideration of the covenants and representations contained herein, the parties agree as follows:

AGREEMENT

1. Defined terms used in this Second Amendment shall have the same meaning as are assigned to such terms in the Agreement.
2. Section 3.2.5 of the Agreement is hereby removed and replaced with the following:
3.2.5. HPD will pay for E-911 and Dispatch Services yearly as set forth in Exhibit A.
3. Section 8 ("Notices and Principal Contacts") is hereby amended to substitute Chief Cleveland Spruill as the principal contact for HPD.

4. This Second Amendment hereby modifies Exhibit A and Exhibit B, which are attached and incorporated by reference herein.
5. Except to the extent specifically provided herein, this Second Amendment shall not be interpreted or construed as waiving any rights, obligations, remedies or claims the parties may otherwise have under the Agreement.
6. In all other respects and except as modified herein, the terms of the Agreement and First Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, and in acknowledgment that the parties hereto have read and understood each and every provision hereof, the parties have caused this Second Amendment to be executed on the date first written above.

ATTESTED:

CITY OF CHARLOTTE

TOWN OF HUNTERSVILLE

BY: _____
ASSISTANT CITY MANAGER

BY: _____
TOWN MANAGER

ATTESTED:

BY: _____
CITY CLERK

**This instrument has been preaudited in the manner required by
the Local Government Budget Fiscal Control Act.**

Finance Officer

Date

**EXHIBIT A
SCOPE OF WORK**

MAINTENANCE AND SUPPORT SERVICES

E-911 and Dispatch Services

- **Communications-911 Services**

Software Support Services

- **CMPD Computer Technology Services**
- **City IT**

| 7/1/2017-6/30/2018 | 7/1/2018-6/30/2019 | 7/1/2019-6/30/2020 | 7/1/2020-6/30/2021 | 7/1/2021-6/30/2022 | 7/1/2022-6/30/2023 |
|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| \$289,212 | \$300,000 | \$309,000 | \$318,270 | \$327,818 | \$337,653 |

**EXHIBIT B
PAYMENT SCHEDULE**

Years 6-11 July 1, 2017-June 30, 2023

Huntersville will be invoiced quarterly for annual Maintenance and Support Services.

STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG

AGREEMENT TO PROVIDE
COMMUNICATION
AND RECORD MANAGEMENT SERVICES

This Agreement to Provide Communication and Record Management Services (the "Agreement") is entered into and made effective this 30 day of May, 2012 (the Effective Date) by and between the City of Charlotte, specifically, the Charlotte Mecklenburg Police Department ("CMPD"); and the Town of Huntersville, specifically, the Huntersville Police Department ("HPD").

RECITALS

WHEREAS, the City of Charlotte Police Department and the Mecklenburg County Police Department were consolidated as the CMPD on October 1, 1993 pursuant to Article 20, Chapter 160A of the General Statutes of North Carolina and Chapter 1170, Session Laws of 1969.

WHEREAS, by an Agreement dated July 1, 1996, the City and County agreed that police services provided by the CMPD within the corporate limits of Huntersville would be established by an agreement between the City of Charlotte and the Town of Huntersville.

WHEREAS, the Town of Huntersville and Chief of the HPD wish to utilize CMPD police services specifically the CMPD communication and record management systems; and

WHEREAS, the City of Charlotte and the CMPD agree to provide communication and record management services as set forth below.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and in further consideration of the covenants and representations contained herein, the parties agree as follows:

AGREEMENT

1. DESCRIPTION OF SERVICES.

The CMPD will provide communication and record management services, to the HPD. The HPD agrees to pay certain fees and costs associated with the use of said services.

2. TERM.

Unless terminated sooner in accordance with the terms contained herein, this Agreement shall commence on the Effective Date and continue in effect until June 30, 2017. This Agreement shall automatically renew for two (2) additional consecutive three (3) year terms up to 2023, unless either party shall notify the other party, in writing, of its intention not to renew, which notice shall be given at least six months prior to the end of the then current term. . Nevertheless, either party may terminate this Agreement by providing one (1) year prior written notice to the other party. Upon the effective date of any termination, HPD shall pay any accrued but unpaid charges under this Agreement to CMPD and thereafter the parties shall have no further obligation to the other. HPD shall retain any equipment owned or leased by it.

3. SERVICES PROVIDED BY CMPD.

3.1 Implementation

- 3.1.1 HPD will use CMPD Computer Aided Dispatch System and applications including CMPD Knowledge Based Community Oriented Policing System (KBCOPS), I/Netviewer, I/Mobile, Stop Data, Property Control/LIMS and Report Beam. HPD will pay the implementation/ costs set forth in Exhibit A to this Agreement.
- 3.1.2 HPD will be required to pay directly to the provider for third party licenses, service and training fees for Verizon, NC DCI, and their connectivity service provider.
- 3.1.3 HPD will be required to have secured connectivity with their chosen service provider prior to CMPD implementation.
- 3.1.4 HPD will pay CMPD for Intergraph license and maintenance fees as set forth in Exhibit A.
- 3.1.5 HPD will require all Users to sign and abide by CMPD User Agreement and comply with CJIS requirements.
- 3.1.6 The City of Charlotte will provide the personnel necessary to complete the conversion at the rates set forth in Exhibit A.
- 3.1.7 CMPD will provide training for the HPD personnel on systems and applications as set forth in Exhibit A.
- 3.1.8 CMPD's policies and procedures comply with applicable standards established by the Commission on Accreditation for Law Enforcement

Agencies Inc. (CALEA) related to the administration and operations of the functions of a police communications center.

3.2 Calls for Service to the HPD

- 3.2.1 CMPD will answer all calls from HPD Officers for the purpose of recording their location and contact information.
- 3.2.2 CMPD will respond to and assist HPD Officers when requested.
- 3.2.3 All information will be entered into the CMPD's Computer-Aided Dispatch System (hereinafter referred to as "CAD"). CAD will track each HPD Officer call and time stamp each call.
- 3.2.4 CMPD dispatchers will monitor emergency communications generated by HPD officers and will make proper responses and notifications.
- 3.2.5 HPD will pay for E-911 and dispatch services based on the average call volume. Based on the average call volume from prior years, HPD will pay the amount set forth in Exhibit A for the first term. The call volume will be assessed at the end of the first term and readjusted for the second three year term with the same process applied for the final three year term. CMPD will utilize the same formulae and methodology as was used in computing the original charges for these services in order to compute the charges for each of the renewal periods.
- 3.2.6 HPD radios must have CMPD radio talk groups approved by the CMPD. HPD shall be responsible for all costs associated with their radios HPD must remain in compliance with the Charlotte-Mecklenburg Radio Communication Council.
- 3.2.7 CMPD Communications will provide DCI support and connectivity for DCI related communications and messaging.

3.3 Telecommunications Circuit and CMPD Network

- 3.3.1 Access to the CMPD network will be via a VPN secure tunnel over the internet. HPD will have access to Report Beam, I/Net Viewer (CAD) product, I/Mobile (CAD) product, KBCOPS Records Management System, CMPD Stop Data, and the Property/Lab systems. KBCOPS would be used to meet Records Management System needs to include full access and usage of all KBCOPS

modules. HPD will provide modems and laptops for the connectivity. CMPD will provide software to install on HPD mobile computers.

- 3.3.2 Access to the CMPD network from HPD desktop computers will be blocked if the CMPD detects a virus attack. Access will be restored after proof is provided by HPD to the CMPD of both virus eradication and virus/security updates have been installed on all HPD computer equipment connected to the CMPD network.

3.4 Upgrades

In order to maintain the highest level of technical service the CMPD periodically performs upgrades to its hardware and software. CMPD will provide HPD with as much advanced notice as possible when these upgrades will occur. HPD agrees and understands that it must upgrade their equipment as necessary to remain compatible with the CMPD as a condition to receive continued service under this Agreement.

3.5 Training

If requested, and upon reasonable notice, CMPD will provide training to HPD personnel for services associated with this Agreement. The training includes the use of applications made available by the CMPD and the DCI approved certification program.

3.6 Computer Logs

Upon 24 hour notice, CMPD will make relevant computer logs available to HPD for inspection or duplication. The CMPD retains all recorded voice-logged communications for a maximum period of sixty (60) days from the date of occurrence. Upon 24 hour notice, CMPD will provide CD, cassette, or CODEC of requested voice-logged communication recordings to HPD.

3.7 Public Records Request

CMPD will forward all public records requests concerning HPD cases to the Chief of HPD, or designee, for response.

4. OBLIGATIONS OF THE HPD.

4.1 Employee Roster

HPD shall provide the CMPD a current list of employees requiring access to the computer systems at the time of execution of this Agreement. The

HPD shall immediately notify the CMPD when an HPD employee with authorized access to the computer systems has separated from employment. HPD shall immediately notify the CMPD when a new HPD employee requires access to the computer systems. HPD employees using any CMPD system will sign and abide by the CMPD User Agreement.

4.2 On-line and Telecommunication Costs

HPD will be responsible for the purchase and cost associated with additional hardware (routers, firewall, etc.) required to establish the telecommunications circuit with the CMPD. All network and communications software must meet CMPD specifications.

4.3 Purchase and Maintenance of Equipment

HPD will be responsible for placing their 800 MHz radios on the Charlotte-Mecklenburg Radio System. HPD agrees to use laptops in their patrol vehicles to access the CAD system. Laptops purchased or leased by HPD must comply with CMPD Computer Technology Solutions Division (CTS) laptop specifications.

4.4 Payment

HPD agrees to pay for services set forth in this Agreement according to the payment schedule set forth in Exhibit B. The payment schedule will be adjusted as provided in section 3.2.5 of this Agreement for any subsequent extensions beyond the initial term.

5. MAINTENANCE RESPONSIBILITY.

5.1 HPD shall be responsible for the maintenance, repair, and upkeep of any and all communications equipment that is owned, possessed, or used by HPD and its officers, employees or agents.

5.2 CMPD will provide limited technical support for the duration of the Agreement. The term "limited" shall mean that HPD technical personnel will be called first for technical support. If needed, the CMPD CTS Customer Support Team will work on the problem(s). If CTS can correct the problem(s) quickly, it will do so. If the problem(s) require action such as dealing with one of HPD's vendors, i.e., the firm that installed HPD's wireless or extended troubleshooting due to something unique to HPD then HPD shall correct the problem(s).

5.3 HPD technical personnel will be called first for technical support. Service requests may be escalated to CMPD CTS Customer Support Team for

software issues. CTS Customer Support Team services are available for telephone or email assistance Monday through Friday, 8 a.m. to 5 p.m. HPD officers requiring emergency technical support after hours may contact City of Charlotte's IT support desk.

- 5.4 HPD will pay for software support services yearly as set forth in Exhibit A.

6. RELATIONSHIP OF PARTIES

Nothing contained in this Agreement shall be construed to make any party to this Agreement an agent of any other party hereto for any purpose whatsoever. None of the parties hereto nor its employees is the representative of any other party for any purpose, and no party hereto has power or authority to act for, bind, or otherwise create or assume any obligation on behalf of any other party. Each party shall be fully and solely responsible for its own acts and omissions and those of its employees, agents and subcontractors.

7. INDEMNIFICATION.

Each party shall indemnify, defend and hold harmless any other party hereto, its officers, employees, agents or subcontractors from and against any and all losses, damages, costs, expenses (including attorney's fees), obligations and other liabilities (including settlement amounts) that arise directly or are attributable to any acts or omissions relating to this Agreement and which are caused solely by such party's officers, employees, agents or subcontractors

8. NOTICES AND PRINCIPAL CONTACTS.

Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered either in person, by U.S. mail, by electronic mail or by fax to the intended recipient at the address set forth below;

| HPD: | CMPD: |
|---|--|
| Phillip Potter | Katrina Graue |
| Chief of Huntersville Police Department | Deputy Chief, Administrative Services |
| Post Office Box 664 Huntersville, NC 28070 | 601 East Trade Street Charlotte, NC 28202 |

Notices shall be effective upon the date of receipt by the intended recipient(s). Any party may change its address for notification purposes by giving the other parties hereto written notice of the new address and the date upon which it shall become effective.

9. MISCELLANEOUS.

9.1 Entire Agreement

This Agreement is the entire agreement between the parties with respect to its subject matter and there are no other representations, understandings, or agreements between the parties with respect to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral, pertaining to the subject matter of this Agreement.

9.2 Amendment

No amendment or change to this Agreement shall be valid unless in writing and signed by all parties to this Agreement.

9.3 Severability

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portions of the Agreement, provided the material purposes of the Agreement can still be determined and implemented. If any provision of this Agreement is held to be unenforceable or invalid for any reason, all parties hereto shall be relieved of all obligations arising under such provision.

9.4 Waiver

No delay or omission by any party to exercise any right or power under this Agreement shall impair or be construed as a waiver of such right or power. A waiver by any party of any covenant or breach of this Agreement shall not be constituted operate as a waiver of any succeeding breach of that covenant or of any other covenant. No waiver of any provision of this Agreement shall be effective unless in writing and signed by the parties waiving the rights.

IN WITNESS WHEREOF, and in acknowledgment that the parties hereto have read and understood each and every provision hereof, the parties have caused this Agreement to be executed as of the Effective Date written above.

City of Charlotte, NC

Town of Huntersville, NC

By: *Eric P. Campbell*
City Manager 5/30/2012

By: *Mary Ferguson*
Town Manager

ATTEST: *Stephanie G. Kelly*
CITY CLERK

This instrument has been preaudited in the manner required by
the Local Government Budget and Fiscal Control Act. 4/28/12
James H. Hoxby Date
Finance Officer

EXHIBIT A

SCOPE OF WORK

IMPLEMENTATION

Initial requirements

- HPD will identify its users to the CMPD system. The HPD authorized users will be required to comply with CJIS security mandates and sign a CMPD User Agreement prior to being allowed access to the system.
- HPD must select the method of connectivity they prefer and pay vendor directly
- CMPD will reconfigure the firewall to allow the HPD access

CMPD tasks for CAD Implementation

\$ 32,853

- Additional permissions;
- Establish Unit IDs and Vehicle IDs;
- Create personnel accounts for CAD;
- Add special situations to addresses that are specific to Huntersville PD;
- Add TIDs/ORIs for DCI access;
- Add Netviewer access;
- Add Netdispatcher access;
- Add Agency filter;
- Establish division within CAD.
- Install CAD on Mobile laptops.

Intergraph tasks

\$ 46,000*

- Services CAD Interfaces
- Licenses for CAD I/Mobile
- Training
- *estimate, actual amount to be provided by Intergraph and billed to HPD by CMPD separate from the agreed upon quarterly payments.

CMPD tasks for additional application implementations

\$ 52,686

CMPD tasks for RMS (KBCOPS) implementation

- Gather requirements;
- Create New Master Address File Overlay with HUNT beats;
- Create Scripts and Test database;

- Configure Case Routing rules for Huntersville
- Gather and configure External Agency printer info for RMS.
- NOTE: Data conversion will not be included in the scope of this product.

CMPD tasks for Stop Data implementation

- Set-up database and monthly extract to SBI;
- Add system changes specific to Huntersville PD;
- Add user permissions;
- Create Quick Reference Guides (QRGs).

CMPD tasks for Property Control/LIMS implementation

- Add user permissions;
- Create Quick Reference Guides (QRGs).

CMPD tasks for Report Beam implementation

- Gather requirements;
- Assist vendor with system changes;
- Install on workstations/laptops;
- Add user permissions;

Training

- City, CMPD and CMPD Training Academy staff will provide training for Huntersville personnel and CMPD Dispatchers.

HPD tasks with third party vendors

- Verizon, wireless access fees
- NC DCI Mobile TID fee
- Connectivity cost for provider selected by Huntersville

SERVICE SUPPORT and MAINTENANCE

Telecommunicators

- Services of three (3) telecommunicators each year **\$237,403**

Maintenance and support services

- CAD/IMobile Maintenance **\$5,760**
- Report Beam Maintenance **\$4,500**
- CMPD Support Services (CAD) **\$17,261**
- CMPD Support Services (other applications) **\$ 8,462**

EXHIBIT B
PAYMENT SCHEDULE

Implementation costs will be billed as tasks are delivered and third party vendor services/licenses are delivered.

Year 1-5 July 1, 2012-June 30, 2013

Huntersville will be invoiced quarterly for Telecommunications services and support maintenance services.

Town of Huntersville
REQUEST FOR BOARD ACTION
10/16/2017

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Jack Simoneau, Planning Director
Subject: Consider Appointment to the Board of Adjustment

Consider appointment to the Board of Adjustment.

As historically practiced, when filling a vacancy of a Regular member, it is suggested to rotate the Alternate members up and into Regular membership. In this case example, Alternate 1 would be appointed to fill the Town Seat 6 position left vacant, and the current Alternates 2 and 3 would move up into the Alternate 1 and 2 seats, respectively; thus leaving Alternate 3 (Town or ETJ) open for the new appointment with a term expiration of June 2019. Alternate 1 has indicated his desire, and would like to be considered for appointment to fill the vacant seat of Town Seat 6, as a Regular member.

ACTION RECOMMENDED:

Consider appointment

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

| Description | Type |
|-------------------------------|-----------------|
| ☐ Membership Chart - proposed | Backup Material |
| ☐ Price Application | Backup Material |
| ☐ Ohr Application | Backup Material |
| ☐ Jacobson Application | Backup Material |
| ☐ Robinson Application | Backup Material |
| ☐ Loucks Application | Backup Material |
| ☐ Slabaugh Application | Backup Material |
| ☐ Bondurant Application | Backup Material |
| ☐ Genenbacher Application | Backup Material |



Board of Adjustment Membership

Effective 7/1/2017
Updated 9/12/2017

| | | | | |
|---|--|--|---|--|
| Town Seat 1 Dennis Brewer 15820 Hubbard Road Huntersville, NC 28078 704-274-5768 Clbrew22@gmail.com <i>Appointed: 7/12; 7/15</i> <i>Term Expires June 2018</i> | Town Seat 2 Bethany Welch 6515 Torrence Trace Drive Huntersville, NC 28078 704-507-5237 welchbee@gmail.com <i>Appointed: 1/15; 7/15</i> <i>Term Expires June 2018</i> | Town Seat 3 Toniann Primiano 215 Quail Crossing Huntersville, NC 28078 720-840-9556 toniannprimianoesq@gmail.com <i>Appointed: 2/16; 6/16</i> <i>Term Expires June 2019</i> | Town Seat 4 Joseph Kluttz, III Post Office Box 3171 Huntersville, NC 28078 704-875-7633 Joseph.Kluttz@duke-energy.com <i>Appointed 7/12, 7/15</i> <i>Term Expires June 2018</i> | Town Seat 5 Eric Rowell 7847 Horseshoe Creek Drive Huntersville, NC 28078 919-618-5792 ericrowell@gmail.com <i>Appointed 3/15, 6/17</i> <i>Term Expires June 2020</i> |
|---|--|--|---|--|

| | |
|--|--|
| Town Seat 6 Vacant member@email.com <i>Appointed</i> <i>Term Expires June 2020</i> | ETJ Seat 1 Wilbur Smith 9200 Carver Avenue Huntersville, NC 28078 704-391-0504 Snackyoo7@aol.com <i>Appointed 4/15; 7/15</i> <i>Term Expires June 2018</i> |
|--|--|

| | | |
|--|--|---|
| Alternate 1 (Town) Edward Cecil 16435 Cobbleview Lane Huntersville, NC 28078 415-531-6475 ewcecillaw@aol.com <i>Appointed 6/2016</i> <i>Term Expires: June 2019</i> | Alternate 2 (Town) Edward Lowry 15723 Berryfield Street Huntersville, NC 28078 704-453-5294 Elowry145@gmail.com <i>Appointed 6/2016</i> <i>Term Expires: June 2019</i> | Alternate 3 (Town or ETJ) Jonathan Bradshaw 3807 Archer Notch Lane Huntersville, NC 28078 704-351-6851 j.p.bradshaw@wingate.edu <i>Appointed 6/2017</i> <i>Term Expires: June 2020</i> |
|--|--|---|

Alternate 3
left vacant
to fill
with term that
expires 6/2019



NOTIFICATION FOR SERVICE FOR THE
TOWN OF HUNTERSVILLE
BOARD OF ADJUSTMENT

Please type or print in black ink

BACKGROUND INFORMATION

NAME Chris Price HOME PHONE 704-619-8889
HOME ADDRESS-8310 Misty Lilac Dr, Huntersville NC 28078 CELL PHONE 704-619-8889
DO YOU RESIDE IN THE TOWN LIMITS OR ETJ? Town limits
PRESENT OCCUPATION Business Real Estate WORK PHONE 704-590- 7557
PLACE OF EMPLOYMENT Wells Fargo Bank NA
EMAIL ADDRESS Cprice8889@gmail.com

APPROXIMATE HOURS AVAILABLE PER MONTH FOR SERVING ON ADVISORY BOARD 8

NAME OF ANY TOWN OR COUNTY BOARDS/COMMITTEES/COMMISSIONS YOU ARE PRESENTLY
SERVING ON:

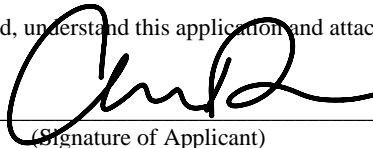
Mecklenburg Co Vehicles Tax EXPIRATION DATE June , 2017

EDUCATION Western Carolina University

BUSINESS AND CIVIC EXPERIENCE Board of Adjustments, Planning Board, TKE Alumini Treasurer

EXPERTISE AND INTERESTS/SKILLS Financial, Sales, Services, Real Estate, Zoning, Automotive and
Planning Board experience.

I, the undersigned, understand this application and attached questionnaire will be kept on the active file for a two (2) year period only.


(Signature of Applicant)

07/05/16

(Date)

QUESTIONNAIRE



To assist the Board of Commissioners in making appointments to the Board of Adjustment, please respond briefly to the following questions. There is no right or wrong answer. Your responses will provide a framework for discussion with the Mayor and Commissioners.

Overview: The Board of Adjustment consists of Regular and Alternate Members appointed by the Board of Commissioners. The Regular membership shall consist of six (6) members who reside within the corporate limits, and one (1) extraterritorial member. The number of Regular members appointed who reside in the extraterritorial zoning jurisdiction ("ETJ") shall at a minimum meet the requirement of NCGS §160A-362 for proportional representation, but shall in no instance be less than one (1). The Alternate membership shall consist of at least two (2) members who reside within the corporate limits, with the remaining alternate member residing in either the corporate limits or the ETJ.

The Board's primary function is to act upon variances, which are specific requests for deviation from the strict letter of the law of the Huntersville Zoning Ordinance. As an example, picture a property with a stream running through it thirty feet back from the road. If the Zoning Ordinance requires that every new house must be set back thirty feet from the road, the property owner is faced with a hardship and may request a variance. The Board of Adjustment acts quite literally as a court, with evidence presented, petitioners sworn in, and strict rules followed to determine if indeed a hardship exists. The Board considers the facts relative to the petition and formulates a legally-binding ruling.

1. Please describe the areas of community service in which you have participated, in Huntersville or elsewhere.

I am originally from Mooresville, NC. I have served as a HOA President in my community. I completed the Huntersville 101 and Citizens Police Academy course. I have serviced on the board of adjustments, planning board and recently spent time on the Urban Open Space committee.

2. Briefly describe your vision for Huntersville in the next 10 to 15 years. What factors during that time will shape the growth of our community?

I would like to see Urban Open Space and better TIA regulations. Our 2030 plan will come together if light rail and bike trails meet all sides of Huntersville. I see the toll road completed and traffic flowing.

3. Since the Board of Adjustment is a quasi-judicial body and must act essentially as a court, it is bound by strict rules of procedure and must use specific findings of fact in order to reach a ruling. As such, Board members must base their ruling on the facts alone, and not on emotion. As a potential Board member, how will you ensure that your decisions are formed objectively?

My decisions have always been made based on fact. However, everyone will have their own opinion. It has been my finds to base my decisions on the facts that are presented and not sold. Of course, common sense never hurts.

4. With rapid development occurring in Huntersville and the surrounding area, the character and growth patterns of our community are changing rapidly. Please discuss briefly any problems that you perceive, anything that you would like to change, and/or anything you find particularly appropriate to Huntersville.



I would like to see Urban Open Space and better TIA regulations. Traffic and school systems are a must! I have seen our police and fire department grow and expect additional companies to make Huntersville their home. Our 2030 plan will come together if light rail and bike trails meet. I see the toll road completed and traffic flowing. I would like to see Huntersville move outside of the Charlotte Meck's budgeting. They current control our police, fire and central security systems. Hopefully our future budget does not involve paying for our ETJ to be policed.

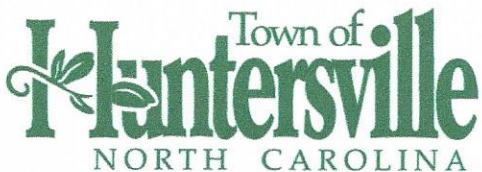
OTHER COMMENTS:

The Town of Huntersville Board of Commissioners sincerely appreciates the interest of all citizens in the Town's advisory committees and urges the public to nominate qualified persons for membership. Nominations may be sent to:

TOWN OF HUNTERSVILLE
ATTN: Michelle Haines
P.O. BOX 664
HUNTERSVILLE, NC 28070

For more information on the responsibilities of various advisory bodies, applicants may contact the Planning Department at (704) 875-7000.

**Thank you for completing the application and questionnaire.
Please return them to the Huntersville Planning Department**



NOTIFICATION FOR SERVICE FOR THE
TOWN OF HUNTERSVILLE
BOARD OF ADJUSTMENT

Please type or print in black ink

BACKGROUND INFORMATION

NAME Jodie Orr

HOME PHONE -

* HOME ADDRESS 10200 Kerns Rd (building)

CELL PHONE 980-329-3100

DO YOU RESIDE IN THE TOWN LIMITS OR ETJ? yes

PRESENT OCCUPATION Director, Analyst Relations WORK PHONE

PLACE OF EMPLOYMENT CompuCom

EMAIL ADDRESS Jodie.Orr@compucom.com

APPROXIMATE HOURS AVAILABLE PER MONTH FOR SERVING ON ADVISORY BOARD St. discretion^{et my}

NAME OF ANY TOWN OR COUNTY BOARDS/COMMITTEES/COMMISSIONS YOU ARE PRESENTLY SERVING ON: None

EXPIRATION DATE

EXPIRATION DATE

EDUCATION BBA Management - University of Texas
at Arlington (TX)

BUSINESS AND CIVIC EXPERIENCE Former business owner, Real
Estate investor & property manager in Texas. In SC,
appointed as 'guardian ad litem' by state; court appointed
advocate for abused & neglected children.

AREAS OF EXPERTISE AND INTERESTS/SKILLS

familiar w/ real estate concepts & court procedure
interested in helping to foster a sense of community
in Huntersville.

* Mailing Address through Nov 15th: 6148 Silver Chime Way

I, the undersigned, understand this application and attached questionnaire will be kept on the active file for a two (2) year period only.

Jodie Orr
(Signature of Applicant)

9-14-17
(Date)



QUESTIONNAIRE

To assist the Board of Commissioners in making appointments to the Board of Adjustment, please respond briefly to the following questions. There is no right or wrong answer. Your responses will provide a framework for discussion with the Mayor and Commissioners.

Overview: The Board of Adjustment consists of Regular and Alternate Members appointed by the Board of Commissioners. The Regular membership shall consist of six (6) members who reside within the corporate limits, and one (1) extraterritorial member. The number of Regular members appointed who reside in the extraterritorial zoning jurisdiction ("ETJ") shall at a minimum meet the requirement of NCGS §160A-362 for proportional representation, but shall in no instance be less than one (1). The Alternate membership shall consist of at least two (2) members who reside within the corporate limits, with the remaining alternate member residing in either the corporate limits or the ETJ.

The Board's primary function is to act upon variances, which are specific requests for deviation from the strict letter of the law of the Huntersville Zoning Ordinance. As an example, picture a property with a stream running through it thirty feet back from the road. If the Zoning Ordinance requires that every new house must be set back thirty feet from the road, the property owner is faced with a hardship and may request a variance. The Board of Adjustment acts quite literally as a court, with evidence presented, petitioners sworn in, and strict rules followed to determine if indeed a hardship exists. The Board considers the facts relative to the petition and formulates a legally-binding ruling.

1. Please describe the areas of community service in which you have participated, in Huntersville or elsewhere.

In Huntersville for <2 years. In South Carolina, I was appointed as 'guardian ad litem' - volunteer advocate for abused & neglected children; moved to CT shortly thereafter. In Texas, was involved in various non-profits, and a Community Grants Officer w/ Prudential.

2. Briefly describe your vision for Huntersville in the next 10 to 15 years. What factors during that time will shape the growth of our community?

I love Huntersville! With the population of the Charlotte area expected to grow, it's important to foster a sense of community in Huntersville that is unique & special.

3. Since the Board of Adjustment is a quasi-judicial body and must act essentially as a court, it is bound by strict rules of procedure and must use specific findings of fact in order to reach a ruling. As such, Board members must base their ruling on the facts alone, and not on emotion. As a potential Board member, how will you ensure that your decisions are formed objectively?

To me, business is business & there's not a lot of room for emotion. And if I can keep a level head while representing abused & neglected children in court, I'm pretty sure I can handle zoning ordinance issues.



4. With rapid development occurring in Huntersville and the surrounding area, the character and growth patterns of our community are changing rapidly. Please discuss briefly any problems that you perceive, anything that you would like to change, and/or anything you find particularly appropriate to Huntersville.

Traffic patterns are a primary way that citizens experience Huntersville. With the large increase in our population, I'm concerned that our infrastructure will be challenged in keeping up. Also, run-down/dilapidated mobile homes do nothing good for Huntersville's image.

OTHER COMMENTS:

Thanks for your consideration!

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TOWN OF HUNTERSVILLE
ATTN: Michelle Haines
P.O. BOX 664
HUNTERSVILLE, NC 28070

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NOTIFICATION FOR SERVICE FOR THE
TOWN OF HUNTERSVILLE
BOARD OF ADJUSTMENT

Please type or print in black ink

BACKGROUND INFORMATION

NAME Peter Jacobson HOME PHONE _____
HOME ADDRESS 12505 McCord Road CELL PHONE 704-562-6499
DO YOU RESIDE IN THE TOWN LIMITS OR ETJ? Town Limits
PRESENT OCCUPATION VP of Operations WORK PHONE 704-716-3957
PLACE OF EMPLOYMENT Patterson Pope
EMAIL ADDRESS Pjacobson @pattersonpope.com

APPROXIMATE HOURS AVAILABLE PER MONTH FOR SERVING ON ADVISORY BOARD 10-20

NAME OF ANY TOWN OR COUNTY BOARDS/COMMITTEES/COMMISSIONS YOU ARE PRESENTLY SERVING ON:

None EXPIRATION DATE _____
EXPIRATION DATE _____

EDUCATION Bachelor of Arts, Rowan University

BUSINESS AND CIVIC EXPERIENCE 25 years of business experience
including Fortune 500 companies -- AON Insurance,
US Tobacco, Iron Mountain

AREAS OF EXPERTISE AND INTERESTS/SKILLS Corporate Real Estate,
Logistics, Contract Review and Negotiation

I, the undersigned, understand this application and attached questionnaire will be kept on the active file for a two (2) year period only.


(Signature of Applicant)

9.20.17
(Date)



QUESTIONNAIRE

To assist the Board of Commissioners in making appointments to the Board of Adjustment, please respond briefly to the following questions. There is no right or wrong answer. Your responses will provide a framework for discussion with the Mayor and Commissioners.

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1. Please describe the areas of community service in which you have participated, in Huntersville or elsewhere.

University City Kiwanis Club (11 years), Charlotte Serve, Greater Charlotte Postal Council, Camino Community Center, Red Cross Blood Drive, Promising Pages, St. Peter's Home, Hidden Valley Elementary

2. Briefly describe your vision for Huntersville in the next 10 to 15 years. What factors during that time will shape the growth of our community?

My vision for Huntersville is for it to remain at the top of Forbes list of best places to relocate. Huntersville still attracts businesses and families alike, and my only hope would be for us to continue to welcome newcomers while staying ahead of infrastructure needs and maintaining the small town community feel.

3. Since the Board of Adjustment is a quasi-judicial body and must act essentially as a court, it is bound by strict rules of procedure and must use specific findings of fact in order to reach a ruling. As such, Board members must base their ruling on the facts alone, and not on emotion. As a potential Board member, how will you ensure that your decisions are formed objectively?

Good decisions are based on facts and wisdom gained from experience. Being on a Board is a collaborative effort and as a Board Member, one must be open to different sources of information, research and experience. If the Board is unified in its goals, then decisions could be unanimously achieved.



4. With rapid development occurring in Huntersville and the surrounding area, the character and growth patterns of our community are changing rapidly. Please discuss briefly any problems that you perceive, anything that you would like to change, and/or anything you find particularly appropriate to Huntersville.

Huntersville traffic is challenging. Not only is traffic heavy during peak hours, it is becoming more and more difficult to get around Huntersville almost anytime throughout the day. Most of this is due to construction and tie-ups on I-77, although I feel the demand of staying ahead of our traffic needs is a critical factor to the future and success of our community.

OTHER COMMENTS:

I enjoy being a resident of Huntersville, and my desire is for this town to grow and prosper for my family and future generations. I look forward to serving my town and citizenry. Thank You for your thoughtful consideration.

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ATTN: Michelle Haines
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HUNTERSVILLE, NC 28070

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NOTIFICATION FOR SERVICE FOR THE
TOWN OF HUNTERSVILLE
BOARD OF ADJUSTMENT

Please type or print in black ink

BACKGROUND INFORMATION

NAME Sharika Robinson HOME PHONE N/A
HOME ADDRESS 16617 Grassy Creek Drive CELL PHONE (704) 258-1743
DO YOU RESIDE IN THE TOWN LIMITS OR ETJ? Yes, within limits
PRESENT OCCUPATION Attorney WORK PHONE (704)377-8327
PLACE OF EMPLOYMENT Robinson Bradshaw
EMAIL ADDRESS srobinson@robinsonbradshaw.com

APPROXIMATE HOURS AVAILABLE PER MONTH FOR SERVING ON ADVISORY BOARD As required

NAME OF ANY TOWN OR COUNTY BOARDS/COMMITTEES/COMMISSIONS YOU ARE PRESENTLY
SERVING ON:

N/A EXPIRATION DATE _____

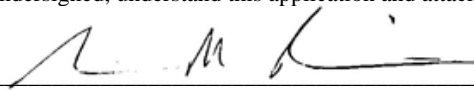
EXPIRATION DATE _____

EDUCATION J.D.

BUSINESS AND CIVIC EXPERIENCE I am a board member of the Charlotte Chamber of Commerce Metro Chapter and
former member of a school district's equity committee.

AREAS OF EXPERTISE AND INTERESTS/SKILLS I am a business litigator, who understands the judicial process,
impartiality and judicial-decision making. In fact, prior to practicing, I worked for federal judges, assisting with cases
submitted before the district and circuit courts. Now, I practice before the federal and state courts,
and my corporate commercial litigation practice is broad, consisting of, but not limited to, real estate disputes, breac
employment law, bankruptcy and antitrust violations. Further, my chemistry background will provide a solid platform for
understanding matters related to water density.

I, the undersigned, understand this application and attached questionnaire will be kept on the active file for a two (2) year period
only.



(Signature of Applicant)

September 22, 2017

(Date)



QUESTIONNAIRE

To assist the Board of Commissioners in making appointments to the Board of Adjustment, please respond briefly to the following questions. There is no right or wrong answer. Your responses will provide a framework for discussion with the Mayor and Commissioners.

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1. Please describe the areas of community service in which you have participated, in Huntersville or elsewhere.

Recent Community Service (my history of service dates back to high school): Second Harvest Bank, Breakfast with Santa (Jack and Jill of America), How to Respond During a Traffic Stop (Positive Change), Beloved Community (Several Programs).

2. Briefly describe your vision for Huntersville in the next 10 to 15 years. What factors during that time will shape the growth of our community?

Huntersville has experienced steady-progressive growth that I would like see continue. The number of high school graduates is above 95%; I'd like to see it increase to 97%. The median income and home value are above state and national levels, which should continue to be the case in the next 10 to 15 years. Additionally, crime is low and data indicate, families are residing within town limits. Traffic and congestion will probably shape growth most as the number of residents continue to increase.

3. Since the Board of Adjustment is a quasi-judicial body and must act essentially as a court, it is bound by strict rules of procedure and must use specific findings of fact in order to reach a ruling. As such, Board members must base their ruling on the facts alone, and not on emotion. As a potential Board member, how will you ensure that your decisions are formed objectively?

I like to think that my decisions are naturally formed objectively. Both of my current and prior career demand that I make calls based on the supporting facts. As a chemist, there was no room for emotion, it is all factual. As an attorney, there is some room to make emotional calls; however, emotion, alone, will not suffice. Recommendations to team members and clients must be supported by the facts and law.



4. With rapid development occurring in Huntersville and the surrounding area, the character and growth patterns of our community are changing rapidly. Please discuss briefly any problems that you perceive, anything that you would like to change, and/or anything you find particularly appropriate to Huntersville.

Growth and change can present its challenges, but it can be a great opportunity for all. Change, nonetheless, must be met by balance. I think that it is important to be a "marketplace of ideas" with some representation indicative of the growth pattern in order to effectively ascertain what that balance should be.

OTHER COMMENTS:

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ATTN: Michelle Haines
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HUNTERSVILLE, NC 28070

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Please return them to the Huntersville Planning Department**



NOTIFICATION FOR SERVICE FOR THE
TOWN OF HUNTERSVILLE
BOARD OF ADJUSTMENT

Please type or print in black ink

BACKGROUND INFORMATION

NAME Jason K. Loucks HOME PHONE (704) 274-9756
HOME ADDRESS 12804 Forrester Ave. CELL PHONE (704) 287-7448
DO YOU RESIDE IN THE TOWN LIMITS OR ETJ? Yes
PRESENT OCCUPATION Architect WORK PHONE (704) 561-4568
PLACE OF EMPLOYMENT Little Diversified Architectural Consulting, Inc.
EMAIL ADDRESS jason.loucks@littleonline.com

APPROXIMATE HOURS AVAILABLE PER MONTH FOR SERVING ON ADVISORY BOARD As Needed.

NAME OF ANY TOWN OR COUNTY BOARDS/COMMITTEES/COMMISSIONS YOU ARE PRESENTLY
SERVING ON:
n/a. EXPIRATION DATE _____
EXPIRATION DATE _____

EDUCATION Bachelor of Architecture & Bachelor of Arts in Architecture
University of North Carolina at Charlotte

BUSINESS AND CIVIC EXPERIENCE As a Registered Architect and Principal of the Retail Marketplace
Studio, I work closely with national retailers and developers to create aesthetic and responsible designs
that improve and add value to their communities.

AREAS OF EXPERTISE AND INTERESTS/SKILLS Compassionate leader & mentor/ advocate of responsible
site planning & place-making/ design implementor that positively influences.

I, the undersigned, understand this application and attached questionnaire will be kept on the active file for a two (2) year period only.


(Signature of Applicant)

September 25th, 2017
(Date)



QUESTIONNAIRE

To assist the Board of Commissioners in making appointments to the Board of Adjustment, please respond briefly to the following questions. There is no right or wrong answer. Your responses will provide a framework for discussion with the Mayor and Commissioners.

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1. Please describe the areas of community service in which you have participated, in Huntersville or elsewhere.

Event planning and fundraising committee for United-Way of Central Carolinas (multiple years).

Event planning and fundraising committee for Arts and Science Council (multiple years).

'Be-There-Dad' (HES HEROS): Huntersville Elementary School volunteer & mentorship program.

2. Briefly describe your vision for Huntersville in the next 10 to 15 years. What factors during that time will shape the growth of our community?

As Mecklenburg Co. and the surrounding areas continue to grow, it is imperative that Huntersville is able to develop in a proactive manor that welcomes new ideas and opportunities all within an attractive yet flexible set of guidelines. Responsible transportation and development in all market-segments (residential, commercial, industrial, etc.) will be key to Huntersville's ability to continue offer the beautiful live-work-play atmosphere that I have loved for the better part of my life.

3. Since the Board of Adjustment is a quasi-judicial body and must act essentially as a court, it is bound by strict rules of procedure and must use specific findings of fact in order to reach a ruling. As such, Board members must base their ruling on the facts alone, and not on emotion. As a potential Board member, how will you ensure that your decisions are formed objectively?

As is our oath: Architects are charged to protect the health, safety, and welfare of the general public. An architect's primary mission is not artistic, and our primary responsibility is not aesthetic. It is an architect's job to be concerned with the structural integrity and safety of the built environment and those that occupy. As a practicing architect, I am frequently called upon to act as an impartial mediator to conflicting parties. Having preformed architecture within many jurisdictions throughout the United States, I have witnessed a vast degree and variance to local, regional and state-level ordinance, code and governance. In all such conditions, architects are expected to make sound designs and decisions that are responsibly reflecting these rules, regulations and guidelines. Due to my experience and profession, I find myself uniquely qualified to provide fair and objective decisions that would represent the Huntersville Board of Adjustment in an unbiased and impartial manor.



4. With rapid development occurring in Huntersville and the surrounding area, the character and growth patterns of our community are changing rapidly. Please discuss briefly any problems that you perceive, anything that you would like to change, and/or anything you find particularly appropriate to Huntersville.

Having participated in some of the early ordinance development of Huntersville & Cornelius, during my college-days, I feel that since that initial conception, Huntersville has lost some of its identity. Additionally, Huntersville has suffered with consideration to transporation (e.g.: light rail & I-77). I am hopeful that we, as a community, can get back on track (pun intended) towards a responsibly balanced growth that supports our beautiful town.

OTHER COMMENTS:

I have had the luxury and opportunity to live and grow in Huntersville since 1989. I attended North Meck H.S., UNC Charlotte, and now my two daughters attend Huntersville Elementary. I look forward to living many more years in Huntersville. For all these reasons, past and future, I feel a sense of responsibility to get involved and offer my abilities to help responsibly shape the future of the town I, and so many others, love.

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ATTN: Michelle Haines
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HUNTERSVILLE, NC 28070

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Please return them to the Huntersville Planning Department**

Little Diversified Architectural Consulting, Inc.



Jason Loucks, AIA, NCARB

STUDIO PRINCIPAL, MARKETPLACE

Jason has compiled over 20 years of professional experience and expertise in multiple fields of architecture. As Principal of the Retail Marketplace Studio he leads a talented team of architects, designers and staff who are focused on partnering with and providing successful projects for several national know retail clients. As a member of Little's retail team, Jason works collectively with his colleagues and clients in developing and responding to each program need for multiple project-types, including industrial, commercial, ground-up retail, and developer driven project types. He works closely with Little's design team to ensure the client, and their visions, are actively involved and answered in every phase to assure the design intent and quality of construction is executed throughout the project.

SELECT PROJECT EXPERIENCE:

- Multiple Developer Driven Retail Neighborhood Centers and Mixed-Use Project Types. Project listings available upon request
 - Lidl-US, LLC., Prototype Development; Multiple Project Types for new US-Grocer Prototype Concept, Prototype Rollout Program at Multiple Locations and Distribution Center Program at Multiple Locations.
 - The Fresh Market, Ground-up New Exterior Store Designs and Remodel and Takeover Program, Multiple Locations.
 - Publix Supermarkets, "Unique"/Complex Urban and/or Mixed-Use Design Types and Remodel Program, Multiple Locations
 - Ingles Markets, New Prototype Development: Grocery, Gas-Express, Carwash & I-Markets, and Cold Storage Distribution Center, Black Mountain, NC
 - Food Lion, Remodel Program, Multiple Locations
 - Milam's Markets- New Store Fixture Planning, Brand and Graphics, Multiple Locations
 - Wild Oats Natural- Foods, Prototype Development, Boulder, CO
 - Whole Foods- Prototype Design, Takeover and Remodel Programs, Multiple Locations
 - The Baby Grocery Store- New Store, Fixture Planning, Brand & Graphics for Concept Store, Charlotte, NC.
 - Golf Galaxy, New Prototype Development, Multiple Locations
 - True Runner (Dick's Sporting Goods), New Prototype Development, Multiple Locations
- * Projects completed prior to joining Little, available upon request

EDUCATION:

- Bachelor of Architecture, Bachelor of Arts in Architecture, The University of North Carolina at Charlotte, Charlotte, NC
- Universidad de Cantabria, Santander, Spain

PROFESSIONAL REGISTRATIONS:

- National Council of Architectural Registration Boards (NCARB)
- NCARB Mentor for Multiple Interns Within the Intern Development Program (IDP)
- International Council of Shopping Centers (ICSC)
- Retail Design Institute (RDI)
- Urban Land Institute (ULI)
- Construction Specification Institute

PROFESSIONAL AFFILIATIONS:

- American Institute of Architects (AIA)

PROFESSIONAL EXPERIENCE:

- Little, Charlotte, NC
- MBAJ Architecture, Charlotte, NC
- DMR Architects, Charlotte, NC
- O'Shaughnessy Planning & Development, Charlotte, NC



Please type or print in black ink

BACKGROUND INFORMATION

NAME Dale A. Slabaugh HOME PHONE _____

HOME ADDRESS 8731 Shadetree St. Huntersville NC, 28078 CELL PHONE

239.572.1075 _____

DO YOU RESIDE IN THE TOWN LIMITS OR ETJ? __ Yes

PRESENT OCCUPATION Landscape architect WORK PHONE 239.572.1075 _____

PLACE OF EMPLOYMENT _____ Dale Alan Landscape Architecture

EMAIL ADDRESS _____ daslabaugh@comcast.net

APPROXIMATE HOURS AVAILABLE PER MONTH FOR SERVING ON ADVISORY BOARD Flexible; 2-4 hrs/month

NAME OF ANY TOWN OR COUNTY BOARDS/COMMITTEES/COMMISSIONS YOU ARE PRESENTLY SERVING ON:

_____ EXPIRATION DATE _____

_____ EXPIRATION DATE _____

EDUCATION Bachelor of Landscape Architecture; University of Florida. State license FL0000626, NC000834

BUSINESS AND CIVIC EXPERIENCE: Owned and operated design/build Landscape Co. Naples, Florida; 1978-1996; Owned and operated Landscape architecture firm Naples, Florida; 1996-2008. Owned and operated design/build/maintenance Landscape Co Naples, Florida 2008-2016

AREAS OF EXPERTISE AND INTEREST: _ Land planning, Community development standards, landscape design, Local level county design standards, landscape and irrigation plan submittal and approval process at county level.

I, the undersigned, understand this application and attached questionnaire will be kept on the active file for a two (2) year period only.

Dale A. Slabaugh
(Signature of Applicant)

9.26.17

(Date)



QUESTIONNAIRE

To assist the Board of Commissioners in making appointments to the Board of Adjustment, please respond briefly to the following questions. There is no right or wrong answer. Your responses will provide a framework for discussion with the Mayor and Commissioners.

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1. Please describe the areas of community service in which you have participated, in Huntersville or elsewhere.

Interaction with neighborhood board relating to local redevelopment project for beautification of major residential road corridor after FPL power co. buried overhead power lines. Private sector: Numerous community renovation/beautification design projects including community ID and character enhancements.

2. Briefly describe your vision for Huntersville in the next 10 to 15 years. What factors during that time will shape the growth of our community:

Traffic and continued growth and development will need to be controlled and integrated into a plan that complement each other for the good of the residents. Preservation of greenspace should remain a priority.

3. Since the Board of Adjustment is a quasi-judicial body and must act essentially as a court, it is bound by strict rules of procedure and must use specific findings of fact in order to reach a ruling. As such, Board members must base their ruling on the facts alone, and not on emotion. As a potential Board member, how will you ensure that your decisions are formed objectively?

I am very good at evaluating a situation based on the facts alone. My personal input comes from my professional design background and not ruled by emotion.

4. With rapid development occurring in Huntersville and the surrounding area, the character and growth patterns of our community are changing rapidly. Please discuss briefly any problems that you perceive, anything that you would like to change, and/or anything you find particularly appropriate to Huntersville.

I see traffic as a priority to address in the coming years to insure the quality of life in Huntersville remains high. Also, the preservation and adding to the green space is important as well. Affordable housing should remain a priority. I feel the general landscaping and development standards in Huntersville are very good. I would like to see the standards maintained and even enhanced for future roadways, businesses and communities.



OTHER COMMENTS:

I am relatively new to the Huntersville area and I am impressed with what I have found here in this community. I like to know the community takes pride in its appearance, amenities, services and cleanliness. I feel Huntersville has done a great job in all of these areas.

The Town of Huntersville Board of Commissioners sincerely appreciates the interest of all citizens in the Town's advisory committees and urges the public to nominate qualified persons for membership. Nominations may be sent to:

TOWN OF HUNTERSVILLE
ATTN: Michelle Haines
P.O. BOX 664
HUNTERSVILLE, NC 28070

For more information on the responsibilities of various advisory bodies, applicants may contact the Planning Department at (704) 875-7000.

**Thank you for completing the application and questionnaire.
Please return them to the Huntersville Planning Department**



NOTIFICATION FOR SERVICE FOR THE
TOWN OF HUNTERSVILLE
BOARD OF ADJUSTMENT

Please type or print in black ink

BACKGROUND INFORMATION

NAME Joel Bondurant HOME PHONE _____
HOME ADDRESS 14236 Boren Street, 309; Huntersville 28078 CELL PHONE 704-885-5910
DO YOU RESIDE IN THE TOWN LIMITS OR ETJ? Yes
PRESENT OCCUPATION Attorney WORK PHONE 704-885-5910
PLACE OF EMPLOYMENT Bondurant Law Firm
EMAIL ADDRESS joel@bondurantlawfirm.com

APPROXIMATE HOURS AVAILABLE PER MONTH FOR SERVING ON ADVISORY BOARD 10

NAME OF ANY TOWN OR COUNTY BOARDS/COMMITTEES/COMMISSIONS YOU ARE PRESENTLY SERVING ON:

N/A EXPIRATION DATE _____

EXPIRATION DATE _____

EDUCATION UNC School of Law; College of Charleston

BUSINESS AND CIVIC EXPERIENCE I have been an attorney in private practice for the last 17 years.

AREAS OF EXPERTISE AND INTERESTS/SKILLS I have a keen interest in local government and have significant legal expertise and experience.

I, the undersigned, understand this application and attached questionnaire will be kept on the active file for a two (2) year period only.

Joel M. Bondurant, Jr.
(Signature of Applicant)

September 27, 2017
(Date)



QUESTIONNAIRE

To assist the Board of Commissioners in making appointments to the Board of Adjustment, please respond briefly to the following questions. There is no right or wrong answer. Your responses will provide a framework for discussion with the Mayor and Commissioners.

Overview: The Board of Adjustment consists of Regular and Alternate Members appointed by the Board of Commissioners. The Regular membership shall consist of six (6) members who reside within the corporate limits, and one (1) extraterritorial member. The number of Regular members appointed who reside in the extraterritorial zoning jurisdiction ("ETJ") shall at a minimum meet the requirement of NCGS §160A-362 for proportional representation, but shall in no instance be less than one (1). The Alternate membership shall consist of at least two (2) members who reside within the corporate limits, with the remaining alternate member residing in either the corporate limits or the ETJ.

The Board's primary function is to act upon variances, which are specific requests for deviation from the strict letter of the law of the Huntersville Zoning Ordinance. As an example, picture a property with a stream running through it thirty feet back from the road. If the Zoning Ordinance requires that every new house must be set back thirty feet from the road, the property owner is faced with a hardship and may request a variance. The Board of Adjustment acts quite literally as a court, with evidence presented, petitioners sworn in, and strict rules followed to determine if indeed a hardship exists. The Board considers the facts relative to the petition and formulates a legally-binding ruling.

1. Please describe the areas of community service in which you have participated, in Huntersville or elsewhere.

I taught adult Sunday school for a number of years; I have also participated in mentoring youth, coaching youth basketball. I have also provided free and reduced rate legal services to people in need.

2. Briefly describe your vision for Huntersville in the next 10 to 15 years. What factors during that time will shape the growth of our community?

The most obvious factor that is going to shape the growth of our community and prove challenging

is going to be the rate of growth. It is going to be critically important that we as a Town get out ahead of the growth and put plans and programs into place before the growth puts us in a position to make imprudent decisions that may be difficult to remedy later. We will need leaders who never lose sight of Huntersville's interests and have the negotiating skills and experience to make sure those interests are maximized.

3. Since the Board of Adjustment is a quasi-judicial body and must act essentially as a court, it is bound by strict rules of procedure and must use specific findings of fact in order to reach a ruling. As such, Board members must base their ruling on the facts alone, and not on emotion. As a potential Board member, how will you ensure that your decisions are formed objectively?

As an attorney of 17 years, I have significant experience with analyzing judicial and quasi-judicial

proceedings on the facts. I understand the difference between an evidence-based decision on the one hand, and an emotionally driven decision on the other.



4. With rapid development occurring in Huntersville and the surrounding area, the character and growth patterns of our community are changing rapidly. Please discuss briefly any problems that you perceive, anything that you would like to change, and/or anything you find particularly appropriate to Huntersville.

In many ways, the growth rate itself is THE challenge. It is going to take a lot of thought and planning

well in advance to ensure that the Huntersville that develops is the Huntersville we want now and in the future. It is going to be critical to have good collaborative leadership. And there are already good starts being made. The North Meck Alliance, for example, comes to mind. But at the end of the day, growth is good. It will present lots of opportunities for advances in the standard of living. We just need to be careful that Huntersville, as the distinctive place that it is, does not get swallowed up in the rising tide.

OTHER COMMENTS:

Thank you for the opportunity to apply.

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NOTIFICATION FOR SERVICE FOR THE
TOWN OF HUNTERSVILLE
BOARD OF ADJUSTMENT

Please type or print in black ink

BACKGROUND INFORMATION

NAME Steven D Genenbacher HOME PHONE 704-305-3779
HOME ADDRESS 14413 Old Dobbin Dr CELL PHONE 704-305-3779
DO YOU RESIDE IN THE TOWN LIMITS OR ETJ? Town Limits
PRESENT OCCUPATION Business Owner WORK PHONE 704-727-0808
PLACE OF EMPLOYMENT Christian Brothers Automotive Huntersville
EMAIL ADDRESS steve.genenbacher@cbauto.net

APPROXIMATE HOURS AVAILABLE PER MONTH FOR SERVING ON ADVISORY BOARD 10-12

NAME OF ANY TOWN OR COUNTY BOARDS/COMMITTEES/COMMISSIONS YOU ARE PRESENTLY
SERVING ON:

EXPIRATION DATE _____
EXPIRATION DATE _____

EDUCATION Quincy Senior High, Wyoming Technical Institute, John Wood Community College

BUSINESS AND CIVIC EXPERIENCE Business Owner over 23 years, Past President Quincy Automotive
Association, Past Board Member Genuine Parts Company South East Region Advertising Council
Active Member of Knights of Columbus, Member LKN Chamber of Commerce

AREAS OF EXPERTISE AND INTERESTS/SKILLS Automotive Service Industry, Worked in and Managed
NASCAR Race Teams 18 years

I, the undersigned, understand this application and attached questionnaire will be kept on the active file for a two (2) year period only.


(Signature of Applicant)

09/22/2017
(Date)



QUESTIONNAIRE

To assist the Board of Commissioners in making appointments to the Board of Adjustment, please respond briefly to the following questions. There is no right or wrong answer. Your responses will provide a framework for discussion with the Mayor and Commissioners.

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1. Please describe the areas of community service in which you have participated, in Huntersville or elsewhere.

Numerous Rights of Columbus activities in Huntersville, Charlotte, and Quincy IL
Community Blood Drives, Lotta Foundation Toy Drive, Pack the Pantry Food Drive
Hope House Support

2. Briefly describe your vision for Huntersville in the next 10 to 15 years. What factors during that time will shape the growth of our community?

A vibrant and growing community were family's want to live and new families want to move to because
Huntersville offers a strong economy, a need for work force, a safe and active community, and a leader
in education.
Local government working with the state and the local community to build a infrastructure that improves
the community to attract new business and help present business grow.

3. Since the Board of Adjustment is a quasi-judicial body and must act essentially as a court, it is bound by strict rules of procedure and must use specific findings of fact in order to reach a ruling. As such, Board members must base their ruling on the facts alone, and not on emotion. As a potential Board member, how will you ensure that your decisions are formed objectively?

As a business owner, home owner and father of 4, I make decisions every day that have to be based on
fact. I have learned that emotions are for sports and games not for life decisions.
I will use facts as presented and common sense to form all decisions.



4. With rapid development occurring in Huntersville and the surrounding area, the character and growth patterns of our community are changing rapidly. Please discuss briefly any problems that you perceive, anything that you would like to change, and/or anything you find particularly appropriate to Huntersville.

As Huntersville and the surrounding area's continue to grow I believe it gives us a great opportunity to change and adapt to the likes and desires of a ever changing community, I don't mean changing our roots or values but opening opportunity's for new business's, new community involvement, added thought and in keeping up with an ever changing landscape and infrastructure.

OTHER COMMENTS:

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ATTN: Michelle Haines
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**Thank you for completing the application and questionnaire.
Please return them to the Huntersville Planning Department**

**Town of Huntersville
REQUEST FOR BOARD ACTION
10/16/2017**

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Janet Pierson, Town Clerk
Subject: Approval of Minutes

Consider approving the minutes of the October 2, 2017 Regular Town Board Meeting.

ACTION RECOMMENDED:

Approve Minutes

FINANCIAL IMPLICATIONS:

N/A

ATTACHMENTS:

| Description | Type |
|-----------------|-----------------|
| □ Draft Minutes | Backup Material |

**TOWN OF HUNTERSVILLE
TOWN BOARD MEETING
MINUTES**

**October 2, 2017
6:30 p.m. – Huntersville Town Hall**

PRE-MEETING

No pre-meeting was held on October 2, 2017.

**REGULAR MEETING
TOWN OF HUNTERSVILLE
BOARD OF COMMISSIONERS**

The Regular Meeting of the Huntersville Board of Commissioners was held at the Huntersville Town Hall at 6:30 p.m. on October 2, 2017.

GOVERNING BODY MEMBERS PRESENT: Commissioners Melinda Bales, Dan Boone, Charles Guignard, Rob Kidwell and Danny Phillips. Mayor John Aneralla and Commissioner Mark Gibbons were not present.

Mayor Pro-tem Phillips called the meeting to order.

Mayor Pro-tem Phillips called for a moment of silence.

Mayor Pro-tem Phillips led the Pledge of Allegiance.

MAYOR AND COMMISSIONER REPORTS/STAFF QUESTIONS

Commissioner Bales

- Mayor Aneralla hosted a CEO roundtable discussion last week at Joe Gibbs Racing to discuss workforce development and education.
- Requested Town Manager keep the Board informed of any relief efforts the Town may be involved in for Puerto Rico.
- Huntersville Fire Department Breast Cancer Awareness t-shirts are for sale at Station 1.

Commissioner Boone

- The next meeting of the Huntersville Ordinances Advisory Board is October 5
- Will make donation to Fire Department so the next 25 Breast Cancer Awareness shirts sold will be \$1 off. Commissioner Guignard agreed to make donation for the next 50 to be \$1 off.
- As far as the Huntersville Police Department is concerned, if you see something, say something.

Commissioner Guignard

- The next Centralina Council of Governments meeting is next week.
- The next meeting of the Planning Coordinating Committee is in December.

- Expressed appreciation to the community for their support of the Angels of 97. The golf tournament two weeks ago netted over \$21,000 that will be used for scholarships for local graduating seniors.

Commissioner Kidwell

- The Charlotte Regional Transportation Planning Organization (CRTPO) met last month and voted on a variety of transportation projects within the region for the next 20 plus years. These projects contained several toll roads and were passed because it is a weighted vote.....Charlotte has a higher percentage of votes.
- I also just want to touch briefly on the happenings around the world.....Paris, Canada, two terrorist attacks there. We had an attack here in the United States in Las Vegas. We discussed it earlier, over 50 people dead. Many injured. And while we still don't know everything about what happened in Las Vegas I would rather not speculate but at this time when we see each other out on the street and when we talk to our neighbors it's a matter of being kind to each other, speaking with each other, being friendly with each other and listening to each other.....not just listening to talk back but listening to understand. I'd just like to share that with this community because I have found that Huntersville is a community where people will listen and Huntersville is a community where people care about our neighbors, whether they are next door to us, in the next subdivision or all the way around the world.

Commissioner Phillips

- Updated the Board on Visit Lake Norman events.
- Encouraged people to call police if they see something that doesn't look right.

PUBLIC COMMENTS, REQUESTS, OR PRESENTATIONS

Bill Russell, 9449 Mt. Holly-Huntersville Road, said I want to thank the commissioners who were able to attend our Diversity Luncheon a couple of weeks ago and particularly Mayor Aneralla and Dan Boone for recommending Tim Worley who was an outstanding speaker. We also had a Huntersville corporation, Ensemble Health Partners, recognized as our Diversity Corporate Champion and Reimels Family Dentistry in Huntersville was recognized as one of our finalists for the Small Business Diversity Champion. Tomorrow night we are having our Huntersville candidate forum here at Town Hall. We are going to have our Public Safety Lunch on October 19 at Northstone Country Club.

AGENDA CHANGES

Commissioner Kidwell made a motion to adopt the agenda.

Commissioner Bales seconded motion.

Motion carried with five (5) yes votes.

PUBLIC HEARINGS

None

OTHER BUSINESS

Petition #R17-08. Petition #R17-08 is a request by Central Piedmont Community College to generally rezone 9.3 acres from Campus Institutional, Highway Commercial and Neighborhood Residential to Campus Institutional at 12332 Statesville Road.

Brad Priest, Senior Planner, reviewed the Staff Report. *Staff Report attached hereto as Exhibit No. 1.*

Commissioner Boone made a motion in considering the proposed rezoning Petition R17-08, CPCC General Rezoning, the Town Board finds the rezoning is consistent with the Town of Huntersville 2030 Community Plan. The Board recommends rezoning the property from Campus Institutional, Highway Commercial and Neighborhood Residential to Campus Institutional. It is reasonable and in the public interest to rezone this property because a large portion of the property already is zoned CI and the CI district would be consistent with the character and uses of adjacent properties.

Commissioner Guignard seconded motion.

Motion carried with five (5) yes votes.

Petition #R17-06. Petition #R17-06 is a request by Phoenix Montessori Academy to rezone 6.8 acres from Corporate Business to Campus Institutional Conditional District located at 12340 Mt. Holly-Huntersville Road.

Brad Priest, Senior Planner, entered the Staff Report into the record. *Staff Report attached hereto as Exhibit No. 2.*

Commissioner Kidwell made a motion in considering the proposed rezoning of Petition R17-06, Phoenix Montessori Academy, the Town Board finds that the rezoning is consistent with the Town of Huntersville 2030 Community Plan and other applicable long-range plans. The Town Board recommends approval based on all of the Staff's recommendations and plan notes have been addressed; that the additional information requested around the availability of the committed traffic light has been answered and demographics of the resident students from Huntersville will be made available to the Board. It is reasonable and in the public interest to rezone this property because it allows additional educational opportunities within Huntersville and because the use is complimentary to the unique features of the property. Additionally, the State TIA has been committed to by the applicant.

Commissioner Guignard seconded motion.

Motion carried with five (5) yes votes.

Removal of Special Use Permit. Conduct evidentiary hearing and consider decision on request for the removal of existing special use permit for Phoenix Montessori School to operate a temporary school in the Corporate Business zoning district at 12340 Mt. Holly-Huntersville Road.

Mayor Pro-tem Phillips pointed out this item would be heard as quasi-judicial.

Mayor Pro-tem Phillips swore in Brad Priest.

Brad Priest, Senior Planner, said this is a follow-up issue in regard to the Phoenix Montessori Academy. Prior to the rezoning approval that we just had there was a Special Use Permit in place for the school that ultimately limited the use of the school at this location to a temporary use and it also limited the number of students to 100 students. And so now that the property is rezoned to Campus Institutional that allows schools by right, the Special Use Permit really is no longer valid but needs Town Board action to be removed. Staff's recommendation, along with the Planning Board's recommendation, is to approve the removal of the Special Use Permit now that the rezoning has been approved and I'll put the Staff Report into the record. *Staff Report attached hereto as Exhibit No. 3.*

Commissioner Bales made a motion to remove the Special Use Permit.

Commissioner Guignard seconded motion.

Motion carried with five (5) yes votes.

Recreation Center Name. The Huntersville Parks & Recreation Commission unanimously recommended that the name for the recreation center be the Huntersville Recreation Center at their September 18 meeting. The Commission felt that this was appropriate since the other town facilities in the area are named Huntersville Athletic Park and Huntersville Family Fitness & Aquatics. This will continue to help brand this area of town as a sports destination.

Commissioner Kidwell made a motion to approve naming the new recreation center Huntersville Recreation Center.

Commissioner Guignard seconded motion.

Motion carried with five (5) yes votes.

CONSENT AGENDA

Approval of Minutes. Commissioner Guignard made a motion to approve the minutes of the September 18, 2017 Regular Town Board Meeting. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Deed Transferring Right-of-way. Commissioner Guignard made a motion to authorize the Mayor to execute a Deed transferring right-of-way to NCDOT for Parcel ID 017-101-11 for the US 21/Gilead Road Project. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Deed attached hereto as Exhibit No. 4.

Budget Amendment. Commissioner Guignard made a motion to approve budget amendment appropriating Sponsorship revenue in the amount of \$1,400 to the Adult Recreation Program. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Public Hearing – Petition #S17-01. Commissioner Guignard made a motion to call a public hearing for Monday, November 6, 2017 at Huntersville Town Hall on Petition #S17-01, a request by Doug Godly to revise the Bryton Special Sign District for Frankie's Fun Park at 10621 Bryton Corporate Center Drive. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Call for Public Hearing – Petition #ANNEX17-01. Commissioner Guignard made a motion to call a public hearing for Monday, November 6, 2017 at 6:30 p.m. at Huntersville Town Hall on Petition #ANNEX17-01, a request to annex 37.81 non-contiguous acres, PIN 01124111. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

CLOSING COMMENTS

None

There being no further business, the meeting was adjourned.

Approved this the ____ day of _____, 2017.

DRAFT

Town of Huntersville
REQUEST FOR BOARD ACTION
10/16/2017

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Jackie Huffman/Michael Jaycocks
Subject: Budget Amendment

Appropriate Signage revenue (103515.9999) in the amount of \$3,000 to the Parks and Recreation department's non-capital expense (106200.0280) to purchase AEDs for Huntersville Athletic Park and the new Recreation Center.

ACTION RECOMMENDED:

Approve Budget Amendment.

FINANCIAL IMPLICATIONS:

Additional revenue in the amount of \$3,000.