

**TOWN OF HUNTERSVILLE
TOWN BOARD MEETING
MINUTES**

**November 20, 2017
6:30 p.m. – Huntersville Town Hall**

PRE-MEETING

The Huntersville Board of Commissioners held a pre-meeting at the Huntersville Town Hall at 5:30 p.m. on November 20, 2017.

GOVERNING BODY MEMBERS PRESENT: Mayor John Aneralla; Commissioners Dan Boone, Mark Gibbons, Charles Guignard, Rob Kidwell and Danny Phillips. Commissioner Melinda Bales was not present.

Commissioner Guignard made a motion to go into closed session for instructions for negotiations for acquisition of real estate or interest in real estate for some or all of Tax Parcels 01120130 and 01120126 and consultation with attorney.

Commissioner Boone seconded motion.

Motion carried 5-0.

Upon return from closed session, the Pre-meeting was adjourned.

**REGULAR MEETING
TOWN OF HUNTERSVILLE
BOARD OF COMMISSIONERS**

The Regular Meeting of the Huntersville Board of Commissioners was held at the Huntersville Town Hall at 6:30 p.m. on November 20, 2017.

GOVERNING BODY MEMBERS PRESENT: Mayor John Aneralla; Commissioners Dan Boone, Mark Gibbons, Charles Guignard, Rob Kidwell and Danny Phillips. Commissioner Melinda Bales was not present.

Mayor Aneralla called the meeting to order.

Mayor Aneralla called for a moment of silence.

Mayor Aneralla led the Pledge of Allegiance.

MAYOR AND COMMISSIONER REPORTS/STAFF QUESTIONS

Mayor Aneralla

- The Metropolitan Transit Commission met two weeks ago. The Blue Line extension is anticipated to open in March 2018. We're in the process of doing a Red Line study.

- The North Meck Alliance met two weeks ago. We heard from Duke Energy's shoreline economic development person. There's some question about what can and cannot be built on the lake. In December we are going to get a legislative update from Representative Bradford and Senator Tarte. And then also it's requested that we try to get somebody from South Carolina to talk about the Pennies for Progress that they do.
- Several of us met with a company that is considering relocating here.
- Commended Parks & Recreation staff for the Veterans Day event.
- We are still a small town when something called the Cone Weed makes the New York newspaper.

Commissioner Boone

- The next meeting of the Huntersville Ordinances Advisory Board is January 4.
- Attended meeting at St. Phillips Baptist Church to receive update by Mecklenburg County on Waymer Center.

Commissioner Gibbons

- Commended Parks & Recreation staff for the Veterans Day event.
- The American Legion and Primal Brewery will be preparing a Thanksgiving dinner for Angels and Sparrows Soup Kitchen on Wednesday and then on Thursday the Marine Corps League will be assisting Angels and Sparrows with their 5k run.
- Expressed appreciation to all who participated in the recent election.

Commissioner Guignard

- The next Planning Coordinating Committee meeting will be in December.
- Commended Parks & Recreation staff for the Veterans Day event.

Commissioner Kidwell

- Charlotte Regional Transportation Planning Organization met last week. The next meeting will be in January.
- Recognized Sarah McAulay, Nick Walsh, Brian Hines and Lance Munger who were in attendance at the meeting.

Commissioner Phillips

- Provided update on Lake Norman Chamber of Commerce and Visit Lake Norman events.
- This Saturday is Small Business Saturday.
- Expressed appreciation to the news media for covering Cone Weed.

PUBLIC COMMENTS, REQUESTS, OR PRESENTATIONS

John Foster, 12434 Cool Mist Lane, requested the Board support the lease agreement for Foster's Frame.

Jackie Huffman, Finance Director, introduced Cassie Wilson with Martin Starnes to present the financial statements for fiscal year 2017.

Cassie Wilson, Martin Starnes, reported that they issued a clean opinion with no findings and no management letter for the financials for fiscal year 2017.

AGENDA CHANGES

Commissioner Gibbons made a motion to move Item D under the Consent Agenda (Approve budget amendment recognizing additional interest earnings on the Fire Station bonds in the amount of \$35,000 and allocating to the Fire Station #4 project for furniture and equipment) to Item D under Other Business.

Commissioner Guignard seconded motion.

Motion carried 5-0.

Commissioner Gibbons made a motion to approve the agenda, as amended.

Commissioner Phillips seconded motion.

Motion carried 5-0.

PUBLIC HEARINGS

None

OTHER BUSINESS

Petition #ANNEX17-01. Petition #ANNEX17-01 is a request by Blackwood Knoll, LLC to annex 37.81 non-contiguous acres, PIN 01124111, into the Town of Huntersville.

Jack Simoneau, Planning Director, entered the Staff Report into the record. *Staff Report attached hereto as Exhibit No. 1.*

Commissioner Phillips made a motion to approve Petition #ANNEX17-01, a request by Blackwood Knoll, LLC to annex 37.81 non-contiguous acres, PIN 01124111, into the Town of Huntersville.

Commissioner Guignard seconded motion.

Motion carried 5-0.

Annexation Ordinance attached hereto as Exhibit No. 2.

Lease Agreement – Foster's Frame. The Town leases space to Foster's Frame at 102 N. Old Statesville Road on an annual basis at \$1,300/month for 1,600 sq. ft. of space. The tenant is responsible for all utilities pertaining to leased space.

Gerry Vincent, Town Manager, confirmed that the lease rate is the same that is being charged for the old police annex building.

Commissioner Phillips made a motion to authorize the Town Manager to sign lease agreement with Foster's Frame.

Commissioner Guignard seconded motion.

Commissioner Kidwell noted he does not agree with the Town being in the real estate market.

Motion to authorize the Town Manager to sign lease agreement with Foster's Frame carried 5-0.

Budget Amendment – Police Vehicles. The original FY 2018 operating budget was adopted planning to lease 11 new police cars. The Police Department pursued their broker and obtained a proposal to lease the cars at 3.32% which would incur a total of \$9,059 interest in FYs 2018 - 2020.

This budget amendment would approve adding \$177,835 to the Police department budget to purchase the vehicles outright, eliminating the lease financing and saving \$9,059 interest. This is accomplished by allocating \$177,835 from general fund balance.

Commissioner Phillips questioned why the funds could not come from the asset forfeiture account.

Jackie Huffman, Finance Director, explained that the asset forfeiture rules say that you could purchase police vehicles with that funding, but it also says that if you use those funds to supplant or to decrease budget that you would have otherwise already had in the Police Department, there's the threat that they might take future funding away. Since these vehicles were budgeted in the FY 18 budget, we are attempting out of an abundance of caution to prevent them from thinking that we are supplanting what we would do otherwise in the budget.

Commissioner Boone made a motion to approve budget amendment allocating \$177,835 from general fund balance to the Police Department's budget to purchase police vehicles.

Commissioner Kidwell seconded motion.

Motion carried 5-0.

Budget Amendment – Fire. The Town issued \$3,575,000 bonds on September 22, 2016 and budgeted \$300 interest earnings on those bonds during the Fire Station construction period. Due to rising interest rates and new investment options, the Town has earned additional interest earnings on the Fire Station bonds. This amendment recognizes the additional \$35,000 interest revenue and allocates, in accordance with bond covenants, additional \$35,000 to the project for furniture and equipment.

Commissioner Guignard made a motion to approve budget amendment recognizing additional interest earnings on the Fire Station bonds in the amount of \$35,000 and allocating to the Fire Station #4 project for furniture and equipment.

Commissioner Kidwell seconded motion.

Motion carried 5-0.

CONSENT AGENDA

Approval of Minutes. Commissioner Guignard made a motion to approve the minutes of the November 6, 2017 Regular Town Board Meeting. Commissioner Phillips seconded motion. Motion carried 5-0.

Tax Refund Report. Commissioner Guignard made a motion to approve Tax Refund Report No. 74. Commissioner Phillips seconded motion. Motion carried 5-0.

Tax Refund Report No. 74 attached hereto as Exhibit No. 3.

Budget Amendment – Parks & Recreation. Commissioner Guignard made a motion to approve budget amendment appropriating Sponsorship revenue in the amount of \$27,442.75 to the Downtown Festival account related to Huntersville Christmas and the tree lighting events. Commissioner Phillips seconded motion. Motion carried 5-0.

CLOSING COMMENTS

Mayor Aneralla reminded everyone of the Mayor's Luncheon tomorrow and the ULI Study for the Pottstown/Holbrooks Road area on November 29.

There being no further business, the meeting was adjourned.

Approved this the _____ day of _____, 2017.