

**TOWN OF HUNTERSVILLE
TOWN BOARD MEETING
MINUTES**

**January 17, 2017
6:30 p.m. – Huntersville Town Hall**

PRE-MEETING

The Huntersville Board of Commissioners held a pre-meeting at the Huntersville Town Hall at 6:00 p.m. on January 17, 2017.

GOVERNING BODY MEMBERS PRESENT: Mayor John Aneralla; Commissioners Melinda Bales, Dan Boone, Mark Gibbons, Charles Guignard, Rob Kidwell and Danny Phillips.

Police Chief Cleveland Spruill reviewed the savings incurred from repairing the HVAC equipment at the Police Department instead of replacing it. Chief Spruill requested authorization to use \$10,800 of the savings to purchase and train additional canine.

Following discussion, it was the general consensus of the Board to discuss this topic at the upcoming retreat.

There being no further business, the pre-meeting was adjourned.

**REGULAR MEETING
TOWN OF HUNTERSVILLE
BOARD OF COMMISSIONERS**

The Regular Meeting of the Huntersville Board of Commissioners was held at the Huntersville Town Hall at 6:30 p.m. on January 17, 2017.

GOVERNING BODY MEMBERS PRESENT: Mayor John Aneralla; Commissioners Melinda Bales, Dan Boone, Mark Gibbons, Charles Guignard, Rob Kidwell and Danny Phillips.

Mayor Aneralla called the meeting to order.

Mayor Aneralla called for a moment of silence.

Mayor Aneralla led the Pledge of Allegiance.

MAYOR AND COMMISSIONER REPORTS/STAFF QUESTIONS

Mayor Aneralla

- The North Meck Alliance met last week and received update from Bill Coxe on new projects getting funded. The North Meck Recreation Center was also discussed.

Commissioner Bales

- The Lake Norman EDC has 13 active projects in Huntersville.
- Expressed appreciation to the Finance Department for processing over 10,000 tax refunds due to the property tax revaluation.

Commissioner Boone

- The Land Development Ordinances Advisory Board will have a special meeting on February January 19. The next Regular Meeting will be on February 2.
- Chief Spruill will be reporting on year end crime statistics at the retreat.
- Construction has started on Fire Station No. 4. Completion time is estimated to be 12 months.
- Hambright Road where it goes over I-77 will be closed beginning in mid-March for approximately 12 months.
- Expressed appreciation to the Public Works Department for their work during the recent snow/ice.

Commissioner Gibbons

- The next Veterans Council meeting is February 7.
- The next 73 Council of Planning meeting will probably be in February.

Commissioner Guignard

- The next Centralina Council of Governments meeting is February 8.
- The next Planning Coordinating Committee meeting is in May.
- Expressed appreciation to the Public Works Department for their work during the recent snow/ice.

Commissioner Kidwell

- The next meeting of the Charlotte Regional Transportation Planning Organization is tomorrow.
- Updated Board on the ocular melanoma grant.

Commissioner Phillips

- The Lake Norman Chamber annual banquet is January 20.
- Visit Lake Norman announced the 2018 Professional Disc Golf Association's Amateur World Championship will be coming to the Lake Norman area in July 2018.

PUBLIC COMMENTS, REQUESTS, OR PRESENTATIONS

BeeJay Caldwell, 14521 New Haven Drive, addressed the Board. *Refer to written comments attached hereto as Exhibit No. 1.*

AGENDA CHANGES

Commissioner Kidwell made a motion to adopt the agenda. Commissioner Guignard seconded motion. Motion carried unanimously.

PUBLIC HEARINGS

Mayor Aneralla recognized Planning Board members present: Catherine Graffy.

Petition #R16-11. Mayor Aneralla called to order public hearing on Petition #R16-11, a request by Shawn Schreiner to rezone Parcel 01313108 from Rural to Neighborhood Residential District.

Alison Adams, Senior Planner, entered the Staff Report into the record and reviewed the request. *Staff Report attached hereto as Attachment No. 2.*

Ms. Adams reminded the Board the name of the project should not be taken into account. All Neighborhood Residential ordinance specifications if approved would apply. Graphics, materials, descriptions of proposed use of development, site design shall not be discussed in a general rezoning.

Following general questions from the Board, there being no further comments, Mayor Aneralla closed the public hearing.

Petition #TA16-10. Mayor Aneralla called to order public hearing on Petition #TA16-10, a request by the Huntersville Land Development Ordinances Advisory Board to amend Article 6 of the Huntersville Zoning Ordinance to modify landscaping of parking lot requirements.

Meredith Nesbitt, Planner I, entered the Staff Report into the record and reviewed request. *Refer to Staff Report attached hereto as Exhibit No. 3.*

Following general questions, there being no further comments, Mayor Aneralla closed the public hearing.

Petition #TA16-11. Mayor Aneralla called to order public hearing on Petition #TA16-11, a request by the Town of Huntersville to amend Article 14, Traffic Impact Analysis, of the Zoning Ordinance.

Jack Simoneau, Planning Director, entered the Staff Report into the record. *Staff Report attached hereto as Exhibit No. 4.*

Stephen Trott, Town Transportation Engineer, reviewed summary of proposed changes to the Traffic Impact Analysis ordinance. *Refer to Exhibit No. 5.*

Following general questions concerning proposed changes, there being no further comments, Mayor Aneralla closed the public hearing.

OTHER BUSINESS

Interim Town Manager Appointment. Commissioner Guignard made a motion to adopt resolution appointing Gerry Vincent as the Interim Town Manager for the Town of Huntersville for the foreseeable future.

Commissioner Phillips seconded motion.

Motion carried unanimously.

RESOLUTION APPOINTING INTERIM TOWN MANAGER

WHEREAS, a vacancy has occurred in the position of Town Manager, and the Town of Huntersville Board of Commissioners (“Town Board”), pursuant to §160A-150, when the Town Manager’s position is vacant, the Town Board shall designate a qualified person to exercise the powers and perform the duties of manager until the vacancy is filled; and

WHEREAS, the Town Board desires to appoint Gerald Vincent, Assistant Town Manager as Interim Town Manager, with all its powers and duties, effective upon adoption of this Resolution, and such position shall continue until the vacancy of the Town Manager is filled or as otherwise directed by the Town Board; and

WHEREAS, in performing the increased duties of Interim Town Manager, the Town has determined it to be in the best interest to increase his salary during the period that Gerald Vincent is acting as the Interim Town Manager by an amount to be determined on or before the next regular Town Board meeting (which shall be in addition to his present salary as Assistant Town Manager) retroactive and pro-rated according to the time served in that position as Interim Town Manager.

NOW, THEREFORE, BE IT RESOLVED, that effective upon adoption of this Resolution, Gerald Vincent is hereby appointed Interim Town Manager with the powers and duties of a Town Manager; that Gerald Vincent shall continue in that position as Interim Manager until the vacancy of that office is filled or as otherwise directed by the Town Board; and that his salary during the period in which he acts as the Interim Town Manager be increased by an amount to be determined by the Town Board on or before the next regular Town Board meeting (which shall be in addition to his present salary as Assistant Town Manager) retroactive and pro-rated according to the time served in that position as Interim Town Manager.

Adopted this 17th day of January 2017.

Petition #R16-08. Petition #R16-08 is a request by Sports Village Land Group, LLC to rezone approximately 24.82 acres (Parcel 01740104) from Corporate Business to Special Purpose Conditional District to allow the construction of an estimated 225,000 sq. ft. mixed-use development including indoor recreation, retail and office uses.

Jack Simoneau, Planning Director, entered the Staff Report into the record. *Staff Report attached hereto as Exhibit No. 6.* The applicant has requested a deferment until February 6 to finalize the project.

Commissioner Guignard made a motion to defer decision on Petition #R16-08 to February 6, 2017.

Commissioner Gibbons seconded motion.

Motion carried unanimously.

Petition #R16-09. Petition #R16-09 is a request by Daniel Phillips, Madeline Phillips, and Helga Haddix to rezone 9.25 acres (portion of Parcel 00902202, known as 14936 Brown Mill Road) from Rural to Special Purpose Conditional District to allow the construction of a 123,225 sq. ft. mini warehouse facility.

Commissioner Kidwell made a motion to recuse Commissioner Phillips. Commissioner Guignard seconded motion. Motion carried 5-0.

Jack Simoneau, Planning Director, entered the Staff Report into the record. *Staff Report attached hereto as Exhibit No. 7.* On December 20, 2016 the Planning Board recommended that the Town Board defer the application until its February 6, 2017 meeting per the applicant’s request.

Commissioner Guignard made a motion to defer decision on Petition #R16-09 to February 6, 2017.

Commissioner Gibbons seconded motion.

Motion carried unanimously.

Commissioner Kidwell made a motion to bring Commissioner Phillips back. Commissioner Guignard seconded motion. Motion carried 5-0.

Petition #R16-05. Petition #R16-05 is a request by Crescent Communities to rezone approximately 224 acres located northeast of Ervin Cook Road and Gilead Road from Transitional Residential to Neighborhood Residential – Conditional District.

David Peete, Principal Planner, entered the Staff Report into the record. *Staff Report attached hereto as Exhibit No. 8.* The Planning Board reviewed this petition on October 25 and continued to December 20, 2016. On December 20, 2016 the Planning Board, since their one ordinance-permitted continuation was utilized, requested that this conditional district rezoning be deferred back to the Planning Board on January 24, 2017 for recommendation. The Planning Board was not able to make a recommendation at their December meeting as no TIA mitigation was proposed by the applicant and the applicant requested the deferral.

Commissioner Boone made a motion to defer back to the Planning Board meeting of January 24, 2017 and placed back on the Town Board's agenda for the February 6, 2017 meeting.

Commissioner Gibbons seconded motion.

Motion carried unanimously.

Ervin Cook Road Subdivision Sketch Plan. Commissioner Boone made a motion to defer back to the Planning Board meeting of January 24, 2017 and placed back on the Town Board's agenda for the February 6, 2017 meeting.

Commissioner Gibbons seconded motion.

Motion carried unanimously.

Petition #R16-10. Petition #R16-10 is a request by MI Homes of Charlotte, LLC to rezone approximately 50.337 acres located south of Ramah Church Road and west of Ewart Road from Transitional Residential to Neighborhood Residential – Conditional District.

David Peete, Principal Planner, entered the Staff Report into the record. *Staff Report attached hereto as Exhibit No. 9.* The applicants have satisfied most of Staff's recommendation. There's some miscellaneous TIA items and some outstanding redline comments. The applicants also have satisfied items included in the Planning Board motion. The Staff Report refers to one phase, but it will have multiple phases. Planning Board and Staff recommend approval.

Commissioner Boone made a motion in considering the proposed rezoning application #R16-10, Annsborough Park Subdivision Conditional District, the Town Board recommends approval based on the plan being consistent with the 2030 Community Plan. The application is complete. The developer has allowed the TIA improvements, greenway note is to be added to the plan, a build-to range is provided, on-street parking at the square for the mail kiosk, redline comments are being addressed, the buffer

behind Lot 46 is improved and a portion of the triangle parcel will be dedicated to Mecklenburg County for a greenway. It is reasonable and in the public interest because it is consistent with the area and will be adding housing to our area. Clarification by the developer will provide all TIA, Town and NCDOT road improvements and address all staff recommendations.

Commissioner Guignard seconded motion.

Motion carried unanimously.

Annsborough Park Subdivision Sketch Plan. Mayor Aneralla pointed out this item will be heard as quasi-judicial.

Mayor Aneralla swore in David Peete and Stephen Trott.

David Peete, Principal Planner, entered the Staff Report into the record. *Staff Report attached hereto as Exhibit No. 10.*

Mr. Peete said the rezoning plan that you just saw, the sketch plan that we are addressing now is identical in every way. It is the same level of detail. All of the attributes are there. All of the consistencies with our policies, plans and ordinances are there. This plan that is slightly different from what the Planning Board saw just adds those items that were left out and now they have agreed to do. I could go through those if you would like, but again same clean plan, ready to go. Here are the three parts for sketch plans.....is the application complete, are the applicable requirements met and what would be the recommendation. You can see the staff recommendation on the left, Planning Board in the middle. It looks a lot like the rezoning recommendation.

Commissioner Boone made a motion to approve the Annsborough Park Sketch Plan. The Board finds the application complete. The developer followed the TIA improvements, greenway note added to the plat, build-to range is provided, on-street parking at the square for the kiosk mailboxes, redline comments are addressed, buffer behind Lot 46 is improved and the portion of the triangle parcel will be dedicated to Mecklenburg County for the greenway. The subdivision is supported by Part 2 Site Plan Description and Issues and Part 3 Transportation Issues, Part 4 Planning Staff Analysis. The sketch plan is consistent with the 2030 Community Plan.

Commissioner Guignard seconded motion.

Commissioner Boone said I would just like to say to Susan Irvin that we see a lot of these plans come through and we talk about open space and tree counts and heritage. If you could pull up one of the site plans, I just want to show you.....if you look down in the lower left-hand corner, there's a BP that's circled with a little trail going to it. In that area there happens to be a 40" white oak tree and this developer could of whacked that down without even blinking an eye and still had enough canopy and tree save for this development and Susan I want to say thank you to your group for taking care of an oak tree that's just going to make this a nice development.

Motion carried unanimously.

Glens at Birkdale Commons (Phase 4). David Peete, Principal Planner, entered the Staff Report into the record. *Staff Report attached hereto as Exhibit No. 11.*

Mr. Peete said we have a provision in our ordinance for what is called a multi-building site. A subdivision starts with a sketch plan and then you go to preliminary but is in essence construction and then you go to final platting. A multi-building site is the construction site plan. This particular project is skipping pass the sketch because the interesting little element of the ordinance and because it is giving us all the elements that are needed for a construction level plan, if it's approved they would be able to begin using it for construction purposes.

The Glens at Birkdale Commons which is an age restricted facility that has been in operation for a number of years was able to acquire some additional land based on the punching through of the Birkdale Commons Parkway to Babe Stilwell. That property is going to be utilized for additional units – four duplex units, a total of eight units. All Staff items and Planning Board items have been addressed. There was one note that there were some elevations that didn't seem to match the orientations provided and those have been clarified and rectified.

This is pretty much just a straightforward recommendation. If you would use the Staff Recommendation section, Part 5, and then you can see that the Planning Board added the additional element of wanting the water quality solution to be approved. That's a standard thing, but they emphasized that.

Commissioner Bales made a motion to approve.

Commissioner Phillips seconded motion.

Motion carried unanimously.

Purchase of Drainage Easement. Staff requests the Town Board consider purchasing a drainage easement across the Wirth property (Parcel #01902119) located on Third Street that will serve the new storm water from Main Street and Veterans Park. This easement will allow the Town to maintain and improve this drainage ditch.

Commissioner Kidwell made a motion to approve purchase of drainage easement for the amount of \$2,000.

Commissioner Guignard seconded motion.

Motion carried unanimously.

Easement attached hereto as Exhibit No. 12.

Verhoeff Drive Improvements Design. Mitigation of traffic impacts resulting from the Huntersville Recreation Center requires the installation of a left-turn lane on Verhoeff Drive into the facility site. Additionally, with the increasing volumes currently being realized along Verhoeff Drive and the planned expansion of CPCC on various sites along Verhoeff Drive, it was determined that an increase to the scope of a 'left-turn only project' may be warranted and a proper expenditure of public funds.

Given that a 3-lane section currently exist between the Verhoeff Drive bridge and Dr. Seay Drive, that a future left-turn lane will be required at the existing drive to CPCC when they propose their planned expansion to the campus, and that a left-turn lane will be required when development is proposed in the southeast quadrant of Verhoeff Drive and US 21, it was determined that the most cost-effective transportation solution would be to deliver a full and ultimate 3-lane section along the entire length of Verhoeff Drive with a single project.

The Professional Services Agreement is to provide the surveying and design services necessary to obtain the NCDOT permits required to facilitate the improvements to Verhoeff Drive as described.

Commissioner Kidwell made a motion to authorize execution of the Professional Services Agreement between the Town of Huntersville and STV, Inc. for design of Verhoeff Drive improvements in the amount of \$88,200.

Commissioner Boone seconded motion.

Agreement attached hereto as Exhibit No. 13.

Budget Amendment – HFFA. Commissioner Guignard made a motion to approve budget amendment appropriating \$25,000 from Fund Balance – General Fund to pay Health & Sport Works, Inc. the at-risk performance fee per Article 4b of the agreement as a result of FY 2016 operation.

Commissioner Bales seconded motion.

Commissioner Boone said I would like to look at the contract itself and the five points that had to be met for the bonus of \$50,000. If you have somebody that is the gift certificates for shadowing for your job to be accepted for the next position – how many of these \$25 gift certificates did you issue.

Dee Jetton, HFFA Director, said I don't know the exact number that we issued over the course of the year, but that is not something that is paid by the Town. That is an expense that Health & Sport Works pays as a part of its recruitment process. In some of our positions we had higher turnover in the first 90 day probationary period so in order to give people more accurate reflection of what the job may look like if they accepted it, we have them come in and do shadowing behind people who are actually doing the job so they have a better understanding before we have them go through the hiring process.

Commissioner Boone said when it comes to the membership satisfaction, you gave yourself a rating of 90 percent. It's really not membership satisfaction, it's the members that are exiting the facility.

Ms. Jetton said that is correct.

Commissioner Boone said is there any survey taken of the members who are continuing to use the facility so we know what kind of satisfaction they have.

Ms. Jetton said when there is a need. Let me start with why that tool was selected. That was something that the board determined was the best approach for determining how to evaluate Health & Sport Works, feeling that people who were exiting or leaving the facility may have the strongest feelings about what their experience had been. When the document was developed that was the tool that was suggested and approved by the board for us to use. In terms of surveys, there are periodic surveys but

usually for the purpose of determining if people are satisfied with a particular function in the facility, for instance group exercise, swim lanes, whether to have two days of long course versus short course, so it's looking at problems or concerns so when members are filling out comment cards if there's a trend or a pattern where it appears to be a problem then we would survey that particular issue.

Commissioner Boone said I tried to figure out the contract over the years of how much it cost the Town and then how many members in a particular year. I've tried to find out the number of members that HFFA had over the last 10 years and it's not in the audited financials. It just has for the last 5 years. Do you know how many members you had since 2010.

Ms. Jetton said not off the top of my head, but I could do the research for you. Typically in each year when the evaluations were completed, if I can locate those files from 2010, there is a membership number that is listed for that time. We had a software conversion from the original software that the facility utilized and so I don't know if we still have access to the archives from the old software for membership numbers. But it is likely a part of each year's evaluation. I can track those down and go back a little further than what you have now.

Commissioner Boone said it says that the total revenues exceeded expenses. Do you know what those figures are.

Ms. Jetton said it is part of the audited financial statements.

Commissioner Gibbons said I think this has been something that's been a discussion item of this Board and even some previous and I just want to say tonight I'm going to vote to give the \$25,000 bonus to your organization because contractually I think we are obligated to do so. With that said I'm going to say is that I think the contract is not written very well. I think it's got these goals the way they are written I believe need work and I think it's something we are going to talk about as a Board moving forward, but as far as what you performed to this contract and so with that said I'm going to have to vote to approve the bonus and I would ask that my Board members will all be taking a look at this and seeing if we can do something better in the near future.

Ms. Jetton said historically speaking there used to be an evaluation tool that was much more extensive. It had over fifty points that were evaluated by department in the building and then in terms of financial goals as well. This tool was crafted by Danae Caulfield and was the substitution for that much more lengthy evaluation tool. I want to say I much preferred the more lengthy process because it helped us to better understand truly in each department where we were serving to your pleasure versus places where you felt like as a group we could do better or we needed to create more effort to meet a standard that was suitable to the board. I am amenable to and I imagine that the owner of Health & Sport Works would be so as well to go back to something that would be much more extensive in terms of an evaluation than what we have here presently.

Mayor Aneralla said it's frustrating that an entity that could lose money could still get a bonus, but this is the deal that we were served with.

Commissioner Bales said this metrics, while I agree with everyone sitting at this dais, that this was not a great metrics to be using, I sat down with Ms. Huffman earlier today and we looked at this metrics versus the metrics that will be implemented with the new contract, making the assumption that stays the same and it is vastly different. The new metrics if you have not had an opportunity to look at them,

60 percent of that metric is solely based on revenue and frankly the \$25,000 that we are approving tonight would look more like \$7,200. I just want everyone to keep in mind that this was an old metric and an old contract that was implemented long before anyone of us was sitting at this dais and the new one looks completely different. If there is interest in having conversation, I think we need to have that come next week.

Commissioner Boone made a substitute motion that since we don't have all the facts as far as how many members we had starting back from 2012 and I don't think a lot of people have seen the surveys, to defer until we get all this information from HFFA.

Commissioner Phillips seconded motion.

Commissioner Phillips said I appreciate Mr. Boone doing that because I have not seen the surveys. I don't know if Ms. Huffman has audited those or has she seen them.

Commissioner Kidwell said while I'm inclined to agree with Commissioner Boone's motion, I do have a question. Contractually, we need to make a decision tonight or can it be deferred. I don't want it to be perceived as breaking a contract.

Jackie Huffman, Finance Director, said I don't think you are obligated to make a decision tonight.

Ms. Jetton said I do think we have provided all of the information that is required for a decision to be made. Membership numbers back to 2010 are not part of the requirement. It is only the year over year comparison and we have provided more than what was requested in that case. Just as we have in prior meetings, part of the reason that we don't distribute this information but Jackie holds it for the purpose of your being able to look at it and in each of the surveys that are summarized in this report are also housed in a notebook so that you could audit and compare what we have here versus what's in the actual survey that was taken from the member. There's nothing in the survey process that indicates that when a member.....there's information in here about whether they were terminated due to financial inability to pay. There's information about medical terminations that people may deem to be more personal so rather than making it a part of the public record, for the protection of the people who have submitted these surveys, Jackie holds them so that you are able to review them. I do believe that this time we have provided all the information that would be required for a decision to be made. But if you believe a deferment is needed to collect information related to this year's performance, I am happy to accept that.

Mayor Aneralla said Ms. Huffman, do you feel like you have been able to review the surveys and have a good sense that the number is 90 percent.

Ms. Huffman said I have reviewed, but I'm not sure that additional information would change the metrics for this one.

Commissioner Boone said when was the last entry on the information that you have as far somebody leaving.

Ms. Jetton said there's one for each month and so the last one would have been for an exit survey on June 30, 2016.

Commissioner Guignard said I would like to get thoughts from Interim Town Manager and the Town Attorney. I am certainly sympathetic with why Commissioner Boone has made the alternate motion, but I would like to get thoughts of can we do this contractually.

Bob Blythe, Town Attorney, said I don't see that there would be a problem in deferring a decision. I doubt that what is being requested is going to affect that your obligation is going to be. Legally you are not obligated to make a decision tonight.

Commissioner Guignard said if we postpone this do we need to make it to a time specific.

Mr. Blythe said yes.

Commissioner Boone amended his substitute motion to defer to February 6, 2017.

Commissioner Gibbons said it sounds like we all have a little bit of tribulation about this. It seems like to the way some of us look at this, just whatever from a business standpoint or whatever, but we have an entity here being run, it's had metrics, and I do trust that Ms. Huffman as looked at these. I think that she has said that these things meet and I think that as far as we've asked two questions (a) can we defer.....yes, we can and (b) are we going to find anything different.....I think the sentiment is that we are not going to. I think this is going to be a discussion item at our retreat so a lot of this information although it won't make a difference in this contractual amount.....with that being said I would like to go ahead and get this voted on tonight and get it off the table and let's move forward with our discussion of how we may want to change or not change what we do going forward.

Mayor Aneralla called for the vote on the substitute motion to defer decision to February 6.

Motion failed 2 to 4 – Commissioners Boone and Phillips in favor; Commissioners Bales, Gibbons, Guignard and Kidwell opposed.

Mayor Aneralla called for the vote on the original motion to approve budget amendment appropriating \$25,000 from Fund Balance – General Fund to pay Health & Sport Works, Inc. the at-risk performance fee per Article 4b of the agreement as a result of FY 2016 operation.

Motion carried 4 to 2, with Commissioners Boone and Phillips opposed.

CONSENT AGENDA

Approval of Minutes. Commissioner Guignard made a motion to approve the minutes of the December 19, 2016 Regular Town Board Meeting. Commissioner Bales seconded motion. Motion carried unanimously.

Temporary Road Closure Ordinance – Veterans Day Parade. Commissioner Guignard made a motion to adopt ordinance to temporarily close certain state maintained roads for the annual Veterans Day Parade celebration organized by the Town of Huntersville. Commissioner Bales seconded motion. Motion carried unanimously.

Temporary Road Closure Ordinance – Hello Huntersville. Commissioner Guignard made a motion to adopt ordinance to temporarily close certain state maintained roads for the annual Hello Huntersville

event organized by the Town of Huntersville. Commissioner Bales seconded motion. Motion carried unanimously.

Temporary Road Closure Ordinance – Huntersville Christmas. Commissioner Guignard made a motion to adopt ordinance to temporarily close certain state maintained roads for the annual Huntersville Christmas event organized by the Town of Huntersville. Commissioner Bales seconded motion. Motion carried unanimously.

Property Tax Refund Report. Commissioner Guignard made a motion to approve Property Tax Refund Report No. 70. Commissioner Bales seconded motion. Motion carried unanimously.

Budget Amendment – Police. Commissioner Guignard made a motion to approve budget amendment recognizing School Resource Officer revenue in the amount of \$28,321.09 for Lake Norman Charter School and appropriate \$23,072.03 to the Police Department’s lease of equipment account and \$5,249.06 to the Salary expense account. Commissioner Bales seconded motion. Motion carried unanimously.

Budget Amendment. Commissioner Guignard made a motion to approve budget amendment appropriating \$88,200 from General Fund Balance to pay for design of the additional left-turn lane on Verhoeff Drive. Commissioner Bales seconded motion. Motion carried unanimously.

Budget Amendment. Commissioner Guignard made a motion to approve budget amendment appropriating Signage revenue in the amount of \$4,800 to the Maintenance to Building/Grounds account for the purpose of installing new fencing at Barry Park. Commissioner Bales seconded motion. Motion carried unanimously.

CLOSING COMMENTS

None

There being no further business, the meeting was adjourned.

Approved this the _____ day of _____, 2017.