

Mayor
John Aneralla

Mayor Pro-Tem
Danny Phillips

Commissioners
Melinda Bales
Dan Boone
Mark Gibbons
Charles Guignard
Rob Kidwell

Town Manager
Gregory H. Ferguson



Department Heads
Max Buchanan, Public Works
Bill Coxe, Transportation
Michael Jaycocks, Parks&Rec
Jack Simoneau, Planning
Cleveland Spruill, Police Chief
Janet Stoner, Finance

Assistant Town Manager
Gerry Vincent

Town Clerk
Janet Pierson

Town Attorney
Bob Blythe

AGENDA
Regular Town Board Meeting
December 21, 2015 - 6:30 PM
TOWN HALL (101 Huntersville-Concord Road)

- I. Pre-meeting**
 - A. Closed Session - Property Acquisition. (5:15 p.m.)
 - B. Anchor Mill Update. (5:30 p.m.)
- II. Call to Order**
- III. Invocation - Moment of Silence**
- IV. Pledge of Allegiance**
- V. Mayor and Commissioner Reports-Staff Questions**
 - A. Mayor Aneralla (Metropolitan Transit Commission, Commerce Station Management Team)
 - B. Commissioner Bales (Lake Norman EDC, Lake Norman Transportation Commission, Lake Norman Education Collaborative)
 - C. Commissioner Boone (Public Safety Liaison)
 - D. Commissioner Gibbons (NC 73 Council of Planning, Veterans Liaison)
 - E. Commissioner Guignard (Centralina Council of Governments, Planning Coordinating Committee)
 - F. Commissioner Kidwell (Charlotte Regional Transportation Planning Organization, Olde Huntersville Historic Society)
 - G. Commissioner Phillips (Lake Norman Chamber Board, Visit Lake Norman Board)
- VI. Public Comments, Requests, or Presentations**
- VII. Agenda Changes**
 - A. Agenda changes, if any.
 - B. Adoption of Agenda.
- VIII. Public Hearings**
 - A. Conduct public hearing on Petition TA15-06, a request by the Town of Huntersville to

amend Article 3, Article 4 and Article 8 removing residential building design standards to conform to North Carolina Statute Amendment, Senate Bill 25. (*Jack Simoneau*)

IX. Other Business

- A. Consider awarding contract for architectural and construction administration services for Huntersville Fire Station #4. (*Gerry Vincent*)
- B. Consider establishing a Land Development Ordinances Advisory Board. (*Commissioner Boone*)
- C. Consider options for video streaming meetings. (*Greg Ferguson*)

X. Consent Agenda

- A. Approve minutes of the December 7, 2015 Regular Town Board Meeting. (*Janet Pierson*)
- B. Approve SL362 Property Tax Refund Reports Nos. 49 and 50. (*Janet Stoner/Greg Ferguson*)
- C. Call a Public Hearing for Tuesday, January 19th, 2016 at 6:30p.m. at Huntersville Town Hall on the installation of traffic calming devices on Castledown Drive in Gilead Ridge based on the completion of the traffic calming study. (*Stephen Trott*)

XI. Closing Comments

XII. Adjourn

To speak concerning an item on the Agenda, please print your name and address on the sign-up sheet on the table outside the Board Room prior to the meeting. If you wish to speak concerning an item that is added to the Agenda during the meeting, please raise your hand during that item. Each speaker will be limited to no more than 3 minutes. The Mayor, as the presiding officer may, at her discretion, shorten the time limit for speakers when an unusually large number of persons have signed up to speak.

**AS A COURTESY, PLEASE TURN CELL PHONES
OFF WHILE MEETING IS IN PROGRESS**

Town of Huntersville
REQUEST FOR BOARD ACTION
12/21/2015

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Jack Simoneau, Planning Director
Subject: TA15-06 Design Standard

Public hearing on Monday, December 21, 2015 at 6:30 PM, Huntersville Town Hall on Petition TA15-06, a request by the Town of Huntersville to amend Article 3, Article 4 and Article 8 removing residential building design standards to conform to North Carolina Statute Amendment, Senate Bill 25.

ACTION RECOMMENDED:

Hold public hearing on December 21, 2015 at 6:30 PM.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

Description	Type
▣ TA15-06 Staff Report PH 12-21-2015	Staff Report
▣ Attachment 1: Approved Session Law 2015-86	Backup Material
▣ Attachment 2: TA15-06 Design Standards Amendment	Ordinance
▣ Attachment 3: Huntersville Zoning Ordinance Article 5	Backup Material

TA 15-06 Residential Design Standards

PART 1: DESCRIPTION

On June 19, 2015 Session Law 2015-86 (Attachment 1) was approved clarifying when municipalities can enact zoning ordinances related to design and aesthetic controls for one and two-family dwellings under the North Carolina Residential Code. The Town of Huntersville's zoning ordinance must be amended to comply with Session Law 2015-86.

PART 2: BACKGROUND

The Town of Huntersville adopted a new zoning ordinance in 1996 and some of those original provisions must be modified to comply with Session Law 2015-86. The full text of amendments can be found in Attachment 2. A summary of the major changes are as follows:

1. In Article 3, clarify the "Compatibility with Surrounding Development" provisions do not apply to structures subject to the North Carolina Residential Code for One- and Two- Family Dwellings. (Attachment 2, page 1)
2. Adjust the Principles under Architectural Standards for Detached and Attached House types so there is no reference to a mandate (remove the word "shall"). Instead, the provisions under this subsection are recommendations (Attachment 2, pages 2-3).
3. Modify the provisions of Section 8.16 (Standards for Residential Garages and Parking in Residential Districts).
 - a. Since 1996, front loaded garages on lots greater than 60 feet in width have been required to be recessed at least 10 feet behind the primary plane of the structure (see photo below; exception for homes 1,400 sq. ft. or less). Because Session Law 2015-86 precludes the ability of municipalities to establish the location of garage doors (considered a "building design element" that cannot be regulated), the recessed garage provision will be removed and replaced with recommended techniques to minimize the emphasis on front loaded garages (Attachment 2, pages 4-5, subsection .4).



- b. Developers have the choice to establish build-to-lines as close as 10' to the public street right-of-way for detached and attached homes types. However, a driveway depth of at least 20' is needed so cars can park in the driveway without blocking the sidewalk. Therefore, a minimum driveway depth of 20' from the public right-of-way was established (Attachment 2, page 5, subsection .5)



- c. Since 1996, alley access has been required on lots 60 feet wide or less with some exceptions that have been adjusted over the years. Unlike most communities who establish a minimum lot width, Huntersville has allowed the development community to set the lot width (and lot area) in most zoning districts to meet market demands and allow a variety of housing choices (excluding Rural and Transitional Zoning Districts). The choice of lots widths comes with the requirement that an alley must be provided when lots are 60' or less in width (see photo below). Requiring an alley be provided was based on several reasons, including:



50'-Wide Lots w/ Alley



40'-Wide Lots w/ Alley



30'-Wide Lots w/ Alley

- Multiple driveway cuts along public streets on lots less than 60' wide make it difficult to provide on-street parking, a recommendation for attached house types and detached house types on lots 60' wide or less (Attachment 3 of Zoning Ordinance, page 5-6, subsection b). It can also make it more difficult to provide areas for curbside trash pick-up depending on lot widths established.
- Multiple driveway cuts close to one another increase points of conflict for pedestrians using the sidewalk and vehicles traveling on the street.
- Reduces construction costs when repair work is done in the public street right-of-way.
- Provides adequate area along public streets to install street trees and street lights.

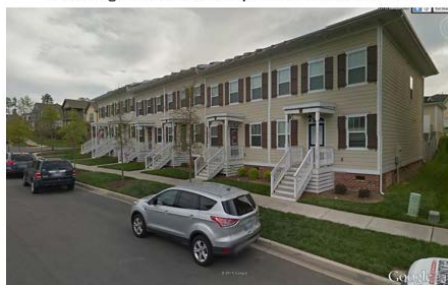
At this time, staff recommends detached and two unit attached house types have a lot width greater than 60 feet. Further, staff supports providing developers an option to choose lot widths of 60' or less for detached and two unit attached house types if an alley is provided (Attachment 2, page 4, subsection .1).



Homes less than 60' wide with alley across from homes on lots over 60' wide

- d. For three or more unit attached house types, it is not possible to achieve lots widths greater than 60'. Therefore staff supports strongly encouraging the use of alleys (Attachment 2, page 4, subsection 2).

Encourage the use of alleys for attached homes



Discourage the use of front load garage for attached homes



- e. When driveway access is provided from a public street, the widths of those driveways at the public right-of-way is recommended to be limited to 30% for detached and two-unit attached house types and 50% for three or more unit attached housing types. The reason for limiting driveway widths at the street right-of-way is to better accommodate on-street parking and curbside trash service, to minimize conflicts between pedestrians using the sidewalk and vehicles on the street, provide appropriate space for street trees and street lights, and minimize construction costs when repair work is done in the public street right-of-way (Attachment 2, page 4, subsection 3).

NOTE: STAFF CONTINUES TO WORK THE REAL ESTATE & BUILDING INDUSTRY COALITION ON THE TEXT AMENDMENT AND ANY ADJUSTMENTS MADE WILL BE PRESENTED AT THE PUBLIC HEARING.

PART 3: RELEVANT SECTIONS OF THE HUNTERSVILLE 2030 COMMUNITY PLAN AND APPLICABLE LONG RANGE PLANS

Relevant sections of the Huntersville 2030 Community Plan to the proposed amendment includes:

- Policy H-1: Development Pattern
Continue to follow existing residential development pattern as reflected in “Map of Zoning Districts,” focusing higher intensity development generally within two miles of the I-77/NC-115 corridor and lower intensity development east and west of this corridor extending to the Town boundaries.
- Policy H-7: Housing Affordability
Support appropriate mix of housing for all income levels.

PART 4: PUBLIC HEARING

To be held December 21, 2015

PART 5: STAFF RECOMMENDATION

Staff recommends approval of the text amendment as it is necessary to comply with Session Law 2015-86. The proposed amendments are consistent with Policy H-1 and H-7 of the Huntersville 2030 Community Plan. It is reasonable and in the public interest to amend the zoning ordinance because the development community is provided several options for subdivision design to meet a varied housing market.

NOTE: STAFF CONTINUES TO WORK THE REAL ESTATE & BUILDING INDUSTRY COALITION ON THE TEXT AMENDMENT AND ANY ADJUSTMENTS MADE WILL BE PRESENTED AT THE PUBLIC HEARING.

PART 6: PLANNING BOARD RECOMMENDATION

To be held January 26, 2016.

PART 7: ATTACHMENTS AND ENCLOSURES

Attachment 1: Session Law 2015-86
Attachment 2: Proposed Ordinance Amendment
Attachment 3: Page 5-6 of the Huntersville Zoning Ordinance

PART 8: STATEMENT OF CONSISTENCY

Planning Department	Planning Board	Board of Commissioners
<p>APPROVAL: In considering TA 15-06, amending Articles 3, 4 & 8 of the Zoning Ordinance, the Planning staff recommends approval based on the amendment being consistent with Policy H-1 and H-7 of the Huntersville Community Plan.</p> <p>It is reasonable and in the public interest to amend the zoning ordinance because the development community will be provided several options for subdivision layout to meet a varied housing market.</p>	<p>APPROVAL: In considering TA 15-06, amending Articles 3, 4 & 8 of the Zoning Ordinance, the Planning Board recommends approval based on the amendment being consistent with <u>(insert applicable plan reference)</u></p> <p><u>It is reasonable and in the public interest to amend the Zoning Ordinance because... (Explain)</u></p>	<p>APPROVAL: In considering TA 15-06, amending Articles 3, 4 & 8 of the Zoning Ordinance, the Town Board recommends approval based on the amendment being consistent with <u>(insert applicable plan reference)</u></p> <p><u>It is reasonable and in the public interest to amend the Zoning Ordinance because... (Explain)</u></p>
	<p>DENIAL: In considering TA 15-06, amending Articles 3, 4 & 8 of the Zoning Ordinance, the Planning Board recommends denial based on the amendment being <u>(consistent OR inconsistent)</u> with <u>(insert applicable plan reference)</u>.</p> <p><u>It is not reasonable and in the public interest to amend the Zoning Ordinance because... (Explain)</u></p>	<p>DENIAL: In considering TA 15-06, amending Articles 3, 4 & 8 of the Zoning Ordinance, the Town Board recommends denial based on the amendment being <u>(consistent OR inconsistent)</u> with <u>(insert applicable plan reference)</u>.</p> <p><u>It is not reasonable and in the public interest to amend the Zoning Ordinance because... (Explain)</u></p>

**GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2015**

**SESSION LAW 2015-86
SENATE BILL 25**

**AN ACT TO CLARIFY WHEN A COUNTY OR MUNICIPALITY MAY ENACT ZONING
ORDINANCES RELATED TO DESIGN AND AESTHETIC CONTROLS.**

The General Assembly of North Carolina enacts:

SECTION 1. G.S. 160A-381 is amended by adding new subsections to read:

"(h) Any zoning and development regulation ordinance relating to building design elements adopted under this Part, under Part 2 of this Article, or under any recommendation made under G.S. 160A-452(6)c. may not be applied to any structures subject to regulation under the North Carolina Residential Code for One- and Two-Family Dwellings except under one or more of the following circumstances:

- (1) The structures are located in an area designated as a local historic district pursuant to Part 3C of Article 19 of Chapter 160A of the General Statutes.
- (2) The structures are located in an area designated as a historic district on the National Register of Historic Places.
- (3) The structures are individually designated as local, State, or national historic landmarks.
- (4) The regulations are directly and substantially related to the requirements of applicable safety codes adopted under G.S. 143-138.
- (5) Where the regulations are applied to manufactured housing in a manner consistent with G.S. 160A-383.1 and federal law.
- (6) Where the regulations are adopted as a condition of participation in the National Flood Insurance Program.

Regulations prohibited by this subsection may not be applied, directly or indirectly, in any zoning district, special use district, conditional use district, or conditional district unless voluntarily consented to by the owners of all the property to which those regulations may be applied as part of and in the course of the process of seeking and obtaining a zoning amendment or a zoning, subdivision, or development approval, nor may any such regulations be applied indirectly as part of a review pursuant to G.S. 160A-383 of any proposed zoning amendment for consistency with an adopted comprehensive plan or other applicable officially adopted plan. For the purposes of this subsection, the phrase "building design elements" means exterior building color; type or style of exterior cladding material; style or materials of roof structures or porches; exterior nonstructural architectural ornamentation; location or architectural styling of windows and doors, including garage doors; the number and types of rooms; and the interior layout of rooms. The phrase "building design elements" does not include any of the following: (i) the height, bulk, orientation, or location of a structure on a zoning lot; (ii) the use of buffering or screening to minimize visual impacts, to mitigate the impacts of light and noise, or to protect the privacy of neighbors; or (iii) regulations adopted pursuant to this Article governing the permitted uses of land or structures subject to the North Carolina Residential Code for One- and Two-Family Dwellings.

(i) Nothing in subsection (h) of this section shall affect the validity or enforceability of private covenants or other contractual agreements among property owners relating to building design elements."

SECTION 2. G.S. 153A-340 is amended by adding new subsections to read:

"(l) Any zoning and development regulation ordinance relating to building design elements adopted under this Part, under Part 2 of this Article, or under any recommendation made under G.S. 160A-452(6)c. may not be applied to any structures subject to regulation



under the North Carolina Residential Code for One- and Two-Family Dwellings except under one or more of the following circumstances:

- (1) The structures are located in an area designated as a local historic district pursuant to Part 3C of Article 19 of Chapter 160A of the General Statutes.
- (2) The structures are located in an area designated as a historic district on the National Register of Historic Places.
- (3) The structures are individually designated as local, State, or national historic landmarks.
- (4) The regulations are directly and substantially related to the requirements of applicable safety codes adopted under G.S. 143-138.
- (5) Where the regulations are applied to manufactured housing in a manner consistent with G.S. 153A-341.1 and federal law.
- (6) Where the regulations are adopted as a condition of participation in the National Flood Insurance Program.

Regulations prohibited by this subsection may not be applied, directly or indirectly, in any zoning district, special use district, conditional use district, or conditional district unless voluntarily consented to by the owners of all the property to which those regulations may be applied as part of and in the course of the process of seeking and obtaining a zoning amendment or a zoning, subdivision, or development approval, nor may any such regulations be applied indirectly as part of a review pursuant to G.S. 153A-341 of any proposed zoning amendment for consistency with an adopted comprehensive plan or other applicable officially adopted plan. For the purposes of this subsection, the phrase "building design elements" means exterior building color; type or style of exterior cladding material; style or materials of roof structures or porches; exterior nonstructural architectural ornamentation; location or architectural styling of windows and doors, including garage doors; the number and types of rooms; and the interior layout of rooms. The phrase "building design elements" does not include any of the following: (i) the height, bulk, orientation, or location of a structure on a zoning lot; (ii) the use of buffering or screening to minimize visual impacts, to mitigate the impacts of light and noise, or to protect the privacy of neighbors; or (iii) regulations adopted pursuant to this Article governing the permitted uses of land or structures subject to the North Carolina Residential Code for One- and Two-Family Dwellings.

(m) Nothing in subsection (l) of this section shall affect the validity or enforceability of private covenants or other contractual agreements among property owners relating to building design elements."

SECTION 3. This act is effective when it becomes law. The act clarifies and restates the intent of existing law and applies to ordinances adopted before, on, and after the effective date.

In the General Assembly read three times and ratified this the 10th day of June, 2015.

s/ Daniel J. Forest
President of the Senate

s/ Tim Moore
Speaker of the House of Representatives

s/ Pat McCrory
Governor

Approved 10:00 a.m. this 19th day of June, 2015

TA 15-06, Residential Design Standards (12-21-15 Public Hearing)
AN ORDINANCE TO AMEND RESIDENTIAL DESIGN STANDARDS

Section 1. Be it ordained by the Board of Commissioners of the Town of Huntersville that the Zoning Ordinance is hereby amended as follows:

Under Article 3, Subsections 3.2.1(d)(4); 3.2.2(d)(5); 3.2.4(d)(1); 3.2.5(d)(1); 3.2.6(d)(1); 3.2.7(d)(1); 3.2.11(d)(1); 3.2.13(d)(2); 3.3.1(d)(1); add the following bullet:

Compatibility with Surrounding Development.

- **Nothing in this subsection shall be interpreted to conflict with the building design element provisions as found in GS 160A-381(h) for structures subject to the North Carolina Residential Code for One- and Two-Family Dwellings.**

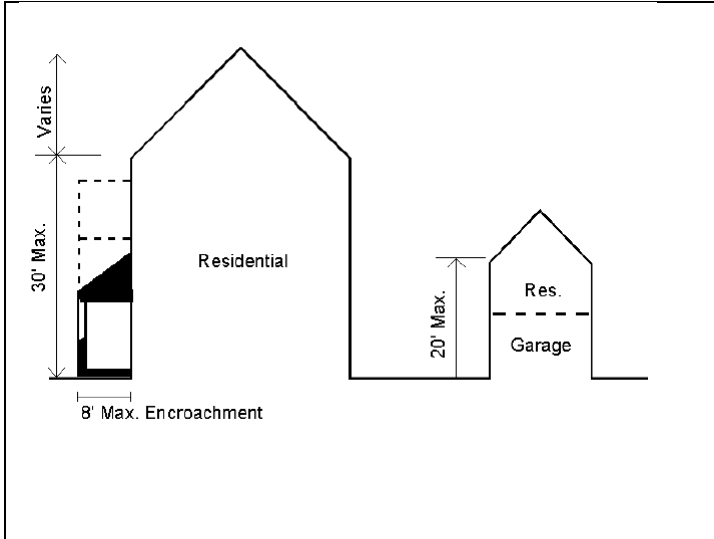
Under Article 3, add Subsections 3.2.1(d)(5); 3.2.2(d)(6); 3.2.4(d)(7); 3.2.5(d)(9); 3.2.6(d)(8); 3.2.7(d)(10); 3.2.11(d)(4); 3.2.13(d)(7); 3.3.1(d)(8) to read as follows:

See Section 8.16, Standards for Residential Lot Widths, Alleys, Garages and Parking in Residential Districts

Under Article 4 Detached House Type, amend as follows:

Building Type / Detached House

Permitted Height/Uses/Encroachments



1. Building height shall be measured as the vertical distance from the highest finished grade relative to the street frontage, up to the eaves.
2. Building height of main dwelling to ridge may vary depending on the roof pitch.
3. Permitted uses are indicated above.
4. Maximum footprint for a building housing a detached accessory dwelling is 650 square feet or 50% of first floor area of principal residence, whichever is greater.
5. Balconies, stoops, stairs, open porches, bay windows, and awnings are permitted to encroach into setback area up to 8'.
6. Decks, balconies, and porches are permitted to encroach into the rear yard setback as provided in Section 8.8.9.

Architectural Standards

Principles

- A. To perpetuate the unique building character of the town and its environs, and to re-establish its local identity, development ~~shall~~ **should** generally employ building types that are sympathetic to the historic architectural vocabulary of the area in their massing and external treatment. Manufactured homes will not be permitted as part of any multi-unit residential development under this ordinance except within the MH-O District.
- B. The front elevations facing the street, and the overall massing ~~shall~~ **should** communicate an emphasis on the human scale and the pedestrian environment.
- C. Each building should be designed to form part of a larger composition of the area in which it is situated. Adjacent buildings should thus be of similar scale, height, and configuration.
- D. Building silhouettes should be generally consistent. The scale and pitch of roof lines should thus be similar across groups of buildings. Excessively grandiose roof pitches with multiple changes of outline are not ~~acceptable~~ **recommended**.
- E. Porches should form a predominant motif of house designs, and be located on the front or to the side of the dwelling. When attached to the front, they ~~shall~~ **are recommended to** extend over at least 15% of the front facade. All porches should be constructed of materials in keeping with those of the main building.
- F. Front loaded garages **and driveways**, if provided, shall meet the standards of Section 8.16.

Configurations

- A. Main roofs on residential buildings should be symmetrical gables or hips with a pitch of between 4:12 and 12:12. Monopitch (shed) roofs should be attached to the wall of the main building. No monopitch should be less than 4:12. It is recommended that accessory buildings have roof pitches that conform to those of the main building.
- B. Balconies should generally be simply supported by posts and beams. The support of cantilevered balconies should be assisted by visible brackets.
- C. Two wall materials may be combined horizontally on one facade. The "heavier" material should be below.
- D. Exterior chimneys should be finished in brick or stucco.

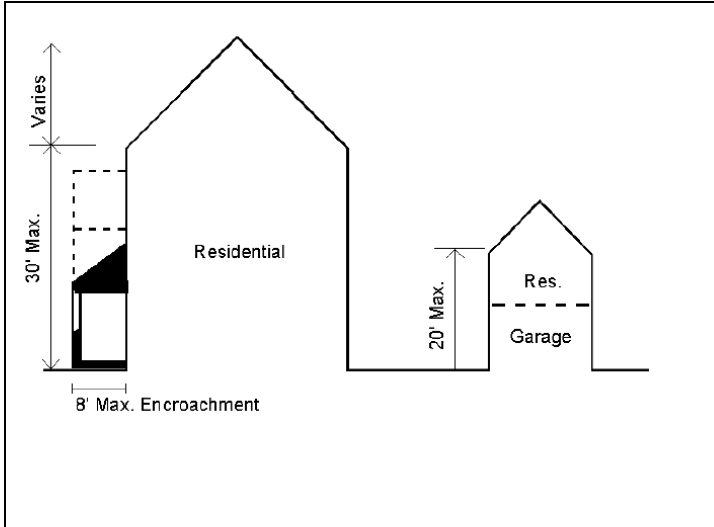
Techniques

- A. Overhanging eaves may expose rafters.
- B. Flush eaves should be finished by profiled molding or gutters.

Under Article 4 Attached House Type, amend as follows:

Building Type / Attached House

Permitted Height and Uses



1. Building height shall be measured as the vertical distance from the highest finished grade relative to the street frontage, up to the eaves.
2. Building height to ridge will vary depending upon the roof pitch.
3. Permitted uses are indicated above.
4. Maximum footprint for a building housing a detached accessory dwelling is 650 square feet.

Architectural Standards

Principles

- A. To perpetuate the unique building character of the town and its environs, and to re-establish its local identity, development ~~shall~~ **should** generally employ building types that are sympathetic to the historic architectural vocabulary of the area in their massing and external materials. Manufactured homes will not be permitted as part of any multi-unit residential development under this ordinance.
- B. The front elevations facing the street, and the overall massing ~~shall~~ **should** communicate an emphasis on the human scale and the pedestrian environment.
- C. Each building should be designed to form part of a larger composition of the area in which it is situated.
- D. Building silhouettes should be generally consistent. The scale and pitch of roof lines should thus be similar across groups of buildings.
- E. Porches should form a predominant motif of house designs, and be located on the front or to the side of the dwelling. When attached to the front, they ~~shall~~ **they are recommended to** extend over at least 15% of the front facade. All porches should be constructed of materials in keeping with those of the main building.
- F. Front loaded garages **and driveways**, if provided, shall meet the standards of section 8.16.

Configurations

- A. Main roofs on residential buildings ~~shall~~ **should** be symmetrical gables or hips with a pitch of between 4:12 and 12:12. Monopitch (shed) roofs ~~are allowed only if they are~~ **should be** attached to the wall of the main building. No monopitch ~~shall~~ **should** be less than 4:12. All accessory buildings shall have roof pitches that conform to those of the main buildings.
- B. Balconies should generally be simply supported by posts and beams. The support of cantilevered balconies should be assisted by visible brackets.
- C. Two wall materials may be combined horizontally on one facade. The "heavier" material should be below.
- D. Exterior chimneys should be finished in brick or stucco.

Techniques

- A. Overhanging eaves may expose rafters.
- B. Flush eaves should be finished by profiled molding or gutters.

Under Article 8, Subsection 8.16:

8.16 Standards for Residential Lot Widths, Alleys, Garages and Parking in Residential Districts

- .1 Except as specifically provided in the Rural and Transitional districts, detached house types and two-unit attached house types shall be required to have a lot width greater than 60 feet. Developers shall have the option to provide lots widths 60 feet wide or less when alley access allowing on-site parking is provided for detached house types and two-unit attached house types.

On lots greater than 60 feet in width, front loading garages shall be recessed at least 10 feet behind the primary plane of the front facade of the structure.

~~Exception for single family detached dwellings with 1400 square feet or less of heated space:~~ single bay front loading garages may be built flush with, but may not project in front of, the primary plane of the front facade of the structure; double bay front loading garages shall be recessed at least 10 feet behind the primary plane of the front facade of the structure.

For the purpose of this section, primary plane shall be defined as the heated floor area or a porch extending across at least 55% of the total building width and a depth of at least 6 feet. In no case shall the garage be located less than 20 feet from the back of the public sidewalk.

- .2 Alley access for on-site parking is strongly encouraged for three-unit or more attached house types. On lots 60 feet or less in width, alley access is required if on-site parking is provided except as provided below.
- .3 Driveway width shall not occupy more than 30% of the public street front of a lot as measured along the public street right-of-way for a detached house and two-unit attached house type, and 50% of the public street front for a three or more unit attached house type.
- .4 When front entry garages are used, it is strongly encouraged to minimize emphasis on front loaded garages by one or more of the following techniques:

<u>Have a building feature that is flush to or projects beyond the garage (10 feet recommended)</u>				
<u>Paint the garage door to match the body of the house</u>				
<u>Locate garage at the back of the house</u>				

<p><u>Add a column between 2-car garage door or have a single car garage</u></p>				
<p><u>Avoid locating garage in front of the living space or putting entry door on side of house</u></p>				

~~.2 On lots 60 feet or less in width, attached and detached single family homes may be permitted to have front or side entry garages, if the following conditions are met:~~

- ~~(a) The arrangement of permanent structural elements of the unit must provide side view screening of a single or double bay front loading garage. Examples of permanent structural screening would be: an elevated porch or stoop with steps to ground.~~
- ~~(b) The finished floor elevation must meet or exceed a height of 36" above grade to qualify under this paragraph. However, this requirement may be waived on projects with an average block cross slope greater than 5% as measured from the existing ground elevation at the proposed street centerline to the existing ground elevation at the proposed rear lot line.~~
- ~~(c) For attached single family homes, the garages may not abut one another.~~
- ~~(d) Single or double bay side loading garages shall be permitted for the end unit of an attached single family home provided the garage is recessed at least 2 feet behind the primary plane of the structure and the finished floor elevation of the dwelling unit is a minimum of 15 inches above the floor elevation of the garage.~~
- ~~(e) A double bay front loaded garage will be permitted only if the average block cross slope is greater than 5% as defined in item B and the garage is recessed at least 10 feet behind the front façade of the dwelling unit, the garage has two single bay width doors, and the garage width must be less than the width of the remaining portion of the front façade of the dwelling.~~

~~.5 In no case shall on-site residential parking extend into the public right of way, or into an easement for a public sidewalk on private property. **Driveways shall extend at least twenty (20) feet from a public right-of-way and public sidewalk easement to prevent on-site residential parking from encroaching into the public right-of-way or easement for a public sidewalk.**~~

~~.6 On-street parking at lot front, when specifically provided, may be counted toward all or part of the parking requirement of a dwelling unit.~~

~~.7 Detached garages may only be placed in the established rear yard. Garages for more than two cars must be detached and located in the established rear yard or be attached side or rear loading,~~

~~.8 Lots in subdivisions approved prior to the effective date of this ordinance, are exempt from the limitations of .1 through .2 **3**, above.~~

~~.9 Vehicles used primarily for commercial purposes and with more than two axles are prohibited from parking on streets, in driveways, or on private property in residential districts. This shall not be construed as preventing the temporary parking of delivery trucks, moving vans, and similar vehicles which deliver goods or services.~~

~~.10 Provisions for parking unlicensed vehicles in residentially zoned districts shall be as follows:~~

- ~~(a) No more than two (2) motor vehicles that do not have a current, valid license plate and are not fully enclosed in a permanent structure shall be permitted outside on any premises, provided such vehicles are registered to the occupant of the premises or immediate family member of the occupant as the record title of the vehicle.~~
- ~~(b) No unlicensed motor vehicle if not registered to the occupant of the premises or immediate family member of the occupant as the record title owner of the vehicle shall be permitted outside of any premises.~~

TA 15-06, Residential Design Standards (12-21-15 Public Hearing)

- (c) Vehicles described in paragraphs (a) and (b) are not permitted to be located within any established setback or any established side yards which abut a street or any required side yards contained in these regulations or any street right-of-way. If stored in the rear yard, it must be a minimum of five (5) feet off the rear property line.
- (d) Vehicles described in paragraphs (a) and (b) are not permitted on vacant or undeveloped parcels.

Section 2. That this ordinance shall become effective upon adoption.

PUBLIC HEARING DATE: December 21, 2015

PLANNING BOARD MEETING:

PLANNING BOARD RECOMMENDATION:

TOWN BOARD DECISION:

ARTICLE 5

STREETS

Street Design

Specifications

Designs should permit comfortable use of the street by motorists, pedestrians, and bicyclists. Pavement widths, design speeds, and the number of motor travel lanes should be minimized to enhance safety for motorists and non-motorists alike. The specific design of any given street must consider the building types which have frontage and the relationship of the street to the overall town street network. The following specifications apply to street design:

- a. Street trees and sidewalks are required on both sides of public streets except rural roads, lanes, alleys, and the undeveloped edge of neighborhood parkways except that sidewalks may be permitted on only one side of the street to accommodate low impact design in the Rural district. Planting area for street trees should be a minimum of 7' in width and sidewalks shall at a minimum be 5' in width unless otherwise provided. On Commercial Town Streets, sidewalks should be a minimum of 7' in width. A 10' minimum width sidewalk with tree grates or cut-outs is encouraged on Commercial Town Streets. Generally, canopy trees shall be planted at a spacing not to exceed 40' on center. Where overhead utility lines preclude the use of canopy trees, small maturing trees may be substituted, planted 30' on center.
- b. On-street parking is recommended where building type and use will generate regular parking use. Occasional on-street parking can be accommodated without additional pavement width. For streets which serve workplace and storefront buildings, on-street parking lane(s) are required and should be marked as such. An on-street parking lane on at least one side of the street is recommended on streets serving apartments, attached houses, and detached houses with lots 60' or less in width. On-street parking must also be provided on one side of any street adjacent to a square, park or other Urban Open Space. Parallel on-street parking width is 7' to 8'. On-street parking should be parallel; angled parking is only permitted as an intentional design element along the main street(s) of the retail center in a planned mixed-use development.
- c. Design speeds should not exceed 30 miles per hour on any neighborhood street. Only arterials and town boulevards may exceed this design speed.
- d. Traffic control plans showing signage and pavement markings shall be prepared in accordance with the guidance of the Manual on Uniform Traffic Control Devices. The developer is responsible for the initial installation of the devices or markings and the maintenance thereof until the public accepts the street for maintenance.

The following illustrations present typical examples of ways in which town street cross-sections can be assembled. Lane measurements represent the width of travel lanes; add 1 ½ or 2 ¼ feet for standard curb and gutter or 2 feet for valley curb and gutter where curb drainage is required.

These specifications may be varied only in accordance with the design principles detailed above and as approved by the Planning Director in consultation with the consulting engineer or transportation.

Street geometries for the sections illustrated on the opposite page are listed below:

	Boulevard
Design Speed	35 mph
Min. Centerline Radius	To be determined
Pavement Width	62'
ROW Width	86' plus curb and gutter width
Curb Radius	15'
Drainage	Curb
	Commercial Town Street
Design Speed	25-30 mph
Min. Centerline Radius	165'-195''
Pavement Width	44'
ROW Width	74' plus curb and gutter width
Curb Radius	15'
Drainage	Curb
	Residential Town Street
Design Speed	25-30 mph
Min. Centerline Radius	165'-195''
Pavement Width	44'
ROW Width	68' plus curb and gutter width
Curb Radius	15'
Drainage	Curb

Town of Huntersville
REQUEST FOR BOARD ACTION
12/21/2015

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Gerald D. Vincent, Assistant Town Manager
Subject: Architectural and Construction Admin Services - Fire Station #4

As you are aware, and as part of the General Obligation Bonds to be sold in the Summer of 2016, Fire Station No. 4 was authorized by voter approval in 2012. Staff submitted a Request for Qualifications (RFQ) to potential firms for the design and construction administration. The RFQ was advertised on the Town's website (including Facebook) and on the Dodge Reports from October 30 to November 24 until 2 p.m.

On November 24, staff received five (5) proposals from the following firms:

- | | | |
|----|-------------------------------|---------------|
| 1. | Little | Charlotte, NC |
| 2. | Bergmann & Associates | Charlotte, NC |
| 3. | Garner & Brown Architects, PA | Charlotte, NC |
| 4. | Zapata | Charlotte, NC |
| 5. | ADW Architects | Charlotte, NC |

ADW and Garner Brown Architects, PA were selected to be interviewed for the design and construction administration services. Larry Irvin, Fire Chief, Mark Auten, Assistant Fire Chief, Jim Dotoli, Deputy Chief and I will be conducting interviews through December 16. A recommendation will be presented to the Board at the December 21 meeting.

At the completion of interviews, it was unanimous to select Garner & Brown Architects, PA based on the firm's previous experience with the Town of Huntersville (Fire Station No. 3 Design and Construction Administration services), over 50 years of combined, proven experience in designing fire stations across North Carolina, a history of keeping projects on schedule and budget, and a leader in design smart fire stations.

ACTION RECOMMENDED:

Authorize the Town Manager to negotiate a contract with Garner & Brown Architects, PA for Architectural and Construction Administration Services for Huntersville Fire Station No. 4.

FINANCIAL IMPLICATIONS:

\$3,575,000 (GO Bond Sale May/June 2016)

ATTACHMENTS:

Description	Type
□ Request for Qualifications	Backup Material
□ Schedule	Backup Material

REQUEST FOR QUALIFICATIONS

Architectural & Construction Administration Services

Huntersville Fire Station #4

The Town of Huntersville is requesting qualification statements from interested firms to provide services for design and construction administration (design, engineering, and construction administration) for a two-bay, approximately 10,000-12,000 square foot building. The future site of the Huntersville Fire Station #4 will be located at 8824 McIlwaine Road Huntersville, NC on a 10.12 acre site.

Please submit a letter of interest including qualifications, similar projects and references within the last five (5) years on or before November 24, 2015 at 2:00 P.M. Submittals may be hand-delivered (Town Hall 101 Huntersville-Concord Road) or mailed to: Gerry Vincent, Assistant Town Manager, P.O. Box 664, Huntersville, NC 28070.

West Huntersville Fire Station No. 4

SCOPE:

- Will provide fire & rescue service to the southwest quadrant of the Town.
- Includes the Long Creek VFD service area.
- Proposed station will be approximately 12,000 sq. ft. with two (2) bays.

DESIGN STATUS:

- 0%

ESTIMATED SCHEDULE:

- Site selection July 2015
- Land acquisition January 2016
- Request for Qualifications (Architectural Services) – November 2015
- Town Board Approval of Architectural Contract – December 2015
- Design – March/April 2016
- Advertise for Bids – April/May
- Submit bids to LGC - June
- Begin construction – July (Tentatively)
- Completion construction – 12 months

A/E: TBD



*Picture for illustration purposes only

Fund Sources / Revenues		
Status	Source	Amount
Projected Available Funds	GO Bonds 2016	\$3,575,000
Total Projected Available Funds		\$3,575,000

Town of Huntersville
REQUEST FOR BOARD ACTION
12/21/2015

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Dan Boone
Subject: Discussion on establishing a Land Development Ordinances Advisory Board

Consider establishing a Land Development Ordinances Advisory Board.

ACTION RECOMMENDED:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

	Description	Type
▣	Bylaws	Exhibit
▣	Application	Exhibit

LAND DEVELOPMENT ORDINANCES ADVISORY BOARD

BYLAWS

Authority and Responsibility

- 1-1 The Land Development Ordinances Advisory Board (hereinafter “Advisory Board”) shall have the duties and responsibilities as follows:
- A) Review, evaluate and recommend amendments to the Zoning & Subdivision Ordinances to the Town of Huntersville Planning Board (hereinafter “Planning Board”) and the Town of Huntersville Board of Commissioners (hereinafter “Town Board”).
 - B) Review, evaluate and recommend amendments to Town planning processes and procedures to the Planning Board and Town Board.
 - C) Other such related Zoning & Subdivision Ordinance as directed from the Town Board or Planning Board.
- 1-2 In addition to the duties and responsibilities prescribed in Section 1.1, the Advisory Board shall:
- A) Exercise such additional functions as the Town Board may direct;
 - B) Keep the Town Board and the general public informed and advised as to matters within their duties and responsibilities; and,
 - C) Review the towns Zoning & Subdivision Ordinances and concerns from residents and developers.

Membership

- 2-1 Members of the Advisory Board shall be appointed by the Town Board and shall be composed of eight (8) voting members and three (3) non-voting members as follows:
- Voting:
- A) One (1) Chairperson (who may or may not be a Town Board or Planning Board member)
 - B) One (1) Town Board member
 - C) One (1) Planning Board member
 - D) Five (5) At Large Members who shall live, work, or own a business or property within the Town of Huntersville Corporate Limits or the ETJ.

Non-voting:

- E) One (1) Planning Director or Planning Staff member (non-voting)
- F) One (1) Planning Executive Asst. (non-voting)
- G) The Town of Huntersville Attorney (non-voting)

- 2-2 At Large Members (see Section 2-1) of the Advisory Board shall be appointed by the Town Board of Commissioners for two (2) year staggered terms. Beginning in 2016, At Large Member One and Two will serve for one (1) year term, At Large Member Three, Four and Five will serve for two (2) year term. Terms will start March 1, 2016.
- 2-3 If a vacancy should occur on the Advisory Board for any reason, an appointment to that seat shall be made for the duration of the unexpired term in the same manner as noted in Section 2-1.

Election of Officers

- 3-1 A Chairperson shall be elected by the Town Board of Commissioners. The Vice Chairperson shall be elected from all of the voting members of the Advisory Board.
- 3-2 The Chairperson shall preside at all meetings and have the duties normally conferred on such office. The Vice Chairperson shall serve as temporary Chairperson in the absence of the Chairperson.
- 3-3 In the event of the absence or recusal (disqualification) of both the Chairperson and Vice Chairperson from a meeting of the Advisory Board or a matter before its voting members in attendance, they may elect a temporary Chairperson for that meeting and proceed with the order of business.
- 3-4 The Planning Director, or designee, shall serve as Secretary of the Advisory Board. The Secretary shall, with concurrence of the Planning Director and Chairperson, prepare agendas for the meeting, provide public notice of the meetings, publish minutes (see Section 5-1), attend to correspondences and perform such other duties as necessary. The Chairperson shall have a role in setting the agenda. If any agenda changes need to be made they will be voted on at the time of the meeting by the Advisory Board.

Meetings

- 4-1 Regular monthly meetings of the Advisory Board shall be held at a standard time and place as agreed upon by the Town Board of Commissioners. Members shall be notified by electronic mail of each regular meeting by the Planning Department's Executive Assistant.

- 4-2 Special meetings may be called by the Chairperson provided a ten (10) calendar day notice of the time and location of each such meeting shall be given to all members by the Planning Executive Asst.
- 4-3 All regular and special meetings of the Advisory Board shall be open to the public, except for closed sessions allowed by State statute.
- 4-4 The Advisory Board shall operate according to Robert's Rules of Order to the extent not contrary to the Bylaws. The Chairperson, subject to these rules, shall decide all points of procedure unless otherwise directed by a majority of the Advisory Board in session at that time.

Records

- 5-1 The Advisory Board shall keep a record of its recommendations, transactions, findings and determinations. Said records shall be published and released to the public through the Town of Huntersville web site, except as exempted by State law, and maintained in the files of the Planning Department of the Town of Huntersville.

Action by Committee

- 6-1 All actions of the Advisory Board shall have been put before the Advisory Board members in the form of a motion, duly seconded and voted upon. A quorum of all voting members shall be present before a vote may be taken on any motion. (See Section 3-3)
- 6-2 Voting shall be done by a show of hands. Only voting members present at the time a vote is taken shall be eligible to vote.
- 6-3 All voting members of the Advisory Board must vote on all matters. Members who are present and not excused will be deemed to have voted in favor of the motion presented if they do not vote, this is to include an abstention vote.

Attendance

- 7-1 In order for the Advisory Board to carry out its duties and responsibilities, it is necessary for all members to attend the meetings. If any (voting member?) member is absent for three (3) consecutive regular meetings or fails to attend at least seventy-five percent (75%) of the regular meetings within a twelve (12) month "moving" period, the Chairperson shall request from the Town Board of Commissioners that the position be vacated and a replacement be made by the Town Board of Commissioners. Attendance records will be kept by the Planning Executive Asst.

Conflict of Interest

- 8-1 Members of the Advisory Board shall not seek to influence a decision, participate in any action or cast a vote involving any matter that is before the Advisory Board which may result in a pecuniary benefit to themselves, their immediate relatives, or the immediate relative's business interests. In applying this rule the following procedure shall govern:
- A) An Advisory Board member who believes that a conflict of interest may exist for himself or herself shall declare that a possible conflict and ask to be excused from deliberation on the matter in question. The conflict of interest will be specific to a particular agenda item, ordinance change, etc. A majority vote of the remaining Advisory Board members shall be required to excuse a member from the deliberation for a conflict of interest.
- 8-2 A contention of the existence of an overt conflict of interest or a contention of an undisclosed conflict of interest may be made by any interested party public or Advisory Board member. Such a contention, only after the facts have been presented, may be grounds for reconsideration of a decision or recommendation of the Advisory Board.
- 8-3 Any such contention made to Advisory Board shall be supported by factual and material evidence and shall be submitted to a properly convened meeting of the Advisory Board. The Advisory Board shall hear all such evidence and shall, by majority vote, make a final determination as to the existence of a conflict of interest and any further action required of the Advisory Board by such determination.
- 8-4 Excuse from participation in any matter is necessary only in those specific matters in which a conflict arises. There shall be no excuse based on entire categories of the business, profession or outside interest with which a member is associated.

Adopted by the Town of Huntersville Board of Commissioners this ____ day of

_____, 201____.

Land Development Ordinances Advisory Board

Chairman

ATTEST:

Jack Simoneau, Planning Director and Secretary



NOTIFICATION FOR SERVICE FOR THE
TOWN OF HUNTERSVILLE
LAND DEVELOPMENT ORDINANCES
ADVISORY BOARD

Please type or print in black ink

BACKGROUND INFORMATION

NAME _____ HOME PHONE _____

HOME ADDRESS _____ CELL PHONE _____

DO YOU RESIDE IN THE TOWN LIMITS OR ETJ? _____

PRESENT OCCUPATION _____ WORK PHONE _____

PLACE OF EMPLOYMENT _____

EMAIL ADDRESS _____

APPROXIMATE HOURS AVAILABLE PER MONTH FOR SERVING ON ADVISORY BOARD _____

NAME OF ANY TOWN OR COUNTY BOARDS/COMMITTEES/COMMISSIONS YOU ARE PRESENTLY
SERVING ON:

_____ EXPIRATION DATE _____

_____ EXPIRATION DATE _____

EDUCATION _____

BUSINESS AND CIVIC EXPERIENCE _____

AREAS OF EXPERTISE AND INTERESTS/SKILLS _____

I, the undersigned, understand this application and attached questionnaire will be kept on the active file for a two (2) year period only.

(Signature of Applicant)

(Date)



QUESTIONNAIRE

To assist the Board of Commissioners in making appointments to the Land Development Ordinances Advisory Board ("Advisory Board"), please respond briefly to the following questions. There is no right or wrong answer. Your responses will provide a framework for discussion with the Mayor and Commissioners.

Overview: The Advisory Board consists of eight (8) voting members appointed by the Board of Commissioners. The Regular membership shall consist of six (6) members who reside within the corporate limits, or extraterritorial zoning jurisdiction ("ETJ").

1. Please describe the areas of community service in which you have participated, in Huntersville or elsewhere.

2. Briefly describe your vision for Huntersville in the next 10 to 15 years. What factors during that time will shape the growth of our community?

3. With rapid development occurring in Huntersville and the surrounding area, the character and growth patterns of our community are changing rapidly. Please discuss briefly any problems that you perceive, anything that you would like to change, and/or anything you find particularly appropriate to Huntersville.

OTHER COMMENTS:



The Town of Huntersville Board of Commissioners sincerely appreciates the interest of all citizens in the Town's advisory committees and urges the public to nominate qualified persons for membership. Nominations may be sent to:

TOWN OF HUNTERSVILLE
ATTN: Planning Department
P.O. BOX 664
HUNTERSVILLE, NC 28070

For more information on the responsibilities of various advisory bodies, applicants may contact the Planning Department at (704) 875-7000.

**Thank you for completing the application and questionnaire.
Please return them to the Huntersville Planning Department**

Town of Huntersville
REQUEST FOR BOARD ACTION
12/21/2015

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Greg Ferguson, Town Manager
Subject: Video Streaming Meetings

Staff has researched several options of various prices and complexities. The three below are only a starting point for future options.

We recommend moving forward with UStream due to the low cost of usage (not requiring on site storage) and ease of set up. As we move forward, we will gather feedback as to the performance of the system.

The UStream option is also scalable as our needs change. We will not need a budget amendment for equipment at this time. We will use an iPad for the camera and utilize staff to operate.

The other options include using our agenda software system and indexing the video to the minutes. This quote is included.

The third option was a quote provided by our AV consultant to outfit the Board Room with more professional grade equipment. We would not recommend this option at this point.

ACTION RECOMMENDED:

Authorize use of UStream.

FINANCIAL IMPLICATIONS:

\$99 monthly for basic package

ATTACHMENTS:

Description	Type
▣ UStream Quote	Backup Material
▣ Novusolutions Quote	Backup Material
▣ UnifiedAV Quote	Backup Material

[PRODUCT](#)[PRICING](#)[LEARN](#)[Log in](#)[SIGN UP](#)

Video solutions that fit your needs

[BACK TO ALL PLANS](#)

Pro Broadcasting plans

Sales **800-771-9014**Plans have recently changed. [Read more](#)

SILVER

\$99/month[SELECT PLAN](#)**100 ad-free
viewer hours**
50¢ per additional VH

1 channels

50 GB video storage

Ustream branded

Embed video anywhere

Facebook and Twitter
integration

Channel password protection

GOLD

MOST POPULAR

\$499/month[SELECT PLAN](#)

Pre-pay and save up to 20%

**2,000 ad-free
viewer hours**
25¢ per additional VH

2 channels

250 GB video storage

Co-branded

Video embed restriction

Advanced live analytics

Facebook and Twitter
integration

Channel password protection

PLATINUM

\$999/month[SELECT PLAN](#)

Pre-pay and save up to 20%

**5,000 ad-free
viewer hours**
20¢ per additional VH

3 channels

500 GB video storage

Full branding control

Video embed control

Advanced live analytics

Advanced channel
customizationFacebook and Twitter
integration

Channel password protection

Need help understanding and calculating total "viewer hours"? [Use our calculator](#)

For additional questions call: 800-771-9014

OR

[CONTACT US](#)

All prices are in U.S. Dollars.

All paid plans include

HD live broadcasting

With no caps on bitrate or resolution, your full HD content is passed through to the viewers.

No ad interruptions

Remove all in-video and display ads from your channel for both live and recorded content.

Recording of broadcasts

Your broadcasts are recorded as a private video and it's up to you whether you share it with your audience.

Mobile compatible player

Ustream broadcasts are available and viewable on all devices with any screen size or bandwidth.

Phone support

Stream confidently knowing that you have 7-day a week phone support (6am-6pm US Pacific time)

Social integration

Use the Ustream Social Stream to allow viewer feedback & interaction. Facebook and Twitter integration helps your content go viral by syndicating comments to the user's social graph

Live playlists with looping

Schedule videos to playback at specific times or trigger automatic looped playback of live broadcasts.

Video upload

Upload your video footage to show them on Ustream or include it in your Live Playlist.

Embedding

Ustream's HTML5 Smart Player is ready to embed on your site — or anywhere on the web.

Customizable channel page

Customize your page to align with your brand. Highlight past broadcasts, upcoming shows, and other important information for your viewers.



Meeting Management Solution Video Streaming Services

Prepared For
Huntersville, NC

Date 12-10-15

Valid for 90 Days


Novusolutions

3820 Northdale Blvd.

Suite 205A

Tampa, FL 33624

John Kercher

jkercher@novusolutions.com

800-274-5624 Ext 702

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Video Streaming Option 1

Option one requires your team to set the video index points using NovusAGENDA Minutes Module. This is a very simple task and does not require you to take minutes in NovusAGENDA but to simply click a button next to each item to set index points as items are discussed.

NovusAGENDA must be in use to leverage the following Video Streaming service.

NovusAGENDA video services use the Amazon Wowza Streaming capabilities as a foundation to deliver video and audio to any devices. Our streaming services supports both Standard and High Definition broadcast and streaming.

Video Services include full integration with NovusAGENDA so the public can enjoy a seamless presentation of your Agenda, Minutes and Video. Video links to items will be presented on both your Agenda and Minutes which means the public will see the links regardless of which publication they view.

The service includes a live stream of your meetings as well as archived delivery of indexed meetings fully integrated with NovusAGENDA. Users access the archived meetings via the NovusAGENDA public search page for meetings.

Video files are stored on our servers in mp4 format (H.265 w/ mp3 audio IIFC). The MOV ATOM is stored at the end of the saved video to support progressive downloads and speed delivery.

Video Streaming Hardware Considerations

If you have a Tricaster system or similar device in place there is no hardware needed. If not an encoder must be installed to support the live stream. We require a video stream that is using the RTMP or RTSP protocol to carry an encoded H.264 video stream to our system (Wowza). We will provide you with the URL to our server (eg: "RTMP://publish.Novusolutions.com/liveAgenda") and the unique name of your stream (eg: "YourCityName").

If you do not have this capability in place we can suggest an encoder for you to purchase that will deliver this stream to our servers. These systems will require a small PC or laptop to run software. They do not require a high end server. A basic laptop is more than adequate to run the encoder software options below.

Free option:

[Adobe Flash Live Media Encoder \(free\)](#)

Low Cost Option:

[Telestream WireCast \(\\$500\)](#)

Retention

NovusAGENDA video services will retain access to your videos for 5 years at no additional cost. A small annual fee can be added for retention beyond that.

Video Streaming Annual Service

Video stream of meetings/events with unlimited on demand storage and indexing tools. \$4,000/Year

- Events are viewed via your agenda and or minutes so any event you stream must be a meeting type in NovusAGENDA with a published agenda.
- You do your own indexing "live" in the meeting.
- Index points can be edited post meeting as needed at any time.
- Up to 150 meetings per year. Contact us for pricing on more meetings.
- Fully integrated with your agenda and minutes.
- Video and Audio Stream delivered from our Amazon Wowza Servers to any modern device.
- If you are streaming High Definition Video add 20% to the annual fee to cover additional storage requirements.

Video Streaming Option 2

Option 2 has our team doing the index points for you and this option is a hands free solution to video indexing. This option has required hardware at your facility.

Video Streaming Hardware and Set Up Costs

All video pricing is subject to change after 90 days from the date of this quote.

Item Description	Type	Costs (Up-Front)
Hardware/Software/Provisioning	IU	
<ul style="list-style-type: none">• IU Server, Encoder Software Installation, System Burn-In, Rackmount Kit (4 posts-universal) Standard definition *		
Other Services required for setup		
<ul style="list-style-type: none">• Branded Video Library Design, Branded Player Design		
<ul style="list-style-type: none">• Remote Install (Typically 3 hours)		
<ul style="list-style-type: none">• Licenses for Software/Tools (Flash Media, EASE, HTML5, Microsoft OS)		
<ul style="list-style-type: none">• Viewcast Osprey Video Capture Card 260-e with Simulstream Software		
Total Upfront costs Hardware/Software/Provisioning +Viewcast Osprey		\$ 5,165

*Contact us for high definition broadcast

VIDEO STREAMING Service Packages for Option 2

Service Description		Video Only Costs (Annual)
	We do the indexing for you, hands-free	
Package 1	Up to <u>25</u> meetings indexed by us for you and includes LIVE feed. Fully integrated with your agenda and minutes	\$8,995
	-or-	
Package 2	Up to <u>50</u> meetings indexed by us for you and includes LIVE feed. Fully integrated with your agenda and minutes	\$11,995

Retention

NovusAGENDA video services will retain access to your videos for 5 years at no additional cost. A small annual fee can be added for retention beyond that.

UNIFIED

Systems

Unified AV Systems
161 Austin Avenue NE
Marietta, GA 30060
866-980-UAVS(8287)
www.unifiedav.com

FAX: 770-422-5228

Quote# Q45669
 Date 12/7/2015
 Expires 3/6/2016
 Title Live Streaming system, BUDGET ESTIMATE
 Ship Method
 Payment Terms Net 30
 Invoicing Terms Upon Completion
 Sales Rep Allen Lamb
 alamb@unifiedav.com

Bill To
 Janet Pierson
 Town of Huntersville
 PO Box 664
 Huntersville NC 28070

Ship To
 Janet Pierson
 Town of Huntersville
 101 Huntersville-Concord Rd.
 Huntersville NC 28070

Quantity	Item	Description	Price	Amount
		Budget Estimate: Adding streaming and archiving system to Council Chambers. Town of Huntersville IT team would need to provide connection to your network and create a link on your website. Camera to be mounted for comprehensive look at the participants, Camera can be controlled via web browser for Pan, Tilt & Zoom.		
1	EXTRON 60-440-01	MDA 3A, Audio Distribution Amp	158.00	158.00
1	EXTRON 60-997-01	Two Output HDMI Distribution Amplifier	488.00	488.00
1	NCAST PR-HD-EXTREME-R	Presentation Recorder HD Extreme Records up to 1080p at 25fps, records and streams 720p at 30fps, a week of storage.	5,183.00	5,183.00
1	VADDIO 999-9940-000	RoboSHOT 12 HDMI High-Definition PTZ Conferencing Camera featuring: • 12X Optical Zoom Lens • Exmor 1/2.8-Type 2.34 Megapixel (1080p/60 native) highspeed, low noise CMOS image sensor • HDMI or DVI-D Output (YCbCr and sRGB color space) • 73° Wide Horizontal Field of View • Tri-Synchronous Motion (simultaneous 3-axis motion) • Built-in web server for configuration, control and remote management	2,978.00	2,978.00
1	MISC-CABLES.	Plenum Cables, Connectors, Wall plates & Misc. Installation Hardware	851.00	851.00
1	PURLNK HCE II-TX/RX	HDMI Over Catx Transmitter/Receiver	277.00	277.00
1	Labor Group Summary	Labor Summary to Include: • On-Site Installation • Project Management • Design Engineering and Signal Flow Diagrams • As-built Drawings (CAD) and Documentation • System Testing and Commissioning • Basic End User Training		3,199.00
1	90DSA	90 Day Installation Warranty Includes Parts and Labor	0.00	0.00
1	Freight	Shipping and Handling will be prepaid and added to your invoice. Estimated:	142.00	142.00

Quotation is Valid for 90 Days. Products are covered under the Manufacturer's warranty.
 Applicable Freight(FOB Origin), permit fees, state and local taxes will be added to invoice unless otherwise noted above.

Order Cancellation may be subject to a Restocking Charge. Down payments are due upon contract award. All other invoices are due NET 30, unless otherwise noted above.

For credit card transactions over \$2,000 a 2% processing fee will be added to the total payment.

This proposal (including drawings, specifications, and designs) is the proprietary property of Unified AV Systems, shall not be disclosed outside the Client to whom it is addressed, and shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate this proposal.

Approved:

Signature

Order Approval and Confirmation of attached Terms and Conditions

Subtotal 13,276.00
7.25% 730.58
Total \$14,006.58

Dynamic Window Layouts

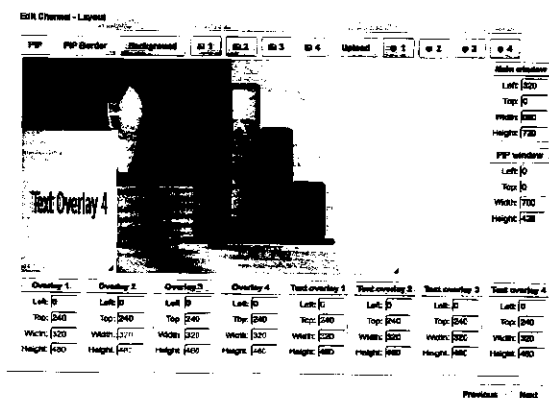
Changing Presenter and Content windows during a recording

NCast's Presentation Recorders and Telepresenters allow great flexibility in layout of the Content (Main or VGA) window and the Presenter (PIP or Video) window along with graphical overlays. This Tech Tip will discuss static and dynamic window layout with details on how to implement dynamic window layouts using the serial command set.

Static Window Layouts

Static window layouts are configured when the Channels of a Presentation Recorder or Telepresenter are edited. A Channel in our architecture is like a preset or a template that contains all the startup parameters and information needed for a streaming or recording session.

The Channel layouts may be altered from the factory defaults during a Channel Edit operation. There is an easy-to-use drag-n-drop editor to move windows around and to add customized graphic or text overlays.



When a Channel session is started the layout defined by that Channel is initialized (the Main and PIP windows are set to some defined set of coordinates on the screen) and these positions are maintained throughout the streaming or recording session.

The defined window hierarchy (which windows will be most visible) is as follows:

- Background image (Lowest visibility, blocked by all other windows)
- Main window (Usually the content or presentation window)
- PIP window (Blocks the Main or Content window, usually is the podium video)
- Graphical overlays 1-4 (Overlay 1 has the lowest visibility of the group)
- Text overlays (Blocks all other windows. Text overlay 1 has the lowest visibility)

These window arrangements are considered "static" as the only way to move a window on the screen (other than use of the Swap command) is to stop a Channel and start a new one with a different arrangement.

There are many occasions where users would like more flexibility and would like to rearrange the windows during a streaming/recording session. Fortunately this is easy to accomplish using the serial command set. Dynamic window layouts solve the problem.

NCast

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Dynamic Window Layouts

A common recording situation occurs at the end of a presentation when the speaker has finished with his/her prepared slides and a Q&A segment begins. The recorder operator would like to remove the content window from the stream/recording and use the video camera feed (previously the PIP window) to fill in the wide-screen space available.

Windows re-arrangements such as this can be easily accomplished through use of the serial command set. See the *Presentation Recorder Serial Interface Specification* manual for complete details. The frame size may not be changed during a recording (i.e. one cannot switch from a 1280x720 recording frame to 640x360 frame). All windows are placed/located within the underlying frame.

Swap

There is a swap command (SW) which exchanges the Main and PIP feeds. The coordinates and placement of the Main and PIP windows are not altered by this command.

Graphical Overlay On/Off

Graphical overlays covering up a dead content window (sometimes in conjunction with use of the Swap command) will eliminate unwanted content from the recording. See the OG0 command and the OG1,n to OG4,n commands.

Text Overlay On/Off

Text overlay windows may also be used to cover dead content. See the OT0 command and the OT1,n to OT4,n commands.

PIP On/Off

The PIP window may be added or removed. See the p0 and p1 commands.

Window Setting - Main

The command W,x,y,w,h will set the Main window to position (x,y) with w=width and h=height.

Window Setting - PIP

The command w,x,y,w,h will set the PIP window to position (x,y) with w=width and h=height. The PIP window will cover the Main window.

Window Setting - Alternate Versions

There are alternate forms of the W and w commands to reposition the windows. For example, it is possible to move a window to the "bottom-right corner".

Window Inputs

The feeds to the Main and PIP windows (which input connector is used) may be changed at any time using the Gn and Vn commands.

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Example – Podium Left Layout

Sets the Main window to position (320,0) with a width x height of 960x720. The position (0,0) is the upper left corner of the frame. Sets the PIP window to position (0,0) with a width x height of 320x240. Turns off all graphical overlays and then turns Graphical Overlay 1 on. Enables the PIP window. The semicolons shown in these examples are command separators (line-feeds or <lf> codes) and are not actually sent over the serial link.

```
W,320,0,960,720;w,0,0,320,240;OG0;OG1,1;p1;
```

Example – Podium Right Layout

Sets the Main window to position (0,0) with a width x height of 960x720. The position (0,0) is the upper left corner of the frame. Sets the PIP window to position (960,0) with a width x height of 320x240. Turns off all graphical overlays and then turns Graphical Overlay 3 on. Enables the PIP window.

```
W,0,0,960,720;w,960,0,320,240;OG0;OG3,1;p1;
```

Example – Presentation Only

Sets the Main window (the presentation or VGA feed) to position (0,0) with a width x height of 1280x720. All overlay graphics are turned off. The PIP window is disabled.

```
W,0,0,1280,720;OG0;p0;
```

Example – Presenter Only

Sets the PIP window (the presenter or podium video camera) to position (0,0) with a width x height of 1280x720. This will completely obscure any Main window content. All overlay graphics are turned off. The PIP window is enabled.

```
w,0,0,1280,720;OG0;p1;
```

Support

For questions or help in resolving any problems email “support@ncast.com” or better yet, create a support ticket on our website. Downloading and attaching the .zip files of the logs from each unit will be most helpful to tech support in resolving any issues.

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Presentation Server – Protocols and Port Usage

Installation Notes

Information for the IT Staff and Firewall Administrators

PROTOCOLS AND PORT NUMBERS FOR THE PRESENTATION SERVER

The Presentation Server uses these protocols and ports:

SSH Protocol

SSH is used to access the server remotely for maintenance updates and diagnostic work. The default port number is used, and it is always TCP port 22.

HTTP Protocol

The Presentation Server uses HTTP protocol to present the Media Gallery, Administrative Pages, and to allow connection from Presentation Recorders. These pages are delivered via TCP port 80 and/or TCP port 8080.

The Server connects to outside repositories via HTTP to download updated software packages and security fixes.

HTTPS Protocol

The Server can be configured to provide SSL secure access to the Administrative Pages and the Media Gallery. In this scenario TCP port 443 is used.

RTMP Streaming Video (for Desktops/Flash Players)

The Presentation Server accepts RTMP traffic on TCP port 1935 from Presentation Recorders engaged in live streaming. Also, RTMP clients (typically Flash players) connect to TCP port 1935 for rendering video on a web page.

HLS (HTTP Live Streaming / HTTP Streaming) – for iPhones, iPads

HTTP Live Streaming is served on TCP port 80.

RTSP Streaming

For RTSP Streaming (Android based devices) TCP port number 554 is used. However, with RTSP streaming there is also UDP traffic, and if you are using RTSP as the source of live streaming, it is recommended to open/forward all UDP ports to the server or at least those in range from of 6970-9999 for incoming traffic. Outgoing port numbers for UDP traffic are specified by the receiving device, so it is recommended to open all UDP ports for outgoing traffic.

NTP (Network Time Protocol)

To keep accurate time, the Server contacts external time servers using UDP on port 123.

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Town of Huntersville
REQUEST FOR BOARD ACTION
12/21/2015

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Janet Pierson, Town Clerk
Subject: Approval of Minutes - December 7

Consider approving minutes of the December 7, 2015 Regular Town Board Meeting.

ACTION RECOMMENDED:

Approve Minutes

FINANCIAL IMPLICATIONS:

N/A

ATTACHMENTS:

Description	Type
□ Draft Minutes	Backup Material

**TOWN OF HUNTERSVILLE
REGULAR TOWN BOARD MEETING
MINUTES**

**December 7, 2015
6:30 p.m. – Town Hall**

The Regular Meeting of the Huntersville Board of Commissioners was held at the Huntersville Town Hall at 6:30 p.m. on December 7, 2015.

GOVERNING BODY MEMBERS PRESENT: Mayor Jill Swain; Commissioners Melinda Bales, Ron Julian, Rob Kidwell, Sarah McAulay, Jeff Neely and Danny Phillips.

Mayor Swain called for a moment of silence.

Mayor Swain led the Pledge of Allegiance.

MAYOR AND COMMISSIONER REPORTS/STAFF QUESTIONS

Mayor Swain

- Enjoyed serving on the Metropolitan Transit Commission and the Commerce Station Management Team.

Commissioner Julian – No Report.

Commissioner Kidwell

- No report from the Olde Huntersville Historic Society.
- Rural Hill is behind on their budget due to the drought affecting their corn maze. They have set up a GoFundMe page and are trying to raise \$100,000.

Commissioner McAulay

- The next Charlotte Regional Transportation Planning Organization meeting is January 20.
- The next Centralina Council of Governments meeting is January 13.

Commissioner Neely announced upcoming Lake Norman Chamber events.

Commissioner Phillips encouraged people to shop Huntersville.

PUBLIC COMMENTS, REQUESTS, OR PRESENTATIONS

Bob Cook, Secretary to the Charlotte Regional Transportation Planning Organization, expressed appreciation to Commissioner McAulay for her service on the CRTPO.

Commissioner Dumont Clarke, Mecklenburg County Board of Commissioners, expressed appreciation to Commissioner McAulay for her service to the Centralina Council of Governments.

Representative John Fraley presented the Order of the Long Leaf Pine to Commissioner McAulay.

Mayor Swain presented the Mayor's Achievement Award to Healthy Huntersville volunteers.

Mayor Swain recognized Sid and Pearl Abramsky for their involvement with the town and presented them with the Key to the City.

Commissioner Julian expressed appreciation to his family and constituents. It has been an honor and privilege to serve.

Commissioner Neely expressed appreciation to the Town staff and he enjoyed the opportunity to serve the citizens of Huntersville.

Commissioner McAulay expressed appreciation to all the people that had a part in presenting the Order of the Long Leaf Pine award. She encouraged the people that will be representatives to the commissions she represented to attend those meetings and build a working relationship. Commissioner McAulay also expressed appreciation to the current Mayor and Commissioners and the Town staff.

Mayor Swain proclaimed the first Friday of the month of March every year as Town Employee Appreciation Day in the Town of Huntersville.

***Town of Huntersville
Proclamation***

WHEREAS, the Town of Huntersville employees are the foundation for the day-to-day operations of the community; and

WHEREAS, the Town staff is comprised of employees in several different departments with a wide range of talents, skills and professional and educational backgrounds; and

WHEREAS, the ratio of employees per capita is one of the leanest in the largest 30 municipalities in the state; and

WHEREAS, the staff is available whenever called upon to help with anything ranging from budget issues, to downed trees to park lighting and road closures and more, for answers to citizens and elected officials; and

WHEREAS, there are few formal opportunities to give Town staff thanks and accolades for their sincere efforts and labor on behalf of the Town of Huntersville; and

WHEREAS, Employee Appreciation Day is being recognized as a charge for employers and citizens to thank employees for their hard work and efforts throughout the year; and

WHEREAS, Employee Appreciation Day is celebrated on the first Friday of March in the United States; and

WHEREAS, recognition and appreciation of employees is a simple but necessary way to contribute to employee happiness and engagement; and

WHEREAS, the employees of the Town of Huntersville are deserving of thanks and appreciation for their dedication to the Town of Huntersville and contributing to the Town's quality of life.

NOW, THEREFORE, I, Jill Swain, Mayor of the Town of Huntersville, North Carolina do hereby declare, as my last official proclamation, the first Friday of the month of March every year, as Town Employee Appreciation Day in Huntersville and encourage subsequent Town Boards and Huntersville citizens to show their appreciation to our Town employees with thanks and acts of kindness.

IN WITNESS WHEREOF, I do hereby set my hand and cause the Seal of the Town to be affixed, this the 16th day of November, 2015.

Mayor Swain presented Town Manager with Mayor's Achievement Award for every employee.

AGENDA CHANGES

Commissioner Kidwell made a motion to add Item A under Other Business – Consider authorizing the acquisition of 15 properties and appropriate fund balance in the amount of \$1,020,000 to cover purchase of land and associated closing costs.

Commissioner Phillips seconded motion.

Motion carried unanimously.

Commissioner McAulay made a motion to adopt the agenda, as amended.

Commissioner Kidwell seconded motion.

Motion carried unanimously.

OTHER BUSINESS

Acquisition of Property. Commissioner Phillips made a motion to authorize the acquisition of 15 properties and appropriate fund balance in the amount of \$1,020,000 to cover purchase of land and associated closing costs.

Commissioner Kidwell seconded motion.

Commissioner McAulay pointed out that there was discussion with the incoming board and the consensus was that we move forward with the purchase of the property.

Mayor Swain called for the vote.

Motion carried unanimously.

Memorandum Agreement for Sale and Purchase of Property attached hereto as Attachment No. 1.

CONSENT AGENDA

Approval of Minutes. Commissioner McAulay made a motion to approve the minutes of the November 16, 2015 Regular Town Board Meeting. Commissioner Neely seconded motion. Motion carried unanimously.

Property Tax Refunds. Commissioner McAulay made a motion to approve SL362 Property Tax Refund Report No. 48. Commissioner Neely seconded motion. Motion carried unanimously.

Property Tax Refund Report No. 48 attached hereto as Attachment No. 2.

OATH OF OFFICE FOR MAYOR AND COMMISSIONERS

Judge Eric Levinson administered oath to Mayor John Aneralla.

Judge Eric Levinson administered oath to Commissioners Melinda Bales, Dan Boone, Mark Gibbons, Charles Guignard, Rob Kidwell and Danny Phillips.

AGENDA CHANGES

Commissioner Kidwell made a motion to add Public Comments following Public Hearings.

Commissioner Gibbons seconded motion.

Motion carried unanimously.

NEW BUSINESS

Election of Mayor Pro-tem. Commissioner Guignard made a motion to nominate Daniel E. Phillips as Mayor Pro-tem.

Commissioner Kidwell seconded motion.

Motion carried unanimously.

Resolution – Jeff Neely. Commissioner Bales made a motion to adopt resolution recognizing Jeff Neely.

Commissioner Kidwell seconded motion.

Motion carried unanimously.

Town of Huntersville Resolution

Whereas, Jeff Neely served as a member of the Huntersville Board of Commissioners for 3 years; and

Whereas, the Town of Huntersville has been fortunate to have had the services of Jeff Neely who has provided leadership and rendered good judgment for the betterment of all of the citizens of the Town; and

Whereas, Jeff Neely has always been willing to place his concern for the public good ahead of his personal interests and thus, has earned the admiration and high regard of other civic leaders and the affection of a host of area residents; and

Whereas, it is the desire of the Mayor and Board of Commissioners of the Town of Huntersville to recognize and honor Jeff Neely for his dedicated contributions to our community.

Now, therefore, be it hereby resolved by the Board of Commissioners of the Town of Huntersville, that we do hereby express our appreciation and thanks, as well as that of our citizens, to Jeff Neely for his dedicated service to the community.

Presented this the 7th day of December, 2015.

Resolution – Ron Julian. Commissioner Bales made a motion to adopt resolution recognizing Ron Julian.

Commissioner Gibbons seconded motion.

Motion carried unanimously.

Town of Huntersville
Resolution

Whereas, Ron Julian served as a member of the Huntersville Board of Commissioners for 8 years; and

Whereas, these years of service have been marked by exemplary dedication to the best interests of the community, and Ron Julian has worked constantly for the betterment of its economic and aesthetic development; and

Whereas, through the performance of his duties and responsibilities as a member of the Town Board, Ron Julian has made excellent and constructive contributions to municipal government in our Town; and

Whereas, it is the desire of the Mayor and Board of Commissioners of the Town of Huntersville to recognize and honor Ron Julian for his dedicated contributions to our community.

Now, therefore, be it hereby resolved by the Board of Commissioners of the Town of Huntersville, that we do hereby express our appreciation and thanks, as well as that of our citizens, to Ron Julian for his dedicated service to the community.

Presented this the 7th day of December, 2015.

Resolution – Sarah McAulay. Commissioner Bales made a motion to adopt resolution recognizing Sarah McAulay.

Commissioner Guignard seconded motion.

Motion carried unanimously.

Town of Huntersville
Resolution

Whereas, Sarah McAulay served the Town of Huntersville for many years in numerous capacities, including 10 years as Mayor and 14 years as Commissioner; and

Whereas, her historical knowledge of the Town and vision for responsible growth has been invaluable; and

Whereas, Sarah McAulay has been active in regional issues, including serving as Chair of the Charlotte Regional Transportation Planning Organization and Vice Chair of the Centralina Council of Governments; and

Whereas, it is the desire of the Mayor and Board of Commissioners of the Town of Huntersville to recognize and honor Sarah McAulay for her distinguished service to the community and highly commend her for the manner in which she has carried out her duties and responsibilities.

Now, therefore, be it hereby resolved by the Board of Commissioners of the Town of Huntersville, that we do hereby express our appreciation and thanks, as well as that of our citizens, to Sarah McAulay for her dedicated service to the community.

Presented this the 7th day of December, 2015.

Resolution – Jill Swain. Commissioner Bales made a motion to adopt resolution recognizing Jill Swain.

Commissioner Phillips seconded motion.

Motion carried unanimously.

Town of Huntersville
Resolution

Whereas, Jill Swain served the Town of Huntersville for many years in numerous capacities, including 8 years as Commissioner and 8 years as Mayor; and

Whereas, Jill Swain untiringly devoted over 16 years to our community during a period of time that numerous projects were initiated through her leadership which will continue to have a revitalizing and growing impact on our community far beyond her term of office; and

Whereas, during her time on the Huntersville Town Board Jill Swain served on the Lake Norman Chamber of Commerce Board of Directors, the Police Dispatch Advisory Committee, the Visit Lake Norman Board of Directors, Arts & Science Council, Metropolitan Transit Commission, Commerce Station Management Team and Metro Mayors; and

Whereas, it is the desire of the Mayor and Board of Commissioners of the Town of Huntersville to recognize and honor Jill Swain for her dedicated contributions to our community.

Now, therefore, be it hereby resolved by the Board of Commissioners of the Town of Huntersville, that we do hereby express our appreciation and thanks, as well as that of our citizens, to Jill Swain for her distinguished service to the community.

Presented this the 7th day of December, 2015.

Lake Norman Little League Co-sponsorship. The Huntersville Parks & Recreation Commission recommended approving the Lake Norman Little League for co-sponsorship by a vote of 8-1 at their November 4 meeting. Lake Norman Little League has over 200 kids from Huntersville in their program. Lake Norman Little League is a non-profit organization that has no paid staff. HYAA's spring baseball numbers have dropped over the last 3-4 years by more than 200 residents.

Commissioner Phillips made a motion to approve Lake Norman Little League's co-sponsorship application.

Commissioner Guignard seconded motion.

Glenn Jones, 14807 Rosemary Way Drive, expressed appreciation to the Board for their consideration of the co-sponsorship application.

Jeff Sheets, 305 Southland Road, explained that the Lake Norman Little League cannot grow anymore without the Huntersville fields.

Mayor Aneralla called for the vote to approve Lake Norman Little League's co-sponsorship application.

Motion carried unanimously.

Appointments to Boards/Committees. Commissioner Phillips made a motion to approve the following appointments:

Charlotte Regional Transportation Planning Organization (CRTPO) – Commissioner Kidwell, Representative; Commissioner Gibbons, Alternate
Metropolitan Transit Commission (MTC) – Mayor Aneralla, Representative; Greg Ferguson, Alternate
Lake Norman Economic Development Corporation – Commissioner Bales, Representative; Commissioner Gibbons, Alternate
Centralina Council of Governments (COG) – Commissioner Guignard, Representative; Commissioner Bales, Alternate
Lake Norman Chamber of Commerce – Commissioner Phillips, Representative; Commissioner Boone, Alternate
Visit Lake Norman – Commissioner Phillips, Representative; Commissioner Boone, Alternate
Lake Norman Transportation Commission (LNTC) – Commissioner Bales, Representative; Commissioner Guignard, Alternate
NC 73 Council of Planning – Commissioner Gibbons, Representative; Commissioner Kidwell, Alternate

NC Municipal Power Agency 1 – Greg Ferguson, Representative; Mayor Aneralla, Alternate
Planning Coordinating Committee – Commissioner Guignard, Representative; Commissioner Kidwell, Alternate
Lake Norman Education Collaborative – Commissioner Bales, Representative; Commissioner Guignard, Alternate
Olde Huntersville Historic Society – Commissioner Kidwell, Representative; Mayor Aneralla, Alternate
Public Safety Liaison – Commissioner Boone, Representative; Commissioner Phillips, Alternate
Veterans Liaison – Commissioner Gibbons, Representative

Commissioner Guignard seconded motion.

Motion carried unanimously.

Video Streaming Town Board Meetings. Mayor Aneralla stated that the Board thought it would be a good idea to video stream the Town Board meetings to increase participation in the Town's communications as well as create more transparency. The Board would like to initiate video streaming of the Town Board meetings.

Greg Ferguson, Town Manager, explained that Staff has been looking at various proposals. Staff will bring back options to your next meeting.

Commissioner Guignard made a motion that we ask Town Staff to bring us proposals for the best way to video stream these meetings and other appropriate meetings so that the entire citizenship of this town and this region can know what we are doing.

Commissioner Bales seconded motion.

Commissioner Phillips requested a timeline for the information to be brought back to the Board.

Commissioner Guignard amended his motion to include that the information be brought to the Board at the next meeting.

Commissioner Bales seconded amended motion.

Motion carried unanimously.

Resolution – Termination of Toll Lane Contract. Commissioner Kidwell made a motion to adopt Resolution requesting the termination of the contract providing toll lanes on I-77.

Commissioner Phillips seconded motion.

Motion carried unanimously.

**TOWN OF HUNTERSVILLE BOARD OF COMMISSIONERS
RESOLUTION REQUESTING THE TERMINATION OF THE CONTRACT WITH
“I-77 MOBILITY PARTNERS” TO TOLL I-77 FOR 50 YEARS**

WHEREAS, the Final Draft of the Comprehensive Agreement (the Agreement) between the North Carolina Department of Transportation (NCDOT) and I-77 Mobility Partners (the Developer) requires the NCDOT to compensate the Developer if any future interstate improvement result in a decrease in toll revenues along the planned I-77 HOT lane corridor; and

WHEREAS, the Agreement requires the North Carolina taxpayer to compensate Developer up to 80 percent of the senior outstanding debt of the project in the case of Developer default, and further requires the North Carolina taxpayer to assume the state and federal tax liability of the Developer in certain cases; and

WHEREAS, the lanes for the I-77 managed lanes project will be designed to carry cars and transit vehicles only, and therefore will be built to approximately half the thickness of normal general purpose lanes; and

WHEREAS, these lanes will not be able to handle the weight of Tractor Trailers, thereby limiting their future use or necessitating a complete reconstruction if they are to accommodate heavy commercial vehicles; and

WHEREAS, the toll lane project is forecast to cost approximately \$11 billion (based on the 2011 Stantec forecast) over 50 years for the drivers in the HOT lanes; and

WHEREAS, I-77 is a primary evacuation route for two nuclear power stations in the event of an accident or terrorist attack, and the fastest, least-intrusive manner to add capacity to I-77 is with general purpose lanes from exit 23 to 36; and

WHEREAS, the motorsports community, the service and retail industries, as well as other business owners have actively spoken out against the toll lane plan making a compelling case that tolls in I-77 will impair economic development; and

WHEREAS, the Project design limits access or makes it much more cumbersome at selected exits and therefore will cause economic harm to gas stations, hotels, restaurants and other local businesses; and

WHEREAS, I-77 could potentially be de-bottlenecked for approximately \$100 million dollars using public funds that citizens have paid for through the gasoline tax, and the toll lane project will cost state taxpayers approximately \$240 million dollars; and

WHEREAS, North Carolina had a budget surplus of \$400 million this year, and Governor McCrory's budget director has said publicly the state can borrow money to finance road construction, and this improvement in state finances should compel reconsideration of public funding to add general public, free lanes instead of private toll lanes; and

WHEREAS, the Town has concerns about the failed toll road projects around the world; and

WHEREAS, in recent local media-led polls it appears that more than 82 percent of our constituents oppose the 50-year toll contract for I-77; and

WHEREAS, the citizens of Huntersville overwhelmingly supported and elected a board and mayor who have stood against and continue to stand against the I-77 project.

NOW, THEREFORE, BE IT RESOLVED, on behalf of the citizens that we represent here in Huntersville, we respectfully ask that the planned 50 year toll contract for Interstate 77 between NCDOT and I-77 Mobility Partners be immediately terminated by NCDOT and the widening of I-77 with general purpose lanes between mile markers 20-36 be scored under the STL.

Adopted this 7th day of December, 2015.

Call for Public Hearing – Street Name Change Petition. Commissioner Bales made a motion to call a public hearing for Monday, January 4, 2016 at 6:30 p.m. at Huntersville Town Hall for Street Name Change Petition, a request by the Town of Huntersville to rename all of Seigle Drive to Seagle Street, a length of 0.28 miles, beginning at Ramah Church Road and ending south of Hord Drive.

Commissioner Guignard seconded motion.

Motion carried unanimously.

Reschedule Meeting. Commissioner Kidwell made a motion to reschedule the January 18, 2016 Regular Town Board Meeting to Tuesday, January 19, 2016 at 6:30 p.m. at Huntersville Town Hall due to the Martin Luther King Jr. holiday.

Commissioner Gibbons seconded motion.

Motion carried unanimously.

PUBLIC HEARINGS

Petition #TA15-05. Mayor Aneralla called to order public hearing on Petition #TA15-05, a request by Primal Brewery and the Town of Huntersville to amend Article 3.2.9(a) and 3.2.10(a) of the Zoning Ordinance to allow temporary mobile food sales as a use permitted with conditions in the Corporate Business and Special Purpose zoning districts.

Jack Simoneau, Planning Director, reviewed Staff Report. *Staff Report attached hereto as Attachment No. 3.*

Commissioner Guignard suggested the Board allow staff to come back with what would be necessary to drop the four day limitation.

Mr. Simoneau explained that another public hearing would be required in order to drop that limitation. The limitation was included in the proposed ordinance because there was some concern that mobile food carts might hurt the business of restaurants if allowed permanently.

Mayor Aneralla recognized Planning Board members present: Hal Bankirer, Janice Lewis, Susan Thomas and Joanne Miller.

There being no further comments, Mayor Aneralla closed the public hearing.

PUBLIC COMMENTS

Reta Berman, 10230 Vixen Lane, addressed the Board concerning the contract with Health Works. *Written comments attached hereto as Attachment No. 4.*

CLOSING COMMENTS

Mayor Aneralla encouraged everyone to stay involved. The Board will be forming a couple of new committees and there are several committees right now that have vacancies. On December 14 there will be a meeting at Angels & Sparrows to update area residents on planned road improvements at Highway 115/Main Street and Statesville Road/Gilead Road.

There being no further business, the meeting was adjourned.

Approved this the ____ day of _____, 2015.

Town of Huntersville
REQUEST FOR BOARD ACTION
12/21/2015

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Janet Stoner/Greg Ferguson
Subject: SL362 Property Tax Refund

Attached are Reports 49 and 50 from Mecklenburg County of SL362 refunds. The reports contain 183 refunds. To date the Town of Huntersville has processed 9,641 refunds for a total of \$383,129.08 (\$345,113.15 without interest).

ACTION RECOMMENDED:

Approve SL362 property tax refund reports.

FINANCIAL IMPLICATIONS:

Decrease in revenue.

ATTACHMENTS:

Description	Type
☐ Tax Refund Reports	Cover Memo
☐ Tax Refund Reports	Cover Memo

Bill Number	BOCC Month	Parcel #	Source Type	Adj #	Adjustment Reason	Date Of Adjustment	Refund Recipient Name	Address Line 1	Address Line 2	City	State	Zip Code	Payment Date For Interest	Total Refund	Int if pd by 1/6/2016
0001448140-2011-2011-0000-00	2/1/2015	00544326	REI		470905 SL 362 Adjustment	8/1/2015	WOLF, RANDALL A	1001 MEDINAH CT		WAXHAW	NC	28173	2/7/2012	130.04	25.46
0001448156-2011-2011-0000-00	3/1/2014	00544335	REI		425465 SL 362 Adjustment	4/9/2015	VIRGINIA W KELLER	17417 OLD STATESVILLE RD		HUNTERSVILLE	NC	28078	1/6/2012	10.73	2.15
0001448156-2012-2012-0000-00	3/1/2014	00544335	REI		424569 SL 362 Adjustment	4/7/2015	WEBSTER, CLARENCE M JR (ESTATE)	17417 OLD STATESVILLE RD		HUNTERSVILLE	NC	28078	1/8/2013	9.94	1.49
0001448156-2013-2013-0000-00	3/1/2014	00544335	REI		424566 SL 362 Adjustment	4/7/2015	WEBSTER, CLARENCE M JR (ESTATE)	17417 OLD STATESVILLE RD		HUNTERSVILLE	NC	28078	1/7/2014	10.00	1.00
0001461233-2011-2011-0000-00	12/1/2014	00930110	REI		498854 SL 362 Adjustment	9/27/2015	AMAJEA CORP .	PO BOX 220		CORNELIUS	NC	28031	1/6/2012	19.50	3.90
0001461235-2011-2011-0000-00	12/1/2014	00930111	REI		498855 SL 362 Adjustment	9/27/2015	AMAJES CORP .	PO BOX 220		HUNTERSVILLE	NC	28031	1/6/2012	51.42	10.29
0001461304-2011-2011-0000-00	12/1/2014	00930144	REI		498856 SL 362 Adjustment	9/27/2015	AMAJES CORP .	PO BOX 220		CORNELIUS	NC	28031	1/6/2012	55.93	11.19
0001462136-2011-2011-0000-00	3/1/2014	00933107	REI		425483 SL 362 Adjustment	4/9/2015	SETZER, ZETTA C	218 NELSON DRIVE		LINCOLNTON	NC	28092	1/6/2012	1.13	0.23
0001462338-2011-2011-0000-00	7/1/2014	00934315	REI		173817 SL 362 Adjustment	9/7/2014	MARTIN, DARLENE	14966 SHINNER DR		HUNTERSVILLE	NC	28078	1/6/2012	17.80	3.56
0001462338-2012-2012-0000-00	7/1/2014	00934315	REI		175600 SL 362 Adjustment	9/7/2014	MARTIN, DARLENE	14966 SHINNER DR		HUNTERSVILLE	NC	28078	1/8/2013	17.80	2.67
0001462338-2013-2013-0000-00	7/1/2014	00934315	REI		176698 SL 362 Adjustment	9/7/2014	MARTIN, DARLENE	14966 SHINNER DR		HUNTERSVILLE	NC	28078	1/7/2014	17.80	1.78
0001462342-2011-2011-0000-00	7/1/2014	00934316	REI		173818 SL 362 Adjustment	9/7/2014	PETERS, MARCO T	14962 SHINNER DR		HUNTERSVILLE	NC	28078	1/6/2012	14.97	3.00
0001462342-2012-2012-0000-00	7/1/2014	00934316	REI		175601 SL 362 Adjustment	9/7/2014	PETERS, MARCO T	14962 SHINNER DR		HUNTERSVILLE	NC	28078	1/8/2013	14.97	2.24
0001462342-2013-2013-0000-00	7/1/2014	00934316	REI		176699 SL 362 Adjustment	9/7/2014	PETERS, MARCO T	14962 SHINNER DR		HUNTERSVILLE	NC	28078	1/7/2014	14.97	1.49
0001462348-2011-2011-0000-00	7/1/2014	00934317	REI		173819 SL 362 Adjustment	9/7/2014	THACKSTON, SCOTT A	14958 SHINNER DR		HUNTERSVILLE	NC	28078	1/6/2012	14.98	3.00
0001462348-2012-2012-0000-00	7/1/2014	00934317	REI		175602 SL 362 Adjustment	9/7/2014	THACKSTON, SCOTT A	14958 SHINNER DR		HUNTERSVILLE	NC	28078	1/8/2013	14.98	2.24
0001462348-2013-2013-0000-00	7/1/2014	00934317	REI		176700 SL 362 Adjustment	9/7/2014	THACKSTON, SCOTT A	14958 SHINNER DR		HUNTERSVILLE	NC	28078	1/7/2014	14.98	1.50
0001462356-2011-2011-0000-00	7/1/2014	00934319	REI		173820 SL 362 Adjustment	9/7/2014	LONG, CATHY CLARK	14950 SHINNER DR		HUNTERSVILLE	NC	28078	1/6/2012	16.10	3.22
0001462356-2012-2012-0000-00	7/1/2014	00934319	REI		175603 SL 362 Adjustment	9/7/2014	LONG, CATHY CLARK	14950 SHINNER DR		HUNTERSVILLE	NC	28078	1/8/2013	16.10	2.41
0001462367-2011-2011-0000-00	7/1/2014	00934322	REI		173821 SL 362 Adjustment	9/7/2014	MCCLOAT, DONNA M	14938 SHINNER DR		HUNTERSVILLE	NC	28078	1/6/2012	16.10	3.22
0001462367-2012-2012-0000-00	7/1/2014	00934322	REI		175605 SL 362 Adjustment	9/7/2014	MCCLOAT, DONNA M	14938 SHINNER DR		HUNTERSVILLE	NC	28078	1/8/2013	16.10	2.41
0001462367-2013-2013-0000-00	7/1/2014	00934322	REI		176702 SL 362 Adjustment	9/7/2014	MCCLOAT, DONNA M	14938 SHINNER DR		HUNTERSVILLE	NC	28078	1/7/2014	16.10	1.61
0001462370-2011-2011-0000-00	7/1/2014	00934323	REI		173822 SL 362 Adjustment	9/7/2014	OVERSTREET, ANDREW JAMES	14934 SHINNER DR		HUNTERSVILLE	NC	28078	1/6/2012	14.98	3.00
0001462370-2012-2012-0000-00	7/1/2014	00934323	REI		175606 SL 362 Adjustment	9/7/2014	OVERSTREET, ANDREW JAMES	14934 SHINNER DR		HUNTERSVILLE	NC	28078	1/8/2013	14.98	2.24
0001462370-2013-2013-0000-00	7/1/2014	00934323	REI		176703 SL 362 Adjustment	9/7/2014	OVERSTREET, ANDREW JAMES	14934 SHINNER DR		HUNTERSVILLE	NC	28078	1/7/2014	14.98	1.50
0001462373-2011-2011-0000-00	7/1/2014	00934324	REI		173823 SL 362 Adjustment	9/7/2014	BARKLEY, AMBER M	14930 SHINNER DR		HUNTERSVILLE	NC	28078	1/6/2012	17.80	3.56
0001462373-2012-2012-0000-00	7/1/2014	00934324	REI		175607 SL 362 Adjustment	9/7/2014	BARKLEY, AMBER M	14930 SHINNER DR		HUNTERSVILLE	NC	28078	1/8/2013	17.80	2.67
0001462373-2013-2013-0000-00	7/1/2014	00934324	REI		176704 SL 362 Adjustment	9/7/2014	BARKLEY, AMBER M	14930 SHINNER DR		HUNTERSVILLE	NC	28078	1/7/2014	17.80	1.78
0001462376-2011-2011-0000-00	7/1/2014	00934325	REI		173824 SL 362 Adjustment	9/7/2014	GLEASON, JAY W	14926 SHINNER DR		HUNTERSVILLE	NC	28078	1/6/2012	16.10	3.22
0001462376-2012-2012-0000-00	7/1/2014	00934325	REI		175608 SL 362 Adjustment	9/7/2014	GLEASON, JAY W	14926 SHINNER DR		HUNTERSVILLE	NC	28078	1/8/2013	16.10	2.41
0001462376-2013-2013-0000-00	7/1/2014	00934325	REI		176705 SL 362 Adjustment	9/7/2014	GLEASON, JAY W	14926 SHINNER DR		HUNTERSVILLE	NC	28078	1/7/2014	16.10	1.61
0001462382-2011-2011-0000-00	7/1/2014	00934326	REI		173825 SL 362 Adjustment	9/7/2014	GORDON, KEISHA M	14922 SHINNER DR		HUNTERSVILLE	NC	28078	1/6/2012	45.20	9.05
0001462385-2011-2011-0000-00	7/1/2014	00934327	REI		173826 SL 362 Adjustment	9/7/2014	PETTY, CHRISTOPHER L	14918 SHINNER DR		HUNTERSVILLE	NC	28078	1/6/2012	14.97	3.00
0001462385-2012-2012-0000-00	7/1/2014	00934327	REI		175609 SL 362 Adjustment	9/7/2014	PETTY, CHRISTOPHER L	14918 SHINNER DR		HUNTERSVILLE	NC	28078	1/8/2013	14.97	2.24
0001462385-2013-2013-0000-00	7/1/2014	00934327	REI		176706 SL 362 Adjustment	9/7/2014	PETTY, CHRISTOPHER L	14918 SHINNER DR		HUNTERSVILLE	NC	28078	1/7/2014	14.97	1.49
0001462393-2011-2011-0000-00	7/1/2014	00934329	REI		173827 SL 362 Adjustment	9/7/2014	ERWIN, BILLY L	1007 WHITE POINT DR		HUNTERSVILLE	NC	28078	1/6/2012	12.14	2.43
0001462393-2012-2012-0000-00	7/1/2014	00934329	REI		175610 SL 362 Adjustment	9/7/2014	ERWIN, BILLY L	1007 WHITE POINT DR		HUNTERSVILLE	NC	28078	1/8/2013	12.14	1.82
0001462393-2013-2013-0000-00	7/1/2014	00934329	REI		176707 SL 362 Adjustment	9/7/2014	ERWIN, BILLY L	1007 WHITE POINT DR		HUNTERSVILLE	NC	28078	1/7/2014	12.14	1.21
0001462477-2011-2011-0000-00	7/1/2014	00934409	REI		173828 SL 362 Adjustment	9/7/2014	SCHWARTZ, BURT	389 N.W. BREEZY POINT LOOP		PORT ST. LUCIE	FL	34986	1/6/2012	10.74	2.15
0001462477-2012-2012-0000-00	7/1/2014	00934409	REI		175611 SL 362 Adjustment	9/7/2014	SCHWARTZ, BURT	389 N.W. BREEZY POINT LOOP		PORT ST. LUCIE	FL	34986	1/8/2013	10.74	1.61
0001462477-2013-2013-0000-00	7/1/2014	00934409	REI		176708 SL 362 Adjustment	9/7/2014	SCHWARTZ, BURT	389 N.W. BREEZY POINT LOOP		PORT ST. LUCIE	FL	34986	1/7/2014	10.74	1.07
0001462480-2011-2011-0000-00	7/1/2014	00934410	REI		173829 SL 362 Adjustment	9/7/2014	SUSSMAN, KIMBERLY M	13530 COPLEY SQUARE DR		HUNTERSVILLE	NC	28078	1/6/2012	16.10	3.22
0001462484-2011-2011-0000-00	7/1/2014	00934412	REI		173830 SL 362 Adjustment	9/7/2014	SILGUERO, DANIEL L	13522 COPLEY SQUARE DR		HUNTERSVILLE	NC	28078	1/6/2012	16.10	3.22
0001462484-2012-2012-0000-00	7/1/2014	00934412	REI		175612 SL 362 Adjustment	9/7/2014	SILGUERO, DANIEL L	13522 COPLEY SQUARE DR		HUNTERSVILLE	NC	28078	1/8/2013	16.10	2.41
0001462484-2013-2013-0000-00	7/1/2014	00934412	REI		176709 SL 362 Adjustment	9/7/2014	SILGUERO, DANIEL L	13522 COPLEY SQUARE DR		HUNTERSVILLE	NC	28078	1/7/2014	16.10	1.61
0001462488-2011-2011-0000-00	7/1/2014	00934413	REI		173831 SL 362 Adjustment	9/7/2014	CUNNINGHAM, BERNARD M	PO BOX 686		MT SINAI	NY	11766	1/6/2012	16.10	3.22
0001462488-2012-2012-0000-00	7/1/2014	00934413	REI		175613 SL 362 Adjustment	9/7/2014	CUNNINGHAM, BERNARD M	PO BOX 686		MT SINAI	NY	11766	1/8/2013	16.10	2.41
0001462488-2013-2013-0000-00	7/1/2014	00934413	REI		176710 SL 362 Adjustment	9/7/2014	CUNNINGHAM, BERNARD M	PO BOX 686		MT SINAI	NY	11766	1/7/2014	16.10	1.61
0001462492-2011-2011-0000-00	7/1/2014	00934414	REI		173832 SL 362 Adjustment	9/7/2014	HYATT, HORACE RICKY	13514 COPLEY SQUARE DR		HUNTERSVILLE	NC	28078	1/6/2012	15.54	3.11
0001462492-2012-2012-0000-00	7/1/2014	00934414	REI		175614 SL 362 Adjustment	9/7/2014	HYATT, HORACE RICKY	13514 COPLEY SQUARE DR		HUNTERSVILLE	NC	28078	1/8/2013	15.54	2.33
0001462492-2013-2013-0000-00	7/1/2014	00934414	REI		176711 SL 362 Adjustment	9/7/2014	HYATT, HORACE RICKY	13514 COPLEY SQUARE DR		HUNTERSVILLE	NC	28078	1/7/2014	15.54	1.55
0001462518-2011-2011-0000-00	7/1/2014	00934421	REI		173833 SL 362 Adjustment	9/7/2014	SIEBERT, GRETCHEN	13730 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/6/2012	13.28	2.66
0001462518-2012-2012-0000-00	7/1/2014	00934421	REI		175618 SL 362 Adjustment	9/7/2014	SIEBERT, GRETCHEN	13730 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/8/2013	13.28	1.99
0001462518-2013-2013-0000-00	7/1/2014	00934421	REI		176714 SL 362 Adjustment	9/7/2014	SIEBERT, GRETCHEN	13730 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/7/2014	13.28	1.33
0001462521-2011-2011-0000-00	7/1/2014	00934422	REI		173834 SL 362 Adjustment	9/7/2014	SCHENK, TERRY JANE	13726 MOREHOUSE STREET		HUNTERSVILLE	NC	28078	1/6/2012	11.87	2.38
0001462525-2011-2011-0000-00	7/1/2014	00934423	REI		173835 SL 362 Adjustment	9/7/2014	CLARK, DEBRA M (N/C)	13722 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/6/2012	11.86	2.37
0001462525-2012-2012-0000-00	7/1/2014	00934423	REI		175619 SL 362 Adjustment	9/7/2014	CLARK, DEBRA M (N/C)	13722 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/8/2013	11.86	1.78
0001462525-2013-2013-0000-00	7/1/2014	00934423	REI		176715 SL 362 Adjustment	9/7/2014	CLARK, DEBRA M (N/C)	13722 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/7/2014	11.86	1.18
0001462528-2011-2011-0000-00	7/1/2014	00934424	REI		173836 SL 362 Adjustment	9/7/2014	DILLINGER, MELISSA L	13718 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/6/2012	11.86	2.37
0001462528-2012-2012-0000-00	7/1/2014	00934424	REI		175620 SL 362 Adjustment	9/7/2014	DILLINGER, MELISSA L	13718 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/8/2013	11.86	1.78
0001462528-2013-2013-0000-00	7/1/2014	00934424	REI		176716 SL 362 Adjustment	9/7/2014	DILLINGER, MELISSA L	13718 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/7/2014	11.86	1.18
0001462533-2011-2011-0000-00	7/1/2014	00934425	REI		173837 SL 362 Adjustment	9/7/2014	CLAUSS, KRISTEN D	13714 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/6/2012	11.87	2.38
0001462533-2012-2012-0000-00	7/1/2014	00934425	REI		175621 SL 362 Adjustment	9/7/2014	CLAUSS, KRISTEN D	13714 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/8/2013	11.87	1.78
0001462533-2013-2013-0000-00	7/1/2014	00934425	REI		176717 SL 362 Adjustment	9/7/2014	CLAUSS, KRISTEN D	13714 MOREHOUSE ST		HUNTERSVILLE	NC	28078	1/7/2014	11.87	1.19
0001462542-2011-2011-0000-															

0001462589-2013-2013-0000-00	7/1/2014	00934439	REI	176725	SL 362	Adjustment	9/7/2014	CRAIG, ANGELA R	13608	MOREHOUSE ST	HUNTERSVILLE	NC	28078	1/7/2014	12.15	1.21
0001462593-2011-2011-0000-00	7/1/2014	00934440	REI	173843	SL 362	Adjustment	9/7/2014	POKORNY, JONATHAN	13604	MOREHOUSE ST	HUNTERSVILLE	NC	28078	1/6/2012	13.56	2.71
0001462593-2012-2012-0000-00	7/1/2014	00934440	REI	175631	SL 362	Adjustment	9/7/2014	POKORNY, JONATHAN	13604	MOREHOUSE ST	HUNTERSVILLE	NC	28078	1/8/2013	13.56	2.03
0001462604-2011-2011-0000-00	7/1/2014	00934445	REI	173844	SL 362	Adjustment	9/7/2014	STANDLEY, SILAS	15402	GOODWOOD ST	HUNTERSVILLE	NC	28078	1/6/2012	17.51	3.50
0001462604-2012-2012-0000-00	7/1/2014	00934445	REI	175634	SL 362	Adjustment	9/7/2014	STANDLEY, SILAS	15402	GOODWOOD ST	HUNTERSVILLE	NC	28078	1/8/2013	17.51	2.62
0001462604-2013-2013-0000-00	7/1/2014	00934445	REI	176728	SL 362	Adjustment	9/7/2014	STANDLEY, SILAS	15402	GOODWOOD ST	HUNTERSVILLE	NC	28078	1/7/2014	17.51	1.75
0001462612-2011-2011-0000-00	7/1/2014	00934447	REI	173845	SL 362	Adjustment	9/7/2014	TABOR, MICHAEL J	15436	GOODWOOD ST	HUNTERSVILLE	NC	28078	1/6/2012	11.86	2.37
0001462612-2012-2012-0000-00	7/1/2014	00934447	REI	175636	SL 362	Adjustment	9/7/2014	TABOR, MICHAEL J	15436	GOODWOOD ST	HUNTERSVILLE	NC	28078	1/8/2013	11.86	1.78
0001462612-2013-2013-0000-00	7/1/2014	00934447	REI	176730	SL 362	Adjustment	9/7/2014	TABOR, MICHAEL J	15436	GOODWOOD ST	HUNTERSVILLE	NC	28078	1/7/2014	11.86	1.18
0001462616-2011-2011-0000-00	7/1/2014	00934448	REI	173846	SL 362	Adjustment	9/7/2014	BALTIMORE, MARIANNE M	15432	GOODWOOD ST	HUNTERSVILLE	NC	28078	1/6/2012	11.86	2.37
0001462616-2012-2012-0000-00	7/1/2014	00934448	REI	175637	SL 362	Adjustment	9/7/2014	BALTIMORE, MARIANNE M	15432	GOODWOOD ST	HUNTERSVILLE	NC	28078	1/8/2013	11.86	1.78
0001462616-2013-2013-0000-00	7/1/2014	00934448	REI	176731	SL 362	Adjustment	9/7/2014	BALTIMORE, MARIANNE M	15432	GOODWOOD ST	HUNTERSVILLE	NC	28078	1/7/2014	11.86	1.18
0001462625-2011-2011-0000-00	7/1/2014	00934450	REI	173847	SL 362	Adjustment	9/7/2014	ANDERSON, CRAIG S	107	WESCOE CT	MOORESVILLE	NC	28117	1/6/2012	12.99	2.60
0001462625-2012-2012-0000-00	7/1/2014	00934450	REI	175638	SL 362	Adjustment	9/7/2014	ANDERSON, CRAIG S	107	WESCOE CT	MOORESVILLE	NC	28117	1/8/2013	12.99	1.94
0001462625-2013-2013-0000-00	7/1/2014	00934450	REI	176732	SL 362	Adjustment	9/7/2014	ANDERSON, CRAIG S	107	WESCOE CT	MOORESVILLE	NC	28117	1/7/2014	12.99	1.30
0001462633-2011-2011-0000-00	7/1/2014	00934452	REI	173848	SL 362	Adjustment	9/7/2014	SCALLAN, JOSEPH	818	CATTALOOCHIE LN	HUNTERSVILLE	NC	28078	1/6/2012	11.86	2.37
0001462633-2012-2012-0000-00	7/1/2014	00934452	REI	175639	SL 362	Adjustment	9/7/2014	SCALLAN, JOSEPH	818	CATTALOOCHIE LN	HUNTERSVILLE	NC	28078	1/8/2013	11.86	1.78
0001462633-2013-2013-0000-00	7/1/2014	00934452	REI	176733	SL 362	Adjustment	9/7/2014	SCALLAN, JOSEPH	818	CATTALOOCHIE LN	HUNTERSVILLE	NC	28078	1/7/2014	11.86	1.18
0001462640-2011-2011-0000-00	7/1/2014	00934454	REI	173849	SL 362	Adjustment	9/7/2014	ALVADO, FRANK	802	CATTALOOCHIE LN	HUNTERSVILLE	NC	28078	1/6/2012	13.00	2.60
0001462640-2012-2012-0000-00	7/1/2014	00934454	REI	175640	SL 362	Adjustment	9/7/2014	ALVADO, FRANK	802	CATTALOOCHIE LN	HUNTERSVILLE	NC	28078	1/8/2013	13.00	1.95
0001462640-2013-2013-0000-00	7/1/2014	00934454	REI	176734	SL 362	Adjustment	9/7/2014	ALVADO, FRANK	802	CATTALOOCHIE LN	HUNTERSVILLE	NC	28078	1/7/2014	13.00	1.30
0001462653-2011-2011-0000-00	7/1/2014	00934457	REI	173850	SL 362	Adjustment	9/7/2014	DIPAOLA, BRUNO E	8206	COOTS BROOKE DR	HUNTERSVILLE	NC	28078	1/6/2012	12.15	2.43
0001462653-2012-2012-0000-00	7/1/2014	00934457	REI	175641	SL 362	Adjustment	9/7/2014	DIPAOLA, BRUNO E	8206	COOTS BROOKE DR	HUNTERSVILLE	NC	28078	1/8/2013	12.15	1.82
0001462653-2013-2013-0000-00	7/1/2014	00934457	REI	176735	SL 362	Adjustment	9/7/2014	DIPAOLA, BRUNO E	8206	COOTS BROOKE DR	HUNTERSVILLE	NC	28078	1/7/2014	12.15	1.21
0001462657-2011-2011-0000-00	7/1/2014	00934458	REI	173851	SL 362	Adjustment	9/7/2014	NORRIS, WILMA R	815	CATTALOOCHIE LN	HUNTERSVILLE	NC	28078	1/6/2012	12.15	2.43
0001462657-2012-2012-0000-00	7/1/2014	00934458	REI	175642	SL 362	Adjustment	9/7/2014	NORRIS, WILMA R	815	CATTALOOCHIE LN	HUNTERSVILLE	NC	28078	1/8/2013	12.15	1.82
0001462657-2013-2013-0000-00	7/1/2014	00934458	REI	176736	SL 362	Adjustment	9/7/2014	NORRIS, WILMA R	815	CATTALOOCHIE LN	HUNTERSVILLE	NC	28078	1/7/2014	12.15	1.21
0001462682-2011-2011-0000-00	7/1/2014	00934465	REI	173852	SL 362	Adjustment	9/7/2014	MARTINEZ, ANA MARIA AMADOR	932	WHITE POINTE DR	HUNTERSVILLE	NC	28078	3/14/2012	12.58	2.40
0001462682-2012-2012-0000-00	7/1/2014	00934465	REI	175644	SL 362	Adjustment	9/7/2014	MARTINEZ, ANA MARIA AMADOR	932	WHITE POINTE DR	HUNTERSVILLE	NC	28078	2/4/2013	12.48	1.82
0001462682-2013-2013-0000-00	7/1/2014	00934465	REI	176738	SL 362	Adjustment	9/7/2014	MARTINEZ, ANA MARIA AMADOR	932	WHITE POINTE DR	HUNTERSVILLE	NC	28078	2/14/2014	12.49	1.18
0001462686-2011-2011-0000-00	7/1/2014	00934466	REI	173853	SL 362	Adjustment	9/7/2014	HORN, REBECCA	928	WHITE POINTE DR	HUNTERSVILLE	NC	28078	1/6/2012	12.15	2.43
0001462686-2012-2012-0000-00	7/1/2014	00934466	REI	175645	SL 362	Adjustment	9/7/2014	HORN, REBECCA	928	WHITE POINTE DR	HUNTERSVILLE	NC	28078	1/8/2013	12.15	1.82
0001462686-2013-2013-0000-00	7/1/2014	00934466	REI	176739	SL 362	Adjustment	9/7/2014	HORN, REBECCA	928	WHITE POINTE DR	HUNTERSVILLE	NC	28078	1/7/2014	12.15	1.21
0001462691-2011-2011-0000-00	7/1/2014	00934467	REI	173854	SL 362	Adjustment	9/7/2014	GARNER, JOHN A	924	WHITE POINT DR	CHARLOTTE	NC	28078	1/6/2012	12.15	2.43
0001462691-2012-2012-0000-00	7/1/2014	00934467	REI	175646	SL 362	Adjustment	9/7/2014	GARNER, JOHN A	924	WHITE POINT DR	CHARLOTTE	NC	28078	1/8/2013	12.15	1.82
0001462691-2013-2013-0000-00	7/1/2014	00934467	REI	176740	SL 362	Adjustment	9/7/2014	GARNER, JOHN A	924	WHITE POINT DR	CHARLOTTE	NC	28078	1/7/2014	12.15	1.21
0001462704-2011-2011-0000-00	7/1/2014	00934471	REI	173855	SL 362	Adjustment	9/7/2014	ABBE, EILEEN D	903	WHITE POINT DR	HUNTERSVILLE	NC	28078	1/6/2012	13.27	2.66
0001462704-2012-2012-0000-00	7/1/2014	00934471	REI	175647	SL 362	Adjustment	9/7/2014	ABBE, EILEEN D	903	WHITE POINT DR	HUNTERSVILLE	NC	28078	1/8/2013	13.27	1.99
0001462704-2013-2013-0000-00	7/1/2014	00934471	REI	176741	SL 362	Adjustment	9/7/2014	ABBE, EILEEN D	903	WHITE POINT DR	HUNTERSVILLE	NC	28078	1/7/2014	13.27	1.33
0001462712-2011-2011-0000-00	7/1/2014	00934473	REI	173856	SL 362	Adjustment	9/7/2014	FOX, CAREY L	911	WHITE POINT DR	HUNTERSVILLE	NC	28078	1/6/2012	11.87	2.38
0001462712-2012-2012-0000-00	7/1/2014	00934473	REI	175648	SL 362	Adjustment	9/7/2014	FOX, CAREY L	911	WHITE POINT DR	HUNTERSVILLE	NC	28078	1/8/2013	11.87	1.78
0001462712-2013-2013-0000-00	7/1/2014	00934473	REI	176742	SL 362	Adjustment	9/7/2014	FOX, CAREY L	911	WHITE POINT DR	HUNTERSVILLE	NC	28078	1/7/2014	11.87	1.19
0001463236-2013-2013-0000-00	4/1/2014	00934668	REI	126070	SL 362	Adjustment	6/21/2014	MALINOVSKY, TIMOTHY W	14424	HOLLY SPRINGMS DR	HUNTERSVILLE	NC	28078	1/7/2014	58.76	5.87
0001463260-2013-2013-0000-00	4/1/2014	00934679	REI	126076	SL 362	Adjustment	6/21/2014	BENNETT, SHANNON E	103	THOMASTON AVE	SUMMERSVILLE	SC	29485	1/7/2014	58.19	5.81
0001463759-2011-2011-0000-00	7/1/2014	00939441	REI	173857	SL 362	Adjustment	9/7/2014	KROM, DONALD W	16906	HUGH TORRENCE PARKWAY	HUNTERSVILLE	NC	28078	1/6/2012	0.28	0.06
0001463779-2011-2011-0000-00	7/1/2014	00939451	REI	173858	SL 362	Adjustment	9/7/2014	WALSH, MONICA L	16846	HUGH TORANCE PARKWAY	HUNTERSVILLE	NC	28078	1/6/2012	0.28	0.06
0001463785-2011-2011-0000-00	7/1/2014	00939454	REI	173859	SL 362	Adjustment	9/7/2014	WILLIAMS, PAUL J	16834	HUGH TORANCE PARKWAY	HUNTERSVILLE	NC	28078	1/6/2012	0.28	0.06
0001463825-2011-2011-0000-00	7/1/2014	00939517	REI	173860	SL 362	Adjustment	9/7/2014	BLIEK, ERIKA J	8117	BRIDGEGATE DR	HUNTERSVILLE	NC	28078	1/6/2012	0.28	0.06
0001463829-2011-2011-0000-00	7/1/2014	00939522	REI	173861	SL 362	Adjustment	9/7/2014	HARBERT, ERIC	8133	BRIDGEGATE DR	HUNTERSVILLE	NC	28078	1/6/2012	0.28	0.06
0001463835-2011-2011-0000-00	7/1/2014	00939528	REI	173862	SL 362	Adjustment	9/7/2014	ZEASER, MARC A	8157	BRIDGEGATE DR	HUNTERSVILLE	NC	28078	1/6/2012	0.28	0.06
0001467718-2011-2011-0000-00	7/1/2014	01301101	REI	173863	SL 362	Adjustment	9/7/2014	LAMPRO, EILEEN E	6307	PAMELA ST	HUNTERSVILLE	NC	28078	1/6/2012	54.53	10.91
0001467718-2012-2012-0000-00	7/1/2014	01301101	REI	175650	SL 362	Adjustment	9/7/2014	LAMPRO, EILEEN E	6307	PAMELA ST	HUNTERSVILLE	NC	28078	1/8/2013	54.53	8.16
0001467721-2011-2011-0000-00	7/1/2014	01301105	REI	173864	SL 362	Adjustment	9/7/2014	JACKSON, MAUDE	PO BOX 18274	ATTN: EVELYN S. EARNEST	CHARLOTTE	NC	28218	8/15/2014	29.37	2.05
0001467721-2012-2012-0000-00	7/1/2014	01301105	REI	175651	SL 362	Adjustment	9/7/2014	JACKSON, MAUDE	PO BOX 18274	ATTN: EVELYN S. EARNEST	CHARLOTTE	NC	28218	8/15/2014	27.26	1.90
0001467723-2011-2011-0000-00	7/1/2014	01301106	REI	173865	SL 362	Adjustment	9/7/2014	JACKSON, MAUDE	PO BOX 18274	ATTN: EVELYN S. EARNEST	CHARLOTTE	NC	28218	8/15/2014	29.37	2.05
0001467723-2012-2012-0000-00	7/1/2014	01301106	REI	175652	SL 362	Adjustment	9/7/2014	JACKSON, MAUDE	PO BOX 18274	ATTN: EVELYN S. EARNEST	CHARLOTTE	NC	28218	8/15/2014	27.26	1.90
0001467729-2011-2011-0000-00	7/1/2014	01301109	REI	173866	SL 362	Adjustment	9/7/2014	ROGERS, JOHNNY H	554	BIELING RD	ELMONT	NY	11003	1/6/2012	23.45	4.69
0001467729-2012-2012-0000-00	7/1/2014	01301109	REI	175653	SL 362	Adjustment	9/7/2014	ROGERS, JOHNNY H	554	BIELING RD	ELMONT	NY	11003	1/8/2013	23.45	3.51
0001467731-2011-2011-0000-00	7/1/2014	01301110	REI	173867	SL 362	Adjustment	9/7/2014	ROGERS, JOHNNY H	554	BIELING RD	ELMONT	NY	11003	1/6/2012	23.45	4.69
0001467731-2012-2012-0000-00	7/1/2014	01301110	REI	175654	SL 362	Adjustment	9/7/2014	ROGERS, JOHNNY H	554	BIELING RD	ELMONT	NY	11003	1/8/2013	23.45	3.51
0001467732-2011-2011-0000-00	7/1/2014	01301111	REI	173868	SL 362	Adjustment	9/7/2014	WILEY, SAMUEL E	PO BOX 883		EAST SPENCER	NC	28039	2/24/2012	24.10	4.66
0001467732-2012-2012-0000-00	7/1/2014	01301111	REI	175655	SL 362	Adjustment	9/7/2014	WILEY, SAMUEL E	PO BOX 883		EAST SPENCER	NC	28039	2/7/2013	24.10	3.51
0001467733-2011-2011-0000-00</																

[illegible]

Bill Number	BOCC Month	Parcel #	Source Type	Adjustment #	Adjustment Reason	Date Of Adjustment	Refund Recipient Name	Address Line 1	Address Line 2	City	State	Zip Code	Payment Date For Interest	Total Refund	Int if pd by 1/6/2016
0001436270-2011-2011-0000-00	2/1/2015	00504217	REI	491175	SL 362 Adjustment	9/6/2015	FIRST-CITIZENS BANK TRUST	PO BOX 27131		RALEIGH	NC	27611	1/6/2012	92.09	18.43
0001460127-2011-2011-0000-00	2/1/2015	00925413	REI	470919	SL 362 Adjustment	8/1/2015	MEDLIN, SUSAN A	20717 N MAIN ST		CORNELIUS	NC	28031	1/6/2012	0.85	0.17
0001464621-2014-2014-0000-00	2/1/2015	01101229	REI	390839	SL 362 Adjustment	3/21/2015	LINDSTROM, KEITH	15804 OLD STATESVILLE RD		HUNTERSVILLE	NC	28078	1/6/2015	361.43	18.07
0001464621-2011-2011-0000-00	2/1/2015	01101229	REI	472230	SL 362 Adjustment	8/1/2015	LINDSTROM, KEITH	15804 OLD STATESVILLE RD		HUNTERSVILLE	NC	28078	1/6/2012	334.76	67.00
0001464621-2012-2012-0000-00	2/1/2015	01101229	REI	472231	SL 362 Adjustment	8/1/2015	LINDSTROM, KEITH	15804 OLD STATESVILLE RD		HUNTERSVILLE	NC	28078	1/8/2013	334.76	50.12
0001464621-2013-2013-0000-00	2/1/2015	01101229	REI	472233	SL 362 Adjustment	8/1/2015	LINDSTROM, KEITH	15804 OLD STATESVILLE RD		HUNTERSVILLE	NC	28078	1/7/2014	334.76	33.43
0001483327-2011-2011-0000-00	2/1/2015	01718506	REI	491176	SL 362 Adjustment	9/6/2015	BANK OF NORTH CAROLINA	1420 E 3RD ST		CHARLOTTE	NC	28204	1/6/2012	2,619.91	524.34
0001483383-2011-2011-0000-00	2/1/2015	01721205	REI	483366	SL 362 Adjustment	8/22/2015	BROWN TRUCK TRAILER MFG	PO BOX 32214		CHARLOTTE	NC	28232	1/6/2012	0.29	0.06
0001486086-2011-2011-0000-00	2/1/2015	01739102	REI	485720	SL 362 Adjustment	8/22/2015	CARS-DBS LP	8270 GREENSBORO DR STE 950		MCLEAN	VA	22102	1/6/2012	279.96	56.03
0001486091-2011-2011-0000-00	2/1/2015	01740101	REI	470923	SL 362 Adjustment	8/1/2015	NORICK, LANCE M	6950 E LONE MOUNTAIN RD N		CAVE CREEK	AZ	85331	1/6/2012	2.82	0.56
														4,361.63	768.22

Town of Huntersville
REQUEST FOR BOARD ACTION
12/21/2015

REVIEWED:

To: The Honorable Mayor and Board of Commissioners
From: Stephen Trott
Subject: Call for a Public Hearing

Consider calling a public hearing for Tuesday, January 19t 2016 at 6:30 p.m. at Huntersville Town Hall on the installation of traffic calming devices on Castledown Drive in Gilead Ridge based on the completion of the traffic calming study.

ACTION RECOMMENDED:

Call public hearing.

FINANCIAL IMPLICATIONS: