

**TOWN OF HUNTERSVILLE
TOWN BOARD MEETING
MINUTES**

**February 1, 2016
6:30 p.m. – Town Hall**

PRE-MEETING

The Huntersville Board of Commissioners held a pre-meeting at the Huntersville Town Hall at 5:00 p.m. on February 1, 2016.

GOVERNING BODY MEMBERS PRESENT: Mayor John Aneralla; Commissioners Melinda Bales, Dan Boone, Mark Gibbons and Charles Guignard. Commissioner Rob Kidwell entered pre-meeting at approximately 6:10 p.m. Commissioner Danny Phillips was not present.

Meet and Greet. The Board met with applicants for vacancies on the Board of Adjustment, the Planning Board and the Land Development Ordinances Advisory Board.

**REGULAR MEETING
TOWN OF HUNTERSVILLE
BOARD OF COMMISSIONERS**

The Regular Meeting of the Huntersville Board of Commissioners was held at the Huntersville Town Hall at 6:30 p.m. on February 1, 2016.

GOVERNING BODY MEMBERS PRESENT: Mayor John Aneralla; Commissioners Melinda Bales, Dan Boone, Mark Gibbons, Charles Guignard and Rob Kidwell. Commissioner Danny Phillips was not present.

Mayor Aneralla called the meeting to order.

Mayor Aneralla called for a moment of silence.

Mayor Aneralla led the Pledge of Allegiance.

MAYOR AND COMMISSIONER REPORTS/STAFF QUESTIONS

Mayor Aneralla

- Commended the Public Works Department for their work during the recent winter storm.
- Attended MTC meeting last week. They are in initial stages of their budgeting process. Ridership is down which is probably directly correlated to the lower gas prices. Huntersville is the second largest contributor to the transit ½ cent sales tax and it may be time that Huntersville and the other northern towns start revisiting how those tax dollars are spent.
- Attended the Commerce Station Management Team meeting on Thursday.
- Had a conference call with the I-77 Mobility Partners and other area mayors. They don't anticipate any lane closures other than at night. Also, the proposed exits/entrances for the toll

lanes for Exits 23, 25 and 28 are considered a done deal by the construction company. They are looking at what types of trucks are going to be allowed in the toll lane, but not 18 wheelers.

- The Town's Finance Director, Janet Stoner, has announced her retirement. Expressed appreciation for her work.

Commissioner Bales

- The next meeting of the Lake Norman Transportation Commission is February 10.
- From the EDC, there's currently nine active projects in Huntersville.
- The EDC, the Lake Norman Education Collaborative and the Lake Norman Chamber of Commerce are working together to sponsor a career readiness speed dating event on February 11 for the Hospitality and Tourism Academy at Hopewell High School. If it goes well Hopewell has asked us to consider doing a career readiness speed dating event for their Academy of Engineering.
- Commended the Public Works Department for their work during the recent winter storm.
- Expressed appreciation to the applicants for attending meet and greet.

Commissioner Boone

- The North Mecklenburg Rescue Squad ran 203 calls in the month of January.
- From the Police Department - Crime figures for 2015 are down 10 percent, the Governor's Highway Safety Program Grant paperwork has been mailed to Raleigh, a new Animal Control Officer started, and Officer Bautista has a new K-9.
- Reminded everyone of Huntersville Fire Department's fundraiser.

Commissioner Gibbons

- The next meeting of the NC 73 Council of Planning is February 25.
- Will be attending a meeting of the Mecklenburg Veteran Service Council tomorrow.
- Participated in the Commissioner Chat at Acropolis today.
- Expressed appreciation to applicants for attending meet and greet.

Commissioner Guignard

- The next meeting of the Centralina Council of Governments is next week.
- Commended Public Works for their work during the recent winter storm.
- Have had citizens complain about noise from trucks going over rumble strips on I-77.
- Expressed appreciation to applicants for attending meet and greet.
- Expressed appreciation to Janet Stoner for her work for the Town.

Commissioner Kidwell

- The next Olde Huntersville Historic Society meeting is February 3 at the Smith Cabin.
- The Charlotte Regional Transportation Planning Organization met in January. The CRTPO Board voted in favor of supporting the managed lane process in the Charlotte region. The next meeting will be February 17.
- Helping Others Help Themselves will have a networking event on February 24.
- Commended Public Works, Fire and Police for their work during the recent winter storm.
- Expressed appreciation to Janet Stoner for her work with the Town.

PUBLIC COMMENTS, REQUESTS, OR PRESENTATIONS

Dee Jetton, Executive Director of HFFA, announced that Huntersville Family Fitness & Aquatics will host the Women's Red Run 4K Road Race and Walk on May 14, 2016 to bring awareness to women's heart disease.

Mayor Aneralla proclaimed May 14, 2016 as Women's Heart Health Awareness Day.

Town of Huntersville Proclamation

WHEREAS, heart disease is the No. 1 killer of women, causing one in three deaths each year. That's approximately one woman every minute; and

WHEREAS, ninety percent of women have one or more risk factors for developing heart disease, yet only one in five American women believe that heart disease is her greatest health threat; and

WHEREAS, more women than men die of heart disease and stroke; and

WHEREAS, one in three American women die of heart disease, that's ten times more than those that die of breast cancer; and

WHEREAS, eighty percent of cardiac events in women may be prevented if they make the right choices for their hearts, involving a heart healthy diet, exercise and abstinence from smoking; and

WHEREAS, there is a need for increased community awareness among women as women are dying at a faster rate than men from heart disease.

NOW, THEREFORE, as a show of commitment to an annualized public educational and fundraising campaign to raise awareness of heart disease, I, John Aneralla, Mayor of the Town of Huntersville, do hereby proclaim May 14, 2016 as ***Women's Heart Health Awareness Day*** in honor of the Women's Red Run/Walk 4k to be held at Huntersville Family Fitness & Aquatics in conjunction with the American Heart Association and ask all local businesses consider being an outlet for community education and awareness.

IN WITNESS WHEREOF, I do hereby set my hand and cause the Seal of the Town of Huntersville to be affixed, this the 1st day of February, 2016.

Joe Padilla, 7727 Compton Court, Charlotte, Executive Director of REBIC, addressed the Board concerning Petition #TA15-06. Mr. Padilla requested the Board defer a decision on Petition #TA15-06 for two weeks in order to continue discussions with Planning Staff on their concerns about the rear alley requirement. We are close to a compromise agreement with staff that would address a majority of our concerns.

Rachel Gebelein, 8807 Doe Path Lane, requested the Board add language to Chapter 94 of the Code of Ordinances (Animals) to define proper food and water for animals.

PUBLIC HEARINGS

Mayor Aneralla recognized Planning Board members present: Janice Lewis, Hal Bankirer, Susan Thomas, Joe Sailers, Joanne Miller and Bill Walsh.

Petition #R15-03. Mayor Aneralla called to order public hearing on Petition #R15-03, a request by Ethan Wakeman to rezone property located at 16516 and 16508 Old Statesville Road from Corporate Business to Highway Commercial – Conditional District for a pet daycare.

Brian Richards, GIS Administrator, reviewed Staff Report. *Staff Report attached hereto as Attachment No. 1.* A commercial contractor's office has been operated on the site since 2009. The applicant would now like to run a pet daycare at the site, which requires a rezoning. The applicant proposes to install a 5' sidewalk and complete the concrete driveway entrance. The applicant will also be adding a fence and appropriate screening shrubs for the outdoor pet play areas. Staff recommends approval of the rezoning.

There being no comments, Mayor Aneralla closed the public hearing.

Petition #TA15-07. Mayor Aneralla called to order public hearing on Petition #TA15-07, a request by the Town of Huntersville to update Article 9.37.2, Temporary Mobile Food Sale Condition, to remove the up to a maximum of four (4) days per week and major holiday operating condition for temporary mobile food sales that are permitted as an accessory use on non-residential lots.

Meredith Nesbitt, Planner I, reviewed the Staff Report. *Staff Report attached hereto as Attachment No. 2.*

Temporary mobile food sales are permitted by-right (staff approval) in Town Center, Highway Commercial, Special Purpose and Corporate Business zoning districts. In these zoning districts, temporary mobile food sales are permitted subject to the conditions found in Article 9.37.2, *Temporary Uses and Structures*, of the Zoning Ordinance.

Prior to January 2016, temporary mobile food sales were only permitted in the Town Center and Highway Commercial zoning districts. However, on January 4, 2016 the Town Board amended the Zoning Ordinance (TA15-05) to allow temporary mobile food sales as a use permitted by-right in the Special Purpose and Corporate Business zoning districts. During the public hearing for TA15-05, the Town Board directed staff to process a text amendment to examine removing the four (4) day per week, per location operating condition found in Article 9.37.2.

Since initially being permitted in Huntersville, temporary mobile food sales have had a limit on the number of days per week, per location they could legally operate. In April 2011, the Town Board voted to increase the number of days a temporary mobile food sale unit could operate from two (2) to four (4) days per week plus major holidays, at a specific location. A survey of surrounding communities found that currently Huntersville is second in terms of permitted number of days mobile food sales can operate, with an allowance of 216 days per year, per location.

The Town of Davidson adopted ordinance language removing the number of operating days in August 2013. According to Charlotte's recent Rezoning Petition, the City proposes to permit mobile food vending 365 consecutive calendar days a year, with the option to renew on an annual basis.

This text amendment request was provided to the Lake Norman Economic Development staff for feedback. They support the proposed amendment and did not have an issue removing the four (4) day per week operating condition from Article 9.37.2.

Staff recommends approval of proposed text amendment.

There being no comments, Mayor Aneralla closed the public hearing.

OTHER BUSINESS

Petition #TA15-06. Petition #TA15-06 is a request by the Town of Huntersville to amend Article 3, Article 4 and Article 8 removing residential building design standards to conform to North Carolina Statute Amendment Senate Bill 25.

Commissioner Kidwell made a motion to defer to the March 1, 2016 meeting of the Town Board, allowing ample time for the members of REBIC and our Town Planning Staff and our Town Planning Board to come to an amicable agreement.

Commissioner Boone seconded motion.

Jack Simoneau, Planning Director, stated that the Planning staff has been working with REBIC to address their concerns with the text amendment and feels they are close to a compromise. Deferring to the first meeting in March would allow time for the language to be drafted and reviewed by the Planning Board at their February meeting.

Commissioner Kidwell amended his motion to defer to the March 7, 2016 Regular Town Board Meeting.

Commissioner Boone seconded amended motion.

Motion carried with five (5) yes votes.

Traffic Calming – Castledown Drive. Stephen Trott, Town Transportation Engineer, stated based on concerns brought up at the last meeting, staff looked at the intersection of Olmsford and Castledown and plan to install a stop bar on Olmsford at Castledown, as well as restricting parking on Castledown in the proximity of Olmsford. The Engineering and Public Works Department requests the Town Board consider authorizing the installation of three traffic calming devices on Castledown Drive and appropriate General Fund Balance in the amount of \$9,000. The devices are warranted in accordance with the Town Traffic Calming Policy.

Commissioner Guignard made a motion to appropriate General Fund balance in the amount of \$9,000 for the installation of traffic calming devices on Castledown Drive.

Commissioner Kidwell seconded motion.

Motion carried with five (5) yes votes.

CONSENT AGENDA

Approval of Minutes. Commissioner Guignard made a motion to approve the minutes of the January 19, 2016 Regular Town Board Meeting. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Budget Amendment – Police. Commissioner Guignard made a motion to approve budget amendment recognizing insurance revenue in the amount of \$1,060.48 and appropriate to the Police Department's insurance account. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Budget Amendment – Police. Commissioner Guignard made a motion to approve budget amendment recognizing insurance revenue in the amount of \$2,788.40 and appropriate to the Police Department's insurance account. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Budget Amendment – HFFA. Commissioner Guignard made a motion to approve budget amendment recognizing insurance revenue in the amount of \$950.00 and appropriate to the HFFA maintenance/building account. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Property Tax Refund. Commissioner Guignard made a motion to approve SL362 Property Tax Refund Report No. 52. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Property Tax Refund Report attached hereto as Attachment No. 3.

CLOSING COMMENTS

None

Commissioner Kidwell made a motion to go into closed session for economic development. Commissioner Bales seconded motion. Motion carried with five (5) yes vote.

Following closed session, there being no further business, the meeting was adjourned.

Approved this the _____ day of _____, 2016.