

**TOWN OF HUNTERSVILLE
TOWN BOARD MEETING
MINUTES**

**January 19, 2016
6:30 p.m. – Town Hall**

PRE-MEETING

The Huntersville Board of Commissioners held a pre-meeting at the Huntersville Town Hall at 5:00 p.m. on January 19, 2016.

GOVERNING BODY MEMBERS PRESENT: Mayor John Aneralla; Commissioners Melinda Bales, Dan Boone, Charles Guignard, Rob Kidwell and Danny Phillips. Commissioner Mark Gibbons was not present.

Mecklenburg County Park & Recreation Master Plan Update. Jim Garges, Mecklenburg County Park & Recreation Director, updated the Board on the Mecklenburg County Park & Recreation Master Plan. *PowerPoint Presentation attached hereto as Attachment No. 1.*

Torrence Lytle Discussion. Greg Ferguson, Town Manager, presented Board with an e-mail from Dr. Dan Morrill of the Charlotte-Mecklenburg Historic Landmarks Commission (HLC) providing an update on the Torrence Lytle School. *E-mail attached hereto as Attachment No. 2.* The HLC proposes to stabilize Buildings A, B, C and D and put on market for a year. If no buyer comes forward, the HLC will demolish Buildings B, C and D and will restore Building A. The HLC will make a decision in February as to whether they are ready to move forward with that plan.

The Town has had discussions with the County Manager's office about an interlocal agreement where the County would finance the acquisition cost of Torrence Lytle over some period of years at a very low/no interest rate for the Town.

It was the general consensus of the Board to add item to the regular agenda requesting that the HLC move forward with their original plan to stabilize the Torrence Lytle School buildings.

Veterans Park Discussion. Michael Jaycocks, Parks & Recreation Director, updated Board on plans for Veterans Park.

The Board discussed proceeding with construction of the memorial and park and delaying construction of the multi-purpose building. Funds saved could then be used for the Rec Center project.

Commissioner Guignard expressed concern about the safety of the location of Veterans Park.

It was the general consensus of the Board to add an item to the agenda instructing staff to work with the architect on a Plan B that would allow the Town to move forward with the plans without the multi-purpose building at this time, but could be added later. Funds saved could then be used for the Rec Center project.

There being no further business, the pre-meeting was adjourned.

**REGULAR MEETING
TOWN OF HUNTERSVILLE
BOARD OF COMMISSIONERS**

The Regular Meeting of the Huntersville Board of Commissioners was held at the Huntersville Town Hall at 6:30 p.m. on January 19, 2016.

GOVERNING BODY MEMBERS PRESENT: Mayor John Aneralla; Commissioners Melinda Bales, Dan Boone, Charles Guignard, Rob Kidwell and Danny Phillips. Commissioner Gibbons entered the meeting at approximately 7:50 p.m.

Mayor Aneralla called the meeting to order.

Mayor Aneralla called for a moment of silence.

Eagle Scout Jesse Jenkins led the Pledge of Allegiance.

MAYOR AND COMMISSIONER REPORTS/STAFF QUESTIONS

Mayor Aneralla

- The next meeting of the Metropolitan Transit Commission is next Wednesday.
- The next meeting of the Commerce Station Management Team is next Thursday.

Commissioner Bales

- The Lake Norman Transportation Commission participated in the Charlotte Regional Transportation Planning Organization's orientation last Wednesday. Next meeting is in February.

Commissioner Boone

- Attended the North Mecklenburg Volunteer Rescue Squad Annual Banquet on January 9.
- Preliminary crime figures are lower than 2014.
- Reported recent Huntersville Fire Department significant incidents.

Commissioner Guignard

- The next Centralina Council of Governments meeting is in February.
- The next Planning Coordinating Committee meeting is in February.

Commissioner Kidwell

- The next Olde Huntersville Historic Society meeting is February 3.
- Attended the Charlotte Regional Transportation Planning Organization orientation last week. The next CRTPO meeting is tomorrow.
- CharlotteAgenda.com did a poll on best places to take children in the Charlotte area – Discovery Place Kids was voted the No. 1 place.

Commissioner Phillips

- Attended the Lake Norman Chamber Annual Banquet.
- Attended Visit Lake Norman orientation.
- Rural Hill is having fundraising campaign.

PUBLIC COMMENTS, REQUESTS, OR PRESENTATIONS

Jesse Jenkins, 8411 Sandowne Lane, presented presentation on his Eagle Scout project, which was creating a path to make it easier for the handicapped to get around Urban Ministry Center.

Jonathan Bradshaw, 3607 Archer Notch, questioned what the elected officials have done to help fight the toll roads.

AGENDA CHANGES

Commissioner Bales made a motion to add Item H under Other Business – Instruct Town Staff to work with architect to remove building facility from the Veterans Park plans and show a secondary plan to preserve the option to complete a multi-purpose facility or farmers market in the future allowing savings to be potentially reprogrammed to complete the present Rec Center project in the interim.

Commissioner Kidwell seconded motion.

Motion carried with five (5) yes votes.

Commissioner Kidwell made a motion to add Item I under Other Business – Direct Town Staff to ask the Mecklenburg County Historic Landmarks Commission to move forward with the original plan regarding the Torrence Lytle School stabilization.

Commissioner Guignard seconded motion.

Motion carried with five (5) yes votes.

Commissioner Guignard made a motion to adopt the agenda, as amended. Commissioner Bales seconded motion. Motion carried unanimously.

PUBLIC HEARINGS

Mayor Aneralla recognized Planning Board members present: Hal Bankirer and Janice Lewis.

Traffic Calming – Castledown Drive. Stephen Trott, Town Transportation Engineer, reviewed request.

- Residents Requested Study (HOA supported)
- Initial Speed Study Results – 85th Percentile Speed 33 mph
- Neighborhood completed Awareness Campaign
- Type 1 Solutions Implemented
 - o Requested increased police presence
 - o Temporary installation of radar feedback signs
- Second Speed Study Results – 85th Percentile Speed 31 mph
- Development of Type 2 Options proposal for traffic calming
- Proposed solution of installing three speed humps on Castledown is supported by HOA

Staff PowerPoint Presentation attached hereto as Attachment No. 3.

Kerrie Carter, 6930 Olmsford Drive, addressed the Board in support of traffic calming devices. Her house is on the corner of Olmsford and Castledown. In addition to speed humps, requested a 3-way stop at that intersection.

Nick Podgursky, 3927 Laurel Berry Lane, addressed the Board in support of traffic calming devices. Suggested that the placement of speed humps be reviewed and consider moving the stop sign from Laurel Berry to Castledown.

Laura True, 16863 Hugh Torance Parkway, addressed the Board in support of traffic calming devices.

Al Lancaster, 16922 Hugh Torance Parkway, addressed the Board in support of traffic calming devices.

Jeff Kessel, 17047 Hugh Torance Parkway, suggested No Parking signs be posted on one side of street. Pointed out cons of putting in speed humps – cost, slows down emergency vehicles, reduces property values, increases noise levels, increases wear and tear on residential and commercial vehicles, increases air pollution.

Jonathan Bradshaw, 3807 Archer Notch, addressed the Board in support of the traffic calming devices. Stop signs are not as effective as speed humps.

Following discussion, it was requested that Staff look into installing a 3-way stop at Olmsford and Castledown and installing a stop bar on the pavement at that intersection.

There being no further discussion, Mayor Aneralla closed the public hearing.

OTHER BUSINESS

Mowing Contract – District 1 Parks. Commissioner Phillips made a motion to award contract for mowing of District 1 parks to Huntersville Rental and Landscaping Services, Inc. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Contract attached hereto as Attachment No. 4.

Mowing Contract – District 2 Parks. Commissioner Guignard made a motion to award contract for mowing of District 2 parks to LandCare Innovations. Commissioner Bales seconded motion. Motion carried with five (5) yes votes.

Contract attached hereto as Attachment No. 5.

Contract – Fire Station No. 4. Commissioner Boone made a motion to approve this architectural service contract for a two-bay fire station, approximately 9,500-12,000 sq. ft.

Commissioner Phillips made a substitute motion to approve a two-bay fire station, approximately 6,500-12,000 sq. ft. and to strike Article 11.4 in the contract.

The substitute motion died due to the lack of a second.

Commissioner Kidwell seconded original motion.

Following discussion, Mayor Aneralla called for the vote to approve contract with Garner & Brown Architects, PA for architectural and construction administration services for an approximately 9,500-12,000 sq. ft. fire station.

Motion carried 4 to 1, with Commissioner Phillips opposed.

Contract attached hereto as Attachment No. 6.

Governor's Highway Safety Program Grant. *Memo and PowerPoint explaining request attached hereto as Attachment No. 7.*

Commissioner Phillips made a motion to authorize the Police Chief to apply for a Governor's Highway Safety Program Grant for four officers and associated vehicles, uniforms and equipment with matching funds over the next four years.

Commissioner Bales seconded motion.

Commissioner Gibbons entered meeting.

Following discussion, Mayor Aneralla called for the vote to authorize the Police Chief to apply for a Governor's Highway Safety Program Grant.

Motion carried unanimously.

Grant Agreement attached hereto as Attachment No. 8.

Appointments to Parks & Recreation Commission. There are two expired terms on the Parks & Recreation Commission. Eight applications were received.

Commissioner Boone nominated John O'Neill and Geoff Steele.

Commissioner Kidwell nominated Henry Stiene.

Commissioner Bales nominated Michele Lee.

Vote for John O'Neill: Commissioners Boone, Gibbons, Guignard and Phillips.

Vote for Geoff Steele: Commissioners Bales, Boone, Guignard, Kidwell and Phillips.

Vote for Henry Stiene: Commissioners Gibbons and Kidwell.

Vote for Michele Lee: Commissioner Bales.

John O'Neill and Geoff Steele were appointed to fill the two expired terms

Appointments to Greenway, Trail and Bikeway Commission. There are three expired terms on the Greenway, Trail and Bikeway Commission. Eight applications were received.

Commissioner Boone nominated Frank Gammon, Sky Jaundoo and Todd Steiss.

Commissioner Guignard nominated Bob Lemon.

Vote for Frank Gammon: Commissioners Bales, Boone, Gibbons, Kidwell and Phillips.

Vote for Skye Jaundoo: Commissioners Bales, Boone, Gibbons, Kidwell and Phillips.

Vote for Todd Steiss: Commissioners Bales, Boone, Gibbons, Kidwell and Phillips.

Vote for Bob Lemon: Commissioner Guignard.

Frank Gammon, Skye Jaundoo and Todd Steiss were appointed to fill the three expired terms on the Greenway, Trail and Bikeway Commission.

Appointment to Land Development Ordinances Advisory Board. Commissioner Guignard made a motion to appoint Commissioner Mark Gibbons to the Land Development Ordinances Advisory Board.

Commissioner Phillips seconded motion.

Motion carried 5-1, with Commissioner Gibbons opposed.

Veterans Park. Commissioner Bales made a motion to instruct Town Staff to work with architect to remove building facility from the Veterans Park plans and show a secondary plan to preserve the option to complete a multi-purpose facility or farmers market in the future allowing savings to be potentially reprogrammed to complete the present Rec Center project in the interim.

Commissioner Guignard stated although he will contribute to park, he cannot support the park in the proposed location due to safety concerns.

Motion carried 5 to 1, with Commissioner Guignard opposed.

Torrence Lytle School. Commissioner Kidwell made a motion to direct Town Staff to ask the Mecklenburg County Historic Landmarks Commission to move forward with the original plan regarding the Torrence Lytle School stabilization.

Commissioner Boone seconded motion.

Motion carried unanimously.

CONSENT AGENDA

Approval of Minutes. Commissioner Guignard made a motion to approve the minutes of the January 4, 2016 Regular Town Board Meeting. Commissioner Bales seconded motion. Motion carried unanimously.

Budget Amendment – Police. Commissioner Guignard made a motion to approve budget amendment recognizing insurance revenue in the amount of \$195.49 and appropriate to the Police Department's insurance account. Commissioner Bales seconded motion. Motion carried unanimously.

Budget Amendment – Police. Commissioner Guignard made a motion to approve budget amendment recognizing insurance revenue in the amount of \$1,170.90 and appropriate to the Police Department's insurance account. Commissioner Bales seconded motion. Motion carried unanimously.

CLOSING COMMENTS

None

There being no further business, the meeting was adjourned.

Approved this the ____ day of _____, 2016.

DRAFT