

**TOWN OF HUNTERSVILLE
REGULAR TOWN BOARD MEETING
MINUTES**

**May 4, 2015
6:30 p.m. – Town Hall**

The Regular Meeting of the Huntersville Board of Commissioners was held at the Huntersville Town Hall at 6:30 p.m. on May 4, 2015.

GOVERNING BODY MEMBERS PRESENT: Mayor Jill Swain; Commissioners Melinda Bales, Ron Julian, Rob Kidwell, Sarah McAulay, Jeff Neely and Danny Phillips.

Mayor Swain called for a moment of silence.

Mayor Swain led the Pledge of Allegiance.

MAYOR AND COMMISSIONER REPORTS/STAFF QUESTIONS

Mayor Swain – No Report.

Commissioner Bales

- Hello Huntersville is Saturday, May 9.
- Asked Public Works Director/Town Engineer Max Buchanan if striping would be completed at Stumptown/NC 115. Mr. Buchanan stated it was on the list to be done.
- Expressed appreciation to Public Works staff for the work done on the sidewalk going to Grand Oak Elementary.
- Asked for update on sidewalk improvements on Stumptown near US 21. Mr. Buchanan stated that work will start within the next couple of weeks. There is still one property that right-of-way needs to be acquired.

Commissioner Julian

- Asked for update on clean-up along the railroad tracks. Mr. Buchanan stated the Norfolk Southern representative indicated it would probably be 6 to 8 months before they were back down here to pick up all the railroad ties. Clean-up has been authorized of all the shredded railroad ties, but Norfolk Southern does not want the ties that have been stockpiled to be removed.

Commissioner Kidwell

- The next Olde Huntersville Historic Society meeting is May 6.
- Read the following statement from OHHS: In an effort to share information and educate the community, the OHHS members Dan Boone, Kathy Jones, Rodney Conklin, Bill Walsh, Lynn Walsh and Regina Barron have completed the first trifold flyer for distribution that promotes some of the historical buildings back in the day. We would like to present the first print to the Board members. In addition, please look for the OHHS at the May 9 Hello Huntersville event. If anyone has any pictures or stories to share, please do.
- The North Carolina Brewers and Music Festival is at Rural Hill on May 9.

Commissioner McAulay

- Attended the 2015 North Carolina Tomorrow as a representative of Centralina Council of Governments last week.

Commissioner Neely

- Visit Lake Norman hosted the International Senior Softball Association Spring National this past weekend in partnership with Huntersville Parks & Recreation, with 35 men's softball teams participating from eight different states.
- The Lake Norman Chamber Small Business Week Luncheon and Launch is tomorrow. The Lake Norman Chamber Board meeting has been rescheduled to May 18 due to the Memorial Day holiday, which conflicts with the Huntersville, Cornelius and Davidson town board meetings.
- Encouraged everyone to attend Hello Huntersville.

Commissioner Phillips

- Encouraged everyone to shop local.
- The Lake Norman Chamber Expo is June 4.

PUBLIC COMMENTS, REQUESTS, OR PRESENTATIONS

Mayor Swain proclaimed May 4-8, 2015 as Small Business Week.

*Town of Huntersville
Proclamation*

WHEREAS, the Town of Huntersville, North Carolina recognizes and values the dedication and entrepreneurial spirit of small businesses that keep the State and American economy growing stronger; and

WHEREAS, there are over 200,000 small businesses with employees in North Carolina alone, representing a majority of the total number of businesses with employees in the State; and

WHEREAS, the income of North Carolina's small business owners totals over \$20 billion, and these businesses employ 1.6 million North Carolinians or 49 percent of the State's non-farm private workforce; and

WHEREAS, there are over 28,500 small businesses with employees in Mecklenburg County and over 69,000 sole proprietors, representing a majority of the total number of business in the County; and

WHEREAS, it is the collaborative mission of the town working in partnership with the Lake Norman Chamber of Commerce, Lake Norman Regional Economic Development Corporation, Visit Lake Norman, the Small Business Administration, and other private sector organizations to help our businesses grow and create new jobs within the Lake Norman region by providing exemplary workforce training, financial assistance programs, research and technical assistance; and

WHEREAS, the Town of Huntersville appreciates the support provided to our small businesses by the Chamber of Commerce, Central Piedmont Community College, the N.C. Small Business Technology Development Center, SCORE-Counselors to America's Small Business, access to resources and assistance with business licenses through the Department of Commerce Business Service Center, and other area business associations; and

WHEREAS, small businesses throughout North Carolina also receive assistance through the United States Small Business Administration (SBA), created through the ratification of the Small Business Act in 1953 with the mission to maintain and strengthen the nation's economy by providing access to capital, counseling, training and contracting to entrepreneurs and small businesses and by assisting families and businesses recovering from natural disasters; and

WHEREAS, during the week of May 4 -8, 2015, the SBA is celebrating Small Business Week.

NOW, THEREFORE, I, Jill Swain, Mayor of the Town of Huntersville, do hereby proclaim May 4-8, 2015, as “**Small Business Week**” in Huntersville and urge all citizens to acknowledge and celebrate the achievements made by small business both locally and nationally.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Huntersville to be affixed, this the 4th day of May, 2015.

Mayor Swain proclaimed May 16, 2015 as Kids to Parks Day.

*Town of Huntersville
Proclamation*

WHEREAS, May 16, 2015 is the fifth Kids to Parks Day organized and launched by the National Park Trust; and

WHEREAS, Kids to Parks Day empowers kids and encourages families to get outdoors and visit America's parks; and

WHEREAS, it is important to introduce a new generation to our nation's parks because of the decline in Park attendance over the last decades; and

WHEREAS, we should encourage children to lead a more active lifestyle to combat the issues of childhood obesity, diabetes mellitus, hypertension and hypercholesterolemia; and

WHEREAS, Kids to Parks Day is open to all children and adults across the country to encourage a large and diverse group of participants; and

WHEREAS, Kids to Parks Day will broaden children's appreciation for nature and the outdoors; and

NOW, THEREFORE, I, Jill Swain, Mayor of the Town of Huntersville, do hereby proclaim to participate in Kids to Parks Day. I urge residents of the Town of Huntersville to make time on May 16, 2015 to take the children in their lives to a neighborhood, state or national park.

IN WITNESS WHEREOF, I do hereby set my hand and cause the Seal of the Town to be affixed, this the 4th day of May, 2015.

Mayor Swain proclaimed May 10-17, 2015 as Women's Lung Health Week.

*Town of Huntersville
Proclamation*

WHEREAS, every five minutes a woman in the U.S. is told she has lung cancer; and

WHEREAS, lung cancer is the #1 cancer killer of women in the U.S.; and

WHEREAS, the lung cancer death rate in women has almost doubled over the past 37 years; and

WHEREAS, advocacy and increased awareness will result in more and better treatment for women with lung cancer and other lung diseases and will ultimately save lives; and

WHEREAS, LUNG FORCE is the national movement led by the American Lung Association, with the mission of making lung cancer history – uniting women to stand together with a collective strength and determination to lead the fight against cancer and for lung health.

NOW, THEREFORE, I, Jill Swain, Mayor of the Town of Huntersville, do hereby proclaim the week of May 10-17, 2015 as Women's Lung Health Week throughout the Town of Huntersville and encourage all residents of Huntersville to learn more about the detection and treatment of lung cancer.

IN WITNESS WHEREOF, I do hereby set my hand and cause the Seal of the Town to be affixed, this the 4th day of May, 2015.

Todd Steiss, 8932 Deerland Court, updated Board on Citizens Transit Advisory Group. PowerPoint Presentation attached hereto as Attachment No. 1.

Mr. Steiss also updated the Board on the Greenway, Bikeway and Trails Commission. The group is still reviewing all the funding strategies and funding sources that were included in the Master Plan that was adopted last year. Within the next couple of months the commission should have some kind of recommendation for the staff and Board on what they think might be worth pursuing.

AGENDA CHANGES

Commissioner Neely made a motion to add Item Q to the Consent Agenda – Call a public hearing for Monday, June 1, 2015 at 6:30 p.m. at Huntersville Town Hall on Petition #TA15-01, a request by LStar Management LLC to amend Article 7.10 of the Zoning Ordinance to permit Plazas adjacent to residential uses as an urban open space in the TOD-R zoning district and Item R to the Consent Agenda – Call a public hearing for Monday, June 1, 2015 at 6:30 p.m. at Huntersville Town Hall on Petition #TA15-02, a request by LStar Management LLC to amend Article 4 of the Zoning Ordinance to reduce rear yard setback for attached house building types. Commissioner Julian seconded motion. Motion carried unanimously.

Commissioner McAulay made a motion to adopt the agenda, as amended. Commissioner Julian seconded motion. Motion carried unanimously.

PUBLIC HEARINGS

None

Mayor Swain recognized Planning Board members present: Dan Boone.

OTHER BUSINESS

Purchase Contract – 118 South Main Street. Commissioner McAulay made a motion to approve contract with Cross Building, LLC for the purchase of property located at 118 South Main Street (Tax Parcels 019-041-02 and 019-048-01) and appropriate general fund balance in the amount of \$267,000 for the purchase of land and other items associated with the purchase. Commissioner Neely seconded motion. Motion carried unanimously.

Contract for Purchase and Sale of Real Property attached hereto as Attachment No. 2.

Purchase Contract – 102 Old Statesville Road. Commissioner Phillips made a motion to approve contract with Cross Building, LLC for the purchase of property located at 102 Old Statesville Road (Tax Parcel 019-031-14) and appropriate general fund balance in the amount of \$325,000 for the purchase of land and other items associated with the purchase. Commissioner Julian seconded motion. Motion carried unanimously.

Contract for Purchase and Sale of Real Property attached hereto as Attachment No. 3.

CONSENT AGENDA

Approval of Minutes – April 20 Pre-meeting. Commissioner McAulay made a motion to approve the minutes of the April 20, 2015 Town Board Pre-meeting. Commissioner Bales seconded motion. Motion carried unanimously.

Approval of Minutes – April 20 Regular Meeting. Commissioner McAulay made a motion to approve the minutes of the April 20, 2015 Regular Town Board Meeting. Commissioner Bales seconded motion. Motion carried unanimously.

Property Tax Refund Report No. 35. Commissioner McAulay made a motion to approve SL362 Property Tax Refund Report No. 35. Commissioner Bales seconded motion. Motion carried unanimously.

Property Tax Refund Report No. 35 attached hereto as Attachment No. 4.

Property Tax Refund Report No. 36. Commissioner McAulay made a motion to approve SL362 Property Tax Refund Report No. 36. Commissioner Bales seconded motion. Motion carried unanimously.

Property Tax Refund Report No. 36 attached hereto as Attachment No. 5.

Budget Amendment – Storm Water. Commissioner McAulay made a motion to approve budget amendment appropriating Storm Water fund balance in the amount of \$50,000 to provide for outstanding storm water projects. Commissioner Bales seconded motion. Motion carried unanimously.

Budget Amendment – Police. Commissioner McAulay made a motion to approve budget amendment recognizing insurance revenue in the amount of \$3,608.70 and appropriate to the Police Department's insurance account. Commissioner Bales seconded motion. Motion carried unanimously.

Budget Amendment – Police. Commissioner McAulay made a motion to approve budget amendment appropriating miscellaneous revenue in the amount of \$10,310 and to the Police Department's Non-capitalized Equipment budget to purchase four Panasonic Toughbook laptops and power supply cables. Commissioner Bales seconded motion. Motion carried unanimously.

Accept Streets – Arbormere Subdivision. Commissioner McAulay made a motion to accept streets in Phase 1, Map 1 of Arbormere subdivision for Town maintenance. Commissioner Bales seconded motion. Motion carried unanimously.

Street Name	From	To	Approx. Length
Rayneridge Drive	Gilead Rd	Wyncrest Dr	780 Ft
Baytown Court	210 ft. N of Rayneridge Dr	260 ft. N of Old Bud Henderson Rd	1,565 Ft
Krestridge View Drive	Baytown Ct	Baytown Ct	900 Ft
Warton Way	Baytown Ct	120 ft. S of Baytown Ct	120 Ft

Accept Streets – Centennial Subdivision. Commissioner McAulay made a motion to accept streets in Phase 2, Maps 2 and 3 of Centennial subdivision for Town maintenance. Commissioner Bales seconded motion. Motion carried unanimously.

Street Name	From	To	Approx. Length
Heritage Vista Drive	Fred Brown Rd	135 ft. E of Colonial Park Dr	1,130 Ft
Century View Drive	Heritage Vista Dr	350 ft. N of Heritage Vista Dr	350 Ft

Accept Streets – Gilead Ridge. Commissioner McAulay made a motion to accept certain streets in Gilead Ridge subdivision for Town maintenance. Commissioner Bales seconded motion. Motion carried unanimously.

Street Name	From	To	Approx. Length
Olmsford Drive	100 ft. N of Castledown Rd	Conner Glen Dr	400 Ft
Conner Glen Drive	140 ft. SW of Chadhill Ln	130 ft. SW of Chapel Chase Dr	425 Ft
Chapel Chase Lane	Olmsford Dr	300 ft. SW of Conner Glen Dr	115 Ft
Chadhill Lane	Stone Cross Dr	Conner Glen Dr	290 Ft
Stone Cross Drive	145 ft. SW of Chadhill Ln	110 ft. SW of Chapel Chase Dr	450 Ft

Accept Streets – Riverdale Subdivision. Commissioner McAulay made a motion to accept streets in Phase 1 of Riverdale subdivision for Town maintenance. Commissioner Bales seconded motion. Motion carried unanimously.

Street Name	From	To	Approx. Length
Catawba Chase Drive	Beatties Ford Rd	Rhiannon Ln	125 Ft
Rhiannon Lane	165 ft. SW of McDowell Run Dr	265 ft. NE of Torrence Trace Dr	810 Ft
Torrence Trace Drive	Rhiannon Ln	50 ft. NW of Green River Dr	815 Ft
McDowell Run Drive	Rhiannon Ln	50 ft. NW of Green River Dr	850 Ft
Green River Drive	Torrence Trace Dr	McDowell Run Dr	295 Ft
Amy Arnoux Drive	McDowell Run Dr	145 ft. SW of McDowell Run Dr	145 Ft

Accept Streets – Valencia Subdivision. Commissioner McAulay made a motion to accept streets in Phase 1-B of Valencia subdivision for Town maintenance. Commissioner Bales seconded motion. Motion carried unanimously.

Street Name	From	To	Approx. Length
Warfield Avenue	Drake Hill Dr	220 ft. SW of Vanguard Pkwy	1,835 Ft
Drake Hill Drive	Warfield Ave	185 ft. SW of Warfield Ave	185 Ft
Serenity Street	155 ft. N of Warfield Ave	195 ft. S of Warfield Ave	350 Ft
Hemlock Way Lane	240 ft. N of Warfield Ave	Warfield Ave	240 Ft

Accept Streets – Valencia Subdivision. Commissioner McAulay made a motion to accept streets in Phase 3 Map 1 of Valencia subdivision for Town maintenance. Commissioner Bales seconded motion. Motion carried unanimously.

Street Name	From	To	Approx. Length
Drake Hill Drive	90 ft. W of Palmyra St	185 ft. SW of Warfield Ave	700 Ft
Palmyra Street	Drake Hill Dr	150 ft. S of Drake Hill Dr	150 Ft

Accept Streets – Vermillion Subdivision. Commissioner McAulay made a motion to accept streets in Phase 5, Map 5 of Vermillion subdivision for Town maintenance. Commissioner Bales seconded motion. Motion carried unanimously.

Street Name	From	To	Approx. Length
Old Vermillion Drive	Old Vermillion Dr	170 ft. NW of Forrester Ave	1,275 Ft
Blakemore Avenue	125 ft SE of Old Vermillion Dr	Old Vermillion Dr	620 Ft
Old Grove Lane	Old Vermillion Dr	Old Vermillion Dr	260 Ft

Accept Streets – Waterford at the Park Subdivision. Commissioner McAulay made a motion to accept certain streets in Waterford at the Park subdivision for Town maintenance. Commissioner Bales seconded motion. Motion carried unanimously.

Street Name	From	To	Approx. Length
Waterford Park Drive	Reese Blvd.	Joleen Ct	450 Ft
Joleen Court	200 ft. W of Waterford Park Dr.	200 ft. E of Waterford Park Dr.	400 Ft

Call for Public Hearing – Budget. Commissioner McAulay made a motion to call a public hearing for Monday, May 18, 2015 at 6:30 p.m. at Huntersville Town Hall to receive public comments on the proposed budget for fiscal year 2015-2016. Commissioner Bales seconded motion. Motion carried unanimously.

Call for Public Hearing – Petition #TA15-01. Commissioner McAulay made a motion to call a public hearing for Monday, June 1, 2015 at 6:30 p.m. at Huntersville Town Hall on Petition #TA15-01, a request by the LStar Management LLC to amend Article 7.10 of the Zoning Ordinance to permit Plazas adjacent to residential uses as an urban open space in the TOD-R zoning district. Commissioner Bales seconded motion. Motion carried unanimously.

Call for Public Hearing – Petition #TA15-02. Commissioner McAulay made a motion to call a public hearing for Monday, June 1, 2015 at 6:30 p.m. at Huntersville Town Hall on Petition #TA15-02, a request by LStar Management LLC to amend Article 4 of the Zoning Ordinance to reduce rear yard setback for attached house building types. Commissioner Bales seconded motion. Motion carried unanimously.

CLOSING COMMENTS

None

There being no further business, the meeting was adjourned.

Approved this the _____ day of _____, 2015.